



*The Niagara Catholic District School Board through  
the charisms of faith, social justice, support and leadership,  
nurtures an enriching Catholic learning community for all  
to reach their full potential and become living witnesses of Christ.*

*AGENDA AND MATERIAL*

## COMMITTEE OF THE WHOLE MEETING

**TUESDAY, SEPTEMBER 10, 2019  
6:30 P.M.**

*FATHER KENNETH BURNS, C.S.C. BOARD ROOM  
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO*



### **A. ROUTINE MATTERS**

- |   |      |
|---|------|
| 1. Opening Prayer – Trustee Burkholder  | -    |
| 2. Roll Call  | -    |
| 3. Approval of the Agenda   | -    |
| 4. Declaration of Conflict of Interest  | -    |
| 5. Approval of Minutes of the Committee of the Whole Meeting of June 11, 2019   | A5   |
| 6. Consent Agenda Items   | -    |
| 6.1 Naming or Renaming of a Board Facility in Whole – St. Charles Catholic/Monsignor Clancy Catholic Elementary Schools | A6.1 |
| 6.2 Summer Learning Camp 2019   | A6.2 |
| 6.3 Staff Development Department Professional Development Opportunities   | A6.3 |
| 6.4 Capital Projects Progress Report Update   | A6.4 |
| 6.5 In Camera Items F1, F4 and F6   | -    |

### **B. PRESENTATIONS**

### **C. COMMITTEE AND STAFF REPORTS**

- |   |    |
|---|----|
| 1. Director of Education and Senior Staff Introduction to the 2019-2020 School Year | C1 |
| 2. Niagara Catholic District School Board Information Technology Services           | C2 |
| 3. Update to Long Term Accommodation Plan 2016-2021 – Planning Principles           | C3 |
| 4. Accountability Financial Report 2018-2019 as of August 31, 2019                  | C4 |
| 5. Monthly Updates  | -  |
| 5.1 Student Senate Update   | -  |
| 5.2 Senior Staff Good News Update   | -  |

## **D. INFORMATION**

- |     |   |      |
|-----|---|------|
| 1.  | Trustee Information   |      |
| 1.1 | Spotlight on Niagara Catholic – June 18, 2019   | D1.1 |
| 1.2 | Calendar of Events – September 2019   | D1.2 |
| 1.3 | OCSTA Memorandum – Climate Action Incentive Fund for Schools  | D1.3 |
| 1.4 | OCSTA Memorandum – Launch of Capital Priorities Program, Child Care Capital Funding and Review of School Construction Standards | D1.4 |
| 1.5 | OCSTA Memorandum – Expulsions Being Overturned  | D1.5 |
| 1.6 | OCSTA Memorandum – Education Development Charges: Regulations Regarding Land Acquisition  | D1.6 |
| 1.7 | Niagara Foundation for Catholic Education Golf Tournament – September 18, 2019  | D1.7 |
| 1.8 | OCSTA 2019 Fall Regional Meeting – September 16, 18, 21 or 24, 2019   | D1.8 |
| 1.9 | Niagara Wine Festival Grande Parade – September 28, 2019  | -    |

## **E. OTHER BUSINESS**

- |    |  |   |
|----|--|---|
| 1. | General Discussion to Plan for Future Action | - |
|----|--|---|

## **F. BUSINESS IN CAMERA**

## **G. REPORT ON THE IN CAMERA SESSION**

## **H. ADJOURNMENT**

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
SEPTEMBER 10, 2019**

*PUBLIC SESSION*

**TOPIC: MINUTES OF THE COMMITTEE OF THE WHOLE  
MEETING OF JUNE 11, 2019**

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**RECOMMENDATION**

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of June 11, 2019, as presented.



## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

### TUESDAY, JUNE 11, 2019

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Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, June 11, 2019 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:05 p.m. by Vice-Chair Sicoli.

#### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Huibers

2. Roll Call

Vice-Chair Sicoli noted that Superintendent Rocca was excused.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Frank Fera	✓			
Larry Huibers	✓			
Daniel Moody	✓			
Leanne Prince	✓			
Dino Sicoli	✓			
Paul Turner	✓			
<b>Student Trustees</b>				
Jade Bilodeau	✓			
Madison McKinney	✓			



The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Moved by Trustee Huibers

**THAT** the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of June 11, 2019, as presented.

**CARRIED**

**4. Declaration of Conflict of Interest**

Declaration of Conflict of Interest was declared by Trustee Burtnik with Item F6 of the In-Camera session as this report relates to her family business.

Declaration of Conflict of Interest was declared by Trustees Fera, Moody and Huibers with Item F4.3 of the In Camera Agenda. These trustees have family members who are teachers, or employees of the Board.

**5. Approval of Minutes of the Committee of the Whole Meeting of May 14, 2019**

Trustee Burtnik noted an error in the Minutes of the Committee of the Whole of May 14, 2019. Trustee Burtnik declared a potential conflict of interest following the motion of item A4 which would be added to the May 14, 2019 Committee of the Whole meeting minutes.

Moved by Trustee Moody

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of May 14, 2019, as amended.

**CARRIED**

**6. Consent Agenda Items**

**6.1 Unapproved Minutes of the Policy Committee Meeting of May 28, 2019**

**THAT** the Committee of the Whole receive the Unapproved Minutes of the Policy Committee Meeting of May 28, 2019, as presented.

**6.2 Approval of Policies**

**6.2.1 Community Use of Facilities Policy (800.2)**

**THAT** the Policy Committee recommend to the Committee of the Whole approval of the Community Use of Facilities Policy (800.2), as presented.

**6.2.2 Bullying Prevention and Intervention Policy (302.6.8)**

**THAT** the Policy Committee recommend to the Committee of the Whole approval of the Bullying Prevention and Intervention Policy (302.6.8), as presented.

**6.3 Research Collaborations in the Niagara Catholic District School Board 2018-2019**

Presented for information.

**6.4 Larkin Estate Admission Awards 2019-2020**

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the payment of \$3,825.00 for Larkin Estate Admission Awards per eligible student, as presented.

**6.5 The Provisions of Special Education Programs and Services – Special Education Plan Revisions**

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revisions, as set out in Appendix A to be included in the Special Education Plan, *Building Bridges and Services 2019 and Beyond*, as presented.

**6.6 Staff Development Department Professional Development Opportunities**

Presented for information.

**6.7 Capital Projects Progress Report Update**

Presented for information.

**6.8 In Camera Items F1 and F3**

Moved by Trustee Moody

**THAT** the Committee of the Whole adopt consent agenda items.

**CARRIED**

**B. PRESENTATIONS**

**1. Student Trustees and Co-Chairs – Student Senate 2019-2020 Introductions**

Director Crocco welcomed back Jade Bilodeau of Saint Paul Catholic High School and introduced Luca DiPietro of Blessed Trinity Catholic Secondary School as the Student Trustees for 2019-2020. Director Crocco provided background on Luca DePietro and welcomed them as Niagara Catholic District School Board's 2019-2020 Student Trustees.

**2. Student Trustees and Co-Chairs – Student Senate 2018-2019 Appreciation**

Through a Friendly Amendment B2 would be deferred to the June 18, 2019 Board meeting.

**3. National and Provincial Medalists**

Yolanda Baldasaro, Superintendent of Education, provided a brief presentation on National and Provincial competitions during the school season and introduced Ivana Galante, Consultant K-12: Business-Technology/Specialist High Skills Major/COOP/OYAP Student Success and Chris McLean, Consultant K-12 Health & PhysEd/NCAA Convenor. Ms. Galante and Mr. McLean introduced principals, teachers and coaches who presented background information on the students who were recognized.

Students were congratulated for the success and presented with Niagara Catholic "Excellence in Academics" or "Excellence in Athletics" pins.

## C. COMMITTEE AND STAFF REPORTS

### 1. Committee of the Whole System Priorities and Budget 2018-2019 Update

Director Crocco and members of Senior Administrative Council presented Committee of the Whole System Priorities and Budget 2018-2019 Update.

### 2. Original Estimates for the Annual Budget 2019-2020

Director Crocco presented background information on the Original Estimates for the Annual Budget 2019-2020.

Director Crocco acknowledged the leadership of Giancarlo Vetrone, Superintendent of Business & Financial Services and Rosa Roca, Controller of Business & Financial Services and recognized Senior Staff for their hard work in presenting a balanced budget.

Superintendent Vetrone presented the Original Estimates for the Annual Budget 2019-2020.

Superintendent Vetrone answered questions of Trustees.

Moved by Trustee Burkholder

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Original Estimates for the 2019-2020 Annual Budget, as presented.

**CARRIED**

### 3. Accountability Financial Report 2018-2019 as of May 31, 2019

Superintendent Vetrone presented the Accountability Financial Report 2018-2019 as of May 31, 2019.

It was requested that the Board send a letter of concern to the Government of Ontario regarding the change in funding for International Education in 2019-2020.

### 4. Monthly Updates

#### 4.1 Student Trustees' Update

Jade Bilodeau, Madison McKinney, Student Trustees and Luca DiPietro, Incoming Student Trustee, presented a brief verbal update on the current activities of the Student Senate as well as a visual presentation of the Year in Review of the Student Senate.

#### 4.2 Senior Staff Good News Update

Senior Staff highlights included:

##### **Superintendent Farrell**

- 48 students from Niagara Catholic District School Board returned from Europe after attending the 75<sup>th</sup> Anniversary of D-Day. The students attended the D-Day ceremony on June 6, 2019, and 12 of Niagara Catholic students were selected to participate in the ceremony. These students were part of a group of 309 students, each of the students represented one of the Canadian soldiers killed at Juno on June 6, 1944. They walked the beach and placed a flower in the fence for the soldier they had been assigned. Each student was given the dog tags of the soldier they represented. It was an emotional and beautiful ceremony.

- 26 Country Garden students have registered to attend grade 12 for the 2019-2020 school year.

## **D. INFORMATION**

### **1. Trustee Information**

#### **1.1 Spotlight on Niagara Catholic – May 28, 2019**

Director Crocco highlighted the Spotlight on Niagara Catholic – May 28, 2019 issue for Trustees information.

#### **1.2 Calendar of Events – June 2019**

Director Crocco presented the June 2019 Calendar of Events for Trustees information.

#### **1.3 Retirement and Service Recognition – June 20, 2019**

Director Crocco reminded Trustees of the Retirement and Service Recognition on June 20, 2019 and asked Trustees to confirm their attendance with Anna Pisano.

#### **1.4 Elementary and Secondary Graduation Dates 2019**

Director Crocco presented the Elementary and Secondary Graduation Dates 2019.

#### **1.5 OCSTA Memorandum – Amendments to the Education Act and Education Development Charges (Bill 108)**

Director Crocco highlighted the OCSTA Memorandum regarding Amendments to the Education Act and Education Development Charges.

## **E. OTHER BUSINESS**

### **1. General Discussion to Plan for Future Action**

Director Crocco indicated that in preparation for September 2019, staff would be focused on a number of initiatives including the System Priority 2018-2019 Final Report, various policies for revision, a potential revised Board Accommodation Plan and school and system level staffing, in addition to preparing for the start of a new school year.

## **F. BUSINESS IN CAMERA**

Moved by Trustee Prince

**THAT** the Committee of the Whole move into the In Camera Session.

**CARRIED**

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 9:10 p.m. and reconvened at 10:53 p.m.

## **G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Prince

**THAT** the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of June 11, 2019.

**CARRIED**

### **SECTION A: STUDENT TRUSTEES INCLUDED**

Moved by Trustee Moody

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on May 14, 2019, as presented.

**CARRIED (Item F1)**

### **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Moody

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on May 14, 2019, as presented.

**CARRIED (Item F3)**

Moved by Trustee Fera

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F5 of the In Camera Agenda.

**CARRIED (Item F5)**

## **H. ADJOURNMENT**

Moved by Trustee Moody

**THAT** the June 11, 2019 Committee of the Whole Meeting be adjourned.

**CARRIED**

This meeting was adjourned at 10:54 p.m.

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Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **June 11, 2019.**

Approved on **September 10, 2019.**

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Dino Sicoli  
Vice-Chair of the Board

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John Crocco  
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE MEETING  
SEPTEMBER 10, 2019**

***PUBLIC SESSION***

**TITLE: NAMING OR RENAMING OF A BOARD FACILITY IN  
WHOLE – ST. CHARLES CATHOLIC / MONSIGNOR  
CLANCY CATHOLIC ELEMENTARY SCHOOLS**

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**RECOMMENDATION**

**THAT** the Committee of the Whole recommend to the Niagara Catholic District School Board the approval of the St. Charles Catholic / Monsignor Clancy Catholic Elementary School Renaming Ad Hoc Committee, the terms of reference and membership as presented.

**THAT** the Committee of the Whole recommend to the Niagara Catholic District School Board that the Chapel in the consolidated school be named St. Charles Chapel and that the Library Information Centre in the consolidated school be named the Monsignor Clancy Library Information Centre.

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Prepared by: John Crocco, Director of Education/Secretary-Treasurer  
Lee Ann Forsyth-Sells, Family of Schools' Superintendent of Education

Presented by: John Crocco, Director of Education/Secretary-Treasurer

Recommended by: John Crocco, Director of Education/Secretary-Treasurer

Date: September 10, 2019



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## REPORT TO THE COMMITTEE OF THE WHOLE SEPTEMBER 10, 2019

### NAMING OR RENAMING OF A BOARD FACILITY IN WHOLE – ST. CHARLES CATHOLIC / MONSIGNOR CLANCY CATHOLIC ELEMENTARY SCHOOLS

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#### BACKGROUND INFORMATION

At the June 20<sup>th</sup>, 2017 meeting of the Niagara Catholic District School Board, the Board approved the following motion:

*THAT the Niagara Catholic District School Board approve the consolidation of Monsignor Clancy Catholic Elementary School and St. Charles Catholic Elementary School, subject to funding approval by the Ministry of Education for renovations and/or an addition to Monsignor Clancy Catholic Elementary School.*

On May 23<sup>rd</sup>, 2019, Director Crocco received a letter from Principal Trainor of Monsignor Clancy Catholic Elementary School and Principal Walsh of St. Charles Catholic Elementary School on behalf of their Catholic School Councils. (Appendix A) The letter requested that the Director of Education initiate the Naming of a Board Facility, Designated Area or Chapel Policy (#100.15) for the consolidated schools of St. Charles Catholic and Monsignor Clancy Catholic Elementary Schools. The joint Catholic School Councils requested that the Board consider the name – Our Lady of the Holy Rosary Catholic Elementary School – as the name for the consolidated school. The letter also requested that the Chapel in the consolidated school be named St. Charles Chapel and the Library Information Centre be named the Monsignor Clancy Library Information Centre.

In accordance with the Naming of a Board Facility, Designated Area or Chapel Policy (Appendix B), the Director of Education will initiate an Ad Hoc Committee of the Board for the renaming of a Board facility: including the Terms of Reference and criteria as noted within the Board Policy and Administrative Procedures, the Committee membership and the timeline for a recommendation of the Ad Hoc Committee for the consideration of the Board.

The St. Charles Catholic / Monsignor Clancy Catholic Elementary School Renaming Ad Hoc Committee will include the following:

#### Terms of Reference

1. In compliance with the Niagara Catholic Naming of a Board Facility, Designated Area or Chapel Policy, the Ad Hoc Committee will design a consultative process to present recommended names for the consolidated school to the Ad Hoc Committee by December 6<sup>th</sup>, 2019.

2. Consultation of potential and final recommended name(s) will occur with:
  - a) the Bishop of the Diocese of St. Catharines;
  - b) the local Trustee(s);
  - c) the Chair and Vice-Chair of the Board;
  - d) the Director of Education;
  - e) the Board Chaplaincy Leader;
  - f) where possible, staff of the facility;
  - g) where possible, the local Student Council(s);
  - h) where possible, the local Catholic School Council(s);
  - i) where possible, the local Catholic school community.
  
3. The Ad Hoc Committee will ensure that all requests to rename a Board facility must be:
  - a. Named after a Saint, a Pope, one of the mysteries of the Catholic Church or an exemplary Catholic individual or group of individuals;
  - b. Designated as “Catholic” in the name of the whole facility;
  - c. Used in full and not abbreviated;
  - d. Named in the possessive form;
  - e. Unique within the names approved for Board facilities;
  - f. Prominently displayed on the exterior of the facility or designated area along with the Board logo for the naming of an entire facility; or,
  - g. Prominently displayed in the interior of the facility identifying the named designated area.
  - h. Excluded from the above process is the renaming of an existing Board facility if the individual is canonized by the Holy Father. In this circumstance, following consultation with the Family of Schools’ Superintendent of Education, the school Principal, the Student Council President, where it is in place, and the Chair of the Catholic School Council, the Director of Education will bring a report to the Board of Trustees for consideration.
  
4. The Ad Hoc Committee will review the names submitted and determine a recommended name to be submitted to the January 14<sup>th</sup>, 2020 Committee of the Whole Meeting for consideration and recommendation to the January 28<sup>th</sup>, 2020 Board Meeting.

#### Ad Hoc Committee Membership

It is recommended that the membership of the St. Charles Catholic / Monsignor Clancy Catholic Elementary School Renaming Ad Hoc Committee consist of:

- Chair and/or Vice-Chair of the Board
- Local Trustee
- Board Chaplaincy Leader
- Principal of the consolidated schools
- Student Council or Student Representative of the consolidated schools
- Catholic School Council Chair of the consolidated schools
- Staff representative of the consolidated schools

Resource to the Committee:

Director of Education

Family of Schools’ Superintendent of Education

The selected name for the consolidated school of St. Charles Catholic / Monsignor Clancy Catholic Elementary will be communicated to the school, system and community once approved by the Board. Following approval, the school community will then begin to design a new school logo, mascot and motto in accordance with Board Policy and administrative procedures.



As of the writing of this report, the Board is awaiting Ministry of Education approval to proceed with the design of the consolidated school and will then submit an approval to proceed to tender request for Ministry approval.

**RECOMMENDATION**

**THAT** the Committee of the Whole recommend to the Niagara Catholic District School Board the approval of the St. Charles Catholic / Monsignor Clancy Catholic Elementary School Renaming Ad Hoc Committee, the terms of reference and membership as presented.

**THAT** the Committee of the Whole recommend to the Niagara Catholic District School Board that the Chapel in the consolidated school be named St. Charles Chapel and that the Library Information Centre in the consolidated school be named the Monsignor Clancy Library Information Centre.

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Prepared by:                    John Crocco, Director of Education/Secretary-Treasurer  
    Lee Ann Forsyth-Sells, Family of Schools' Superintendent of Education

Presented by:                    John Crocco, Director of Education/Secretary-Treasurer

Recommended by:                John Crocco, Director of Education/Secretary-Treasurer

Date:                                September 10, 2019



# St. Charles and Monsignor Clancy Catholic Elementary Schools



25 Whyte Ave. North  
Thorold, ON L2V 2T4  
905.227.3522

Principals: Mrs. S. Walsh & Mr. D. Trainor

Superintendent: Mrs. L. A. Forsyth-Sells

41 Collier Rd. South  
Thorold, ON L2V 3S  
905.227.4910

May 23, 2019

Dear Mr. Crocco, Director of Education,

This letter has been written as an action from our joint Catholic School Council meeting on March 20, 2019 to formally request an interest in having the school policy/procedure be initiated for the consolidated school.

We have had the request from our joint CSC to consider Our Lady of the Holy Rosary as a name for the consolidated school. The conversation is recorded in our minutes. They are keen for the chapel to be named St. Charles and the library information centre to be named Monsignor Clancy.

There is a record of this item in our agendas for the January 16th, and March 20th 2019 meetings. Below is a copy from the minutes of the meeting on March 20th, 2019. The procedures for renaming a school/board site were explained to all members of the CSC.

Below is the section from the March 20th, 2019 minutes.

#### **Consolidation Update: Name of the new school procedure**

*At our last CSC meeting on January 16<sup>th</sup>, 2019, a request was made for the name of the consolidated school at our MC site be reviewed and discussed. The general feeling within the greater community is to return the first school name and our parish name back to our Catholic school. It was suggested that the community would celebrate and see joy in the school being called "Our Lady of the Holy Rosary Catholic Elementary", with the chapel being dedicated to St. Charles and the Library Information Centre being dedicated to Monsignor Clancy. The principals reviewed the procedures for naming a school or renaming a school or board site. Mr. Trainor shared the procedure with CSC members. Mr. Trainor shared the steps of the procedure and outlined that names must be of a Catholic origin and reference for all school and board sites. The procedure allows for names to be connected to the history of the area.*

*If we want John Crocco, Director of NCDSB to initiate the process, we need to communicate our interest in changing the name of the consolidated building to the board.*

***A motion was put forward for the renaming of the school policy/procedure to be initiated by NCDSB by Jenn Hamm, seconded by Angela Coleman; all were in favour.***

*Mr. Trainor will communicate the above motion with Mr. Crocco.*

Thank you for your consideration,

D. Trainor  
Principal

S. Walsh  
Principal



*The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic Learning Community for all to reach their full potential and become living witnesses of Christ.*

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE MEETING  
SEPTEMBER 10, 2019**

***PUBLIC SESSION***

**TITLE: SUMMER LEARNING CAMP 2019**

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The Summer Learning Camp 2019 report is presented for information.

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Prepared by: Yolanda Baldasaro, Superintendent of Education  
Jennifer Pirosko, Coordinator - Student Success

Presented by: Yolanda Baldasaro, Superintendent of Education  
Jennifer Pirosko, Coordinator - Student Success

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: September 10, 2019



## REPORT TO THE COMMITTEE OF THE WHOLE SEPTEMBER 10, 2019

### SUMMER LEARNING CAMP 2019

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#### BACKGROUND INFORMATION

Niagara Catholic Summer Learning Camp 2019 is an *integrated* summer program that involves campers participating in a variety of activities themed around life skills, pathways planning, active living and general interests infused with lessons in literacy and numeracy. From July 8<sup>th</sup> to July 26<sup>th</sup>, 2019, Summer Learning Camp 2019 offered 94 Grades 3 through 6 students from Niagara Catholic the opportunity to participate in a program that included the following modules and activities rotating at all sites listed below:

#### Modules:

- **Home Sweet Home** - Develop skills you need to be handy around the house. Learn how to read and follow instructions, algorithms, general assembly, fixing and maintenance, home budgeting, sewing and crafts.
- **Master Chef** - Have fun creating nutritious and popular meals and snacks with emphasis on reading instructions, measurement, ratio, proportions and counting. Learn about local produce, nutrition, health and wellness, gardening and safe food practices.
- **Nuts and Bolts** - Learn woodworking and tool basics. Design and build large and small projects, read blueprints/ diagrams with emphasis on measurement, scale, angles and calculation. Build confidence and motor skills with the use of hand and small power tools.
- **On the Move** - Learn about common and alternative transportation and energy sources while focusing on mileage, consumption and power. Calculate numbers regarding travel and distance and utilize maps and guides to “travel” Canada and the world.
- **Robotics** - Explore VEX and build a robot. Sharpen your science, technology, engineering and math skills working both independently and as a group on simple machines, motion, sensors and computer programming.
- **General Camp Physical Education/ Activities** (with YMCA consultation)
- **SPARK Niagara Coding/ Programming Activities**

#### Six sites across the Niagara Region:

1. Fort Erie- Our Lady of Victory Catholic Elementary School
2. Grimsby- Blessed Trinity Catholic Secondary School
3. Niagara Falls- Saint Michael Catholic High School
4. Port Colborne- Lakeshore Catholic High School
5. St. Catharines- Holy Cross Catholic Secondary School
6. Welland- Notre Dame College School

## HIGHLIGHTS

- Full day camp with hours of operation Monday – Friday, 8 a.m. – 2:30 p.m., with bus transportation provided at various stops in each city;
- CODE Summer Learning Program and OFIP Funding used to fund camp experience;
- Alignment with Continuing Education Summer School Program provided access and support of Summer School Principal and site Vice-Principals;
- Use of secondary schools as camp sites to promote NCDSB and encourage and ease Family of Schools (FOS) transition;
- Literacy and numeracy instruction infused through life skills modules (Home Sweet Home, Nuts and Bolts, On the Move, Robotics, Master Chef) and traditional camp activities (physical activity, games, leadership, cultural lessons, healthy living);
- Each site staffed by Camp Teacher, Camp Counsellor and Assistant Camp Counsellor;
- Parent and community engagement and involvement through sharing of experiences, expertise and skill sets; important and tangible career/ pathway exploration through use of guest speakers/ community mentors/ field trips;
- Successful integration of both VEX Robotics and coding program.

## CODE FEEDBACK

"(This program) is a celebration of authentic literacy and numeracy instruction. Your integrated approach which made excellent use of modules, guest speakers and community resources was a great way to engage your students. Your partnerships with SPARK Niagara and a local farm was particularly resourceful."

"Your staff must have felt well supported, both through an initial orientation and daily communication. We especially appreciated the term, 'highly communicative'."

"We appreciate that you kept in close and regular contact with parents as they will be happy with the progress their children experienced and will be strong advocates for your program in the future."

"Niagara Catholic's SLP is quite unique... Each outcome lays out your success story. We will be most pleased to reference your board's SLP achievements in our future talks with CODE coordinators, regional leads and Ministry staff. Congratulations on a job well done! "

*Marguerite Botting and Joyce Munro, CODE Regional Leads*

The Summer Learning Camp 2019 report is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education  
Jennifer Pirosko, Coordinator – Student Success

Presented by: Yolanda Baldasaro, Superintendent of Education  
Jennifer Pirosko, Coordinator – Student Success

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: September 10, 2019

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE MEETING  
SEPTEMBER 10, 2019**

***PUBLIC SESSION***

**TITLE: STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL  
DEVELOPMENT OPPORTUNITIES**

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The Report on Staff Development Department:  
Professional Development Opportunities is presented for information.

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Prepared by: Frank Iannantuono, Superintendent of Education  
Anthony Corapi, Coordinator of Staff Development

Presented by: Frank Iannantuono, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: September 10, 2019



## REPORT TO THE COMMITTEE OF THE WHOLE MEETING SEPTEMBER 10, 2019

### STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL DEVELOPMENT OPPORTUNITIES

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#### BACKGROUND INFORMATION

In alignment with the Board's Vision 2020 Strategic Plan and Annual System Priorities, the Department of Staff Development, as an integral aspect of its mandate, acts as the point of co-ordination among various departments. Thus ensuring that all professional development opportunities for staff, both teaching and non-teaching, occur in a seamless fashion to minimize disruptions to the myriad services provided within our Niagara Catholic community.

The following is a listing of activities occurring during the period September 10, 2019 through October 8, 2019.

#### **Multiple Dates (October 2019 – June 2020)**

*Professional Development for Child and Youth Workers (see below)*

<p><b><u>October 11, 2019</u></b></p> <ul style="list-style-type: none"> <li>• Elementary and Secondary CYWs: Half-day session - 8:30 a.m. to 11:30 a.m. at the Catholic Education Centre and report to their schools for the afternoon.</li> </ul>
<p><b><u>November 15, 2019</u></b></p> <ul style="list-style-type: none"> <li>• Training Session for Elementary CYWs: Half-day session - 8:30 a.m. to 11:30 a.m. at the Catholic Education Centre and report to their schools for the afternoon.</li> <li>• Training Session for Secondary CYWs: Half-day session - 12:30 p.m. to 3:00 p.m. at the Catholic Education Centre and report to their schools for the morning</li> </ul>
<p><b><u>February 14, 2020</u></b></p> <ul style="list-style-type: none"> <li>• Elementary and Secondary CYWs: Full-day session - 8:30 a.m. to 3:00 p.m. at the Catholic Education Centre</li> </ul>
<p><b><u>June 5, 2020</u></b></p> <ul style="list-style-type: none"> <li>• Elementary and Secondary CYWs: Full-day session - 8:30 a.m. to 3:00 p.m. at Our Lady of Grace Spiritual Center</li> </ul>

#### **Tuesday, September 10, 2018**

*Elementary and Secondary Library Technician Meeting (St. Joseph Catholic Elementary School, Stevensville, ON)*

- All Niagara Catholic Library Technicians will attend the annual start-up organizational meeting.

#### **Monday, September 16, 2019**

*Understanding the Needs of Deaf and Hard of Hearing Students Workshop*

- Educational Resource Teachers (ERT's) and regular Classroom Teachers, who will be working with deaf or hard of hearing students in their schools during the 2019–20 school year, are invited to attend one of two workshop sessions available on Wednesday, September 19, 2018 being held

in the theatre at Monsignor Clancy Catholic Elementary School (parking in the back parking lot). There are two half-day sessions: 9:00a.m. – 11:30a.m. or 12:45p.m. – 3:15p.m.

- Caterina Ruggirello, Resource Services-Outreach Programs Provincial Schools, together with a Niagara Catholic team of Teachers of the Deaf and Hard of Hearing will be presenting on:
  - o hearing loss / the audiogram
  - o FM systems in the classroom
  - o Well-being
  - o academic and social implications of a student's hearing loss in the classroom.
  - o strategies and accommodations that are necessary to meet the needs of students who are deaf or hard of hearing.
  - o how the classroom teacher collaborates with the teachers of the deaf.

**Friday, October 11, 2019**

*Professional Activity Day – All Sites*

- The primary venue for all elementary and secondary school staff is their home school.
- The day in both the elementary and secondary panels will focus on the following topics:
  - o Student Achievement/Student Success: Developing and Implementing Board and School Improvement Plans.
  - o Health and Safety Training

The Report on Staff Development:  
Professional Development Opportunities are presented for information.

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Prepared by: Frank Iannantuono, Superintendent of Education  
Anthony Corapi, Coordinator of Staff Development

Presented by: Frank Iannantuono, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: September 10, 2019



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE MEETING  
SEPTEMBER 10, 2019**

***PUBLIC SESSION***

**TITLE: CAPITAL PROJECTS PROGRESS REPORT UPDATE**

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The Capital Projects Progress Report Update is presented for information.

Prepared by: Scott Whitwell, Controller of Facilities Services  
Presented by: Scott Whitwell, Controller of Facilities Services  
Approved by: John Crocco, Director of Education/Secretary-Treasurer  
Date: September 10, 2019



**REPORT TO THE COMMITTEE OF THE WHOLE MEETING  
SEPTEMBER 10, 2019  
CAPITAL PROJECTS PROGRESS REPORT UPDATE**

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**BACKGROUND INFORMATION**

Individual progress reports for capital projects are presented as follows:

**IN PROGRESS**

Appendix A	Our Lady of Mount Carmel Catholic Elementary School – New Child Care
Appendix B	Monsignor Clancy Catholic Elementary School – Consolidated Monsignor Clancy/St. Charles Catholic Elementary School and New Child Care

The Capital Projects Progress Report Update is presented for information.

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Prepared by: Scott Whitwell, Controller of Facilities Services  
Presented by: Scott Whitwell, Controller of Facilities Services  
Approved by: John Crocco, Director of Education/Secretary-Treasurer  
Date: September 10, 2019



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
SEPTEMBER 10, 2019**

**APPENDIX A**

**OUR LADY OF MOUNT CARMEL CATHOLIC ELEMENTARY SCHOOL**

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**Scope of Project:** Design and construction of 3 child care room addition.

**Current Status:** Approval to proceed to tender request has been re-submitted to the MOE after Niagara Region agreed to fund this new Child Care addition.

**Project Information:**

New Area to be Constructed	5,317 sq. ft.
Child Care Spaces Added	49 spaces



**Project Funding:**

Child Care	1,557,887
	<hr/>
	<b>\$1,557,887</b>

**Project Costs:**

	<u>Budget</u>	<u>Paid</u>
Construction Contract	TBD	0
Fees & Disbursements	TBD	\$111,403
Other Project Costs	TBD	\$39,016
	<hr/>	<hr/>
	<b>\$1,557,887</b>	<b>\$\$150,419</b>

**Project Timelines:**

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	December 21, 2017	December 21, 2017
Ministry Approval (space)		
Architect Selection	July 17, 2018	
Design Development	January 2019	
Contract Documents		
Tender & Approvals		
Ministry Approval (cost)		
Ground Breaking Date		
Construction Start		
Occupancy	Fall 2019	
Official Opening & Blessing		

**Project Team:**

Architect	Venerino V.P. Panici Architect Inc.
General Contractor	TBD
Project Manager	Tunde Labbancz
Superintendent	Pat Rocca
Principal	Domenic Massi



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
June 11, 2019**

**APPENDIX B**

**MONSIGNOR CLANCY CATHOLIC ELEMENTARY SCHOOL**

**Scope of Project:** Design and construction of a consolidated Monsignor Clancy/St. Charles Catholic Elementary School and New Child Care.

**Current Status:** Awaiting design approval from MOE.

**Project Information:**

New Area to be Constructed	TBD	sq. ft.
Pupil Places Added	104	students
New Facility Capacity	677	students
Child Care Places Added	49	places



**Project Funding:**

Capital Priorities	3,482,495
Child Care	1,557,887
	<b>\$5,040,382</b>

**Project Costs:**

	Budget	Paid
Construction Contract	TBD	0
Fees & Disbursements	TBD	243,191
Other Project Costs	TBD	110,149
	<b>\$5,040,382</b>	<b>353,340</b>

**Project Timelines:**

	Scheduled Completion	Actual Completion
Funding Approval	March 13, 2018	March 13, 2018
Ministry Approval (space)		
Architect Selection	July 19, 2018	
Design Development	September 25, 2018	
Contract Documents	November 6, 2018	
Tender & Approvals	January 26, 2019	
Ministry Approval (cost)	April 29, 2019	
Ground Breaking Date		
Construction Start		
Occupancy	Fall 2020	
Official Opening & Blessing		

**Project Team:**

Architect	Venerino V.P. Panici Architect Inc.
General Contractor	TBD
Project Manager	Tunde Labbancz
Superintendent	Lee Ann Forsyth-Sells
Principal	Dan Trainor

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE MEETING  
SEPTEMBER 10, 2019**

***PUBLIC SESSION***

**TITLE: DIRECTOR OF EDUCATION AND SENIOR STAFF  
INTRODUCTION TO THE 2019-2020 SCHOOL YEAR**

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The report on the Director of Education and Senior Staff Introduction to the 2019-2020 School Year is presented for information.

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Prepared by: John Crocco, Director of Education/Secretary-Treasurer

Presented by: Senior Administrative Council

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: September 10, 2019



**REPORT TO THE COMMITTEE OF THE WHOLE  
SEPTEMBER 10, 2019**

**DIRECTOR OF EDUCATION AND SENIOR STAFF INTRODUCTION TO  
THE 2019-2020 SCHOOL YEAR**

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**BACKGROUND INFORMATION**

Annually, at the first Committee of the Whole Meeting to begin a new school year, the Director of Education and Senior Staff present a visual report as an introduction to the 2019-2020 school year for the information of Trustees.

As part of the presentation, the following appendices are attached to this report:

Appendix A: Introduction to 2019-2020 School Year Presentation

Appendix B: Niagara Catholic System Priorities 2019-2020

Appendix C: Board Calendar 2019-2020

The report on the Director of Education and Senior Staff Introduction to the 2019-2020 School Year is presented for information.

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Prepared by: John Crocco, Director of Education/Secretary-Treasurer

Presented by: Senior Administrative Council

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: September 10, 2019



# NIAGARA CATHOLIC SYSTEM PRIORITIES 2019-2020

## Mission Statement

*The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.*



## Vision 2020

NURTURING SOULS AND BUILDING MINDS

## MINISTRY GOALS

- Achieving Excellence
- Ensuring Equity
- Promoting Well-Being
- Enhancing Public Confidence

## BOARD STRATEGIC DIRECTIONS

- Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education
- Advance Student Achievement for All



## ENABLING STRATEGIES

### SYSTEM PRIORITIES 2019-2020

*To continue to achieve excellence, ensure equity, promote well-being and enhance public confidence in publically funded Catholic education through the delivery of innovative and supportive programs and services for students and staff rooted in the Board's Mission, Vision and Values.*

### STRATEGIC DIRECTIONS

***Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education***

***Advance Student Achievement for All***

### ENABLING STRATEGIES

#### ***Provide Supports for Success***

- Ensure that the principles of equity and inclusive education within a Catholic context support the needs and potential of all students.
- Enhance career pathway planning and opportunities for all students.
- Support the critical linkage between mental health and well-being and student success.

#### ***Enhance Technology for Optimal Learning***

- Improve the teaching and learning experience through access and technology enabled active learning to include global competencies.

#### ***Building Partnerships and Schools as Hubs***

- Enhance communication opportunities with parents, partners, schools and community.
- Promote partnerships that align with merging social service models and needs.

#### ***Strengthen Human Resource Practices and Develop Transformational Leadership***

- Enhance key professional development opportunities and resources for staff to build teacher capacity and efficacy for student success.
- Enhance and support staff wellness programs.

#### ***Create Equity and Accessibility of Resources***

- Enhance resource allocation to identified schools based on specific indicators
- Implement software to streamline the Special Equipment Amount Process

#### ***Ensure Responsible Fiscal and Operational Management***

- Maintain financial stewardship

#### ***Address Changing Demographics***

- Enhance community partners to access space in schools.
- Optimize school utilization throughout the system





# NIAGARA CATHOLIC DISTRICT SCHOOL BOARD

## 2019-2020 School Year Calendar & Meeting Dates

SEPTEMBER 2019						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4 SEAC	5 NCPIC	6	7
8	9	10 SAL CW	11	12	13	14
15	16	17	18	19	20	21
22	23	24 PC BD	25	26	27 AC	28
29	30					

OCTOBER 2019						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2 SEAC	3	4	5
6	7	8 CW	9	10	11	12
13	14	15	16	17	18	19
20	21	22 SAL PC BD	23	24	25	26
27	28	29	30	31		

NOVEMBER 2019						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6 SEAC	7 NCPIC	8	9
10	11	12 SAL CW	13	14	15	16
17	18	19	20	21	22 AC	23
24	25	26 PC BD	27	28	29	30

DECEMBER 2019						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3 ORGBD CW	4 SEAC	5	6	7
8	9	10 SAL	11	12	13	14
15	16	17 BD	18	19	20	21
22	23	24	25 Christmas	26	27	28
29	30	31				

JANUARY 2020						
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8 SEAC	9 NCPIC	10	11
12	13	14 SAL CW	15	16	17	18
19	20	21	22	23	24	25
26	27	28 PC BD	29	30	31	

FEBRUARY 2020						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5 SEAC	6	7	8
9	10	11 SAL CW	12	13	14	15
16	17	18	19	20	21	22
23	24	25 PC BD	26 Ash Wednesday	27	28	29

MARCH 2020						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4 SEAC	5 NCPIC	6	7
8	9	10 CW	11	12	13	14
15	16	17	18	19	20	21
22	23	24 SAL PC BD	25	26	27	28
29	30	31				

APRIL 2020						
SUN	MON	TUE	WED	THU	FRI	SAT
			1 SEAC	2	3	4
5	6	7	8	9 Holy Thursday	10 Good Friday	11 Holy Saturday
<b>HOLY WEEK</b>						
12 Easter	13 Easter Monday	14 SAL CW	15	16	17	18
19	20	21	22	23	24	25
26	27	28 PC BD	29	30		

MAY 2020						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6 SEAC	7 NCPIC	8	9
10	11	12 SAL CW	13	14	15	16
17	18	19	20	21	22	23
24 31	25	26 PC BD	27	28	29	30

JUNE 2020						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3 SEAC	4	5	6
7	8	9 SAL CW	10	11	12	13
14	15	16 BD	17	18	19 AC	20
21	22	23	24	25	26	27
28	29	30				

JULY 2020						
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST 2020						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23 30	24 31	25	26	27	28	29

### REGULAR SCHEDULE OF MEETINGS

- |   |            |
|---|------------|
| Committee of the Whole Meeting                        | 6:30 p.m.  |
| Supervised Alternative Learning Meeting               | 2:00 p.m.  |
| Board Meeting   | 6:30 p.m.  |
| Annual Organizational Meeting of the Board            | 6:00 p.m.  |
| Special Education Advisory Committee Meeting          | 6:30 p.m.  |
| Policy Committee Meeting                              | 4:00 p.m.  |
| Niagara Catholic Parent Involvement Committee Meeting | 6:30 p.m.  |
| Audit Committee Meetings                              | 10:00 a.m. |

- |   |            |
|---|------------|
| 2 <sup>nd</sup> Tuesday of each month   | 6:30 p.m.  |
| 2 <sup>nd</sup> Tuesday of each month   | 2:00 p.m.  |
| 4 <sup>th</sup> Tuesday of each month   | 6:30 p.m.  |
| 1 <sup>st</sup> Tuesday of December     | 6:00 p.m.  |
| 1 <sup>st</sup> Wednesday of each month | 6:30 p.m.  |
| 4 <sup>th</sup> Tuesday of each month   | 4:00 p.m.  |
| 1 <sup>st</sup> Thursday bi-monthly     | 6:30 p.m.  |
| As noted                                | 10:00 a.m. |

- CW
- SAL
- BD
- ORG
- SEAC
- PC
- NCPIC
- AC

- |  |                                 |  |                 |
|--|---------------------------------|--|-----------------|
|  | Elementary P.A. Day             |  | Statutory/Other |
|  | Secondary P.A. Day              |  | School Holidays |
|  | Elementary & Secondary P.A. Day |  | Secondary Exams |
|  | Board Office Shutdown           |  |                 |





# 2019-2020 NIAGARA CATHOLIC DISTRICT SCHOOL BOARD

427 RICE ROAD, WELLAND, ON, L3C 7C1 • PHONE 905.735.0240 TOLL FREE: 905.382.3108 / 905.562.1321 / 905.684.8565  
FAX BUSINESS 905.735.2940 / DIRECTOR 905.734.8828 / PROGRAM 905.735.1687 / SPECIAL EDUCATION 905.735.9850 / SUPERINTENDENTS 905.735.9710  
WEBSITE/FACEBOOK www.niagaracatholic.ca E-MAIL info@ncdsb.com TWITTER @niagaracatholic

SCHOOL	PRINCIPAL	PHONE
<b>Fort Erie</b>		
Our Lady of Victory	Adrian Bishop	905.871.3092
St. George	Rosanne Sandel	905.894.3670
St. Joseph	Diane Pizale	905.382.3822
St. Philomena	Christopher Spagnol	905.871.1842
<b>Grimsby</b>		
Our Lady of Fatima	Brian Palujanskas	905.945.5500
St. Joseph	Lisa Incaviglia	905.945.4955
<b>Lincoln &amp; West Lincoln</b>		
St. Edward	Carla Bianco	905.562.5531
St. John	Lisa Selman	905.945.5331
St. Mark	Steven Ward	905.563.9191
St. Martin	Christopher Zanuttini	905.957.3032
<b>Niagara Falls</b>		
Cardinal Newman	Blaine MacDougall	905.354.9033
Father Hennepin	Amanda Cybula	905.354.4469
Loretto Catholic	Antonio Cardamone	905.356.4175
Mary Ward	Joseph Tornabuono	905.354.9221
Notre Dame	Christopher Moscato	905.358.3861
Our Lady of Mount Carmel	Domenic Massi	905.354.2523
Sacred Heart	Irene Ricci	905.295.3732
St. Gabriel Lalemant	Jennifer DeCoff	905.354.5422
St. Mary	Rosetta Araujo	905.354.7744
St. Patrick	Gustine Marchio	905.354.6631
St. Vincent de Paul	Jeff LaFontaine	905.356.7505
<b>Niagara-on-the-Lake</b>		
St. Michael	Janice Barretto-Mendonca	905.684.1051
<b>Pelham</b>		
St. Alexander	Yvonne Benyo	905.892.3841
St. Ann	Paul Moccia	905.892.3942
<b>Port Colborne</b>		
St. John Bosco	Mary Kay Kalagian	905.835.1930
St. Patrick	Mark Venzon	905.835.1091
St. Therese	Jay Lennox	905.835.8082
<b>St. Catharines</b>		
Assumption	Wendy Brant	905.935.5281
Canadian Martyrs	Alan Creelman	905.934.9972
Mother Teresa	Margaret Marion	905.682.6862
Our Lady of Fatima	Branka Jones	905.935.4343
St. Alfred	Emma Fera-Massi	905.934.9922
St. Ann	Scott Root	905.934.1755
St. Anthony	Loredana Spadafora	905.685.8859
St. Christopher	Greg Morawek	905.684.3963
St. Denis	Kevin Lamb	905.682.4156
St. James	Jacqueline Watson	905.934.3112
St. Nicholas	Theo Dagenais	905.685.7764
St. Peter	Victoria Wegelin	905.984.3040
St. Theresa	Deborah Mercnik	905.682.0244

SCHOOL	PRINCIPAL	PHONE
<b>Thorold</b>		
Monsignor Clancy	Dan Trainor	905.227.4910
St. Charles	Susy Walsh	905.227.3522
<b>Wainfleet</b>		
St. Elizabeth	Kimberly Kuchar	905.899.3041
<b>Welland</b>		
Alexander Kuska	Carlo Arghittu	905.735.4471
Holy Name	Terry Antoniou	905.732.4992
St. Andrew	Christopher Kerho	905.732.5663
St. Augustine	Jeff Moccia	905.734.4659
St. Kevin	Maria Solomon	905.734.7709
St. Mary	Joseph Romeo	905.734.7326

## SECONDARY SCHOOLS

<b>Grimsby</b>		
Blessed Trinity	Joseph Zaroda	905.945.6706
<b>Niagara Falls</b>		
Saint Michael	Glenn Gifford	905.356.5155
Saint Paul	Bradley Johnstone	905.356.4313
<b>Port Colborne</b>		
Lakeshore Catholic	Denice Robertson	905.835.2451
Lakeshore Catholic Toll Free		905.382.3846
<b>St. Catharines</b>		
Denis Morris	Danny Di Lorenzo	905.684.8731
Holy Cross	Andrew Boon	905.937.6446
Saint Francis	James Whittard	905.646.2002
<b>Welland</b>		
Notre Dame	Kenneth Griepsma	905.788.3060

## OUR LADY OF GRACE RETREAT CENTRE

Our Lady of Grace	Fort Erie	905.894.8910
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## CONTINUING EDUCATION LEARNING CENTRES

<b>Fort Erie</b>		
St. John Centre	Rob DiPersio	905.991-8951
<b>Niagara Falls</b>		
St. Ann Centre	Rob DiPersio	905.354.3531
<b>St. Catharines</b>		
St. John Centre	Rob DiPersio	905.682.3360
<b>Welland</b>		
Father Fogarty Centre	Rob DiPersio	905.734.4495
Pope Francis Centre	Rob DiPersio	905.735.8668

## WHAT TO DO IF YOU HAVE A CONCERN OR COMPLAINT (Complaint Resolution Policy 800.3 - as may be amended from time to time)

The Niagara Catholic District School Board is committed to open communication with its parents, Catholic ratepayers and all educational partners through effective system and school-based communication procedures. The Board recognizes that differences of opinion and concerns may arise during a school year. To facilitate the resolution of complaints the following process will be followed to focus on the issue:

### COMPLAINANT AND EMPLOYEE CONCERNED

The complainant is to contact the employee involved to discuss the concern and attempt to resolve the matter. If not satisfactorily resolved, then:

### COMPLAINANT AND THE EMPLOYEE'S IMMEDIATE SUPERVISOR

The complainant will be referred to the employee's immediate supervisor to discuss the concern and attempt to resolve the matter. If not satisfactorily resolved, then;

### COMPLAINANT AND SUPERINTENDENT/CONTROLLER OF PLANT

The complainant will be referred to the appropriate Superintendent or Controller of Plant to discuss the concern and attempt to resolve the matter. If not satisfactorily resolved, then;

### COMPLAINANT AND DIRECTOR OF EDUCATION

The complainant will be referred to the Director of Education for consideration of the complaint and the decisions made by supervisory staff of the Board. If not satisfactorily resolved, then;

### APPEAL TO THE BOARD

A complainant may submit a written request to the Chairperson of the Board to delegate to the In-Camera Meeting of the Board if not satisfied with the decision of the Director of Education. The delegation request will follow Board By-Law Section 14 subsection B through J. The complainant will be advised in writing, unless otherwise advised by Board legal counsel, of any decisions taken by the Board in relation to the complaint.

## TRUSTEES

		Home Phone
Rhianon Burkholder	Thorold/Merriton	905.227.1994
Kathy Burtnik	St. Catharines	905.935.5564
Frank Fera	Niagara Falls/Niagara-on-the-Lake	905.374.8129
Larry Huibers	St. Catharines	289.969.5797
Daniel Moody	Niagara Falls/Niagara-on-the-Lake	905.658.2810
Leanne Prince	Grimsby/Lincoln/West Lincoln/Pelham	905.516.0771
Dino Sicoli	Fort Erie/Port Colborne/Wainfleet	905.835.8177
Paul Turner	Welland	905.734.8203
Jade Bilodeau	Student Trustee	
Luca DiPietro	Student Trustee	

## SENIOR ADMINISTRATION

John Crocco	Director of Education/Secretary-Treasurer	220
Yolanda Baldasaro	Superintendent of Education	227
Ted Farrell	Superintendent of Education	230
Lee Ann Forsyth-Sells	Superintendent of Education	229
Frank Iannantuono	Superintendent of Education	231
Pat Rocca	Superintendent of Education	228
Giancarlo Vetrone	Superintendent of Business & Financial Services	232
Scott Whitwell	Controller of Facilities Services	252

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
SEPTEMBER 10, 2019**

*PUBLIC SESSION*

**TITLE: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
INFORMATION TECHNOLOGY SERVICES**

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The Niagara Catholic District School Board Information Technology Services report is presented for information.

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Prepared by: Giancarlo Vetrone, Superintendent of Business & Financial Services  
Grant Frost, Chief Information Officer

Presented by: Grant Frost, Chief Information Officer

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: September 10, 2019



## **REPORT TO THE COMMITTEE OF THE WHOLE SEPTEMBER 10, 2019**

### **NIAGARA CATHOLIC DISTRICT SCHOOL BOARD INFORMATION TECHNOLOGY SERVICES**

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#### **BACKGROUND INFORMATION**

If one thing is for certain in information technology, it's that nothing will remain the same for very long. From one year to the next, technological innovations mean that software needs to be upgraded and even replaced. For at least the past couple of decades, the growth in technology has been unprecedented and demand from our students, parents/guardians and staff will only continue to grow. To meet the technology needs for the next decade, school boards will need to ensure an optimum personnel, infrastructure and strategic direction. Today, nearly every aspect of Niagara Catholic District School Board's administrative and academic tasks is based on or requires some component of technology.

Our Information Technology Services (ITS) continues to support the mission, vision and values of Niagara Catholic District School Board by ensuring reliable core systems and network infrastructure, excellent technology support, and promoting and assisting technology integration into the curriculum and administrative processes.

Our Chief Information Officer, Grant Frost, and his team are instrumental in planning our strategic direction, performance management and process management, as well as addressing day-to-day operational concerns like resource management, operational planning, policies and strategic alignment with the Ministry of Education, Niagara Catholic's Vision 2020 Strategic Plan and the Board's annual System Priorities.

The Information Technology Services is comprised of the following key areas: client services, enterprise applications, information security, operations and infrastructure, project management office and web services. The department has approximately twenty-six staff members that advance, monitor and maintain the technology infrastructure.

Since 2014, our Board through our annual system priorities has supported investments in new IT personnel that are key specialist in network engineering, cloud technology, IT end-point knowledge, cyber security and project management. These key leadership roles will continue to assist Niagara Catholic in meeting the goals and demands of tomorrow.

As part of this report, a visual presentation will be made to the Committee of the Whole. (Appendix A)

The Niagara Catholic District School Board Information Technology Services report is presented for information.

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Prepared by: Giancarlo Vetrone, Superintendent of Business & Financial Services  
Grant Frost, Chief Information Officer

Presented by: Grant Frost, Chief Information Officer

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: September 10, 2019



# Information Technology Services

## 2019-2020 Fall Update

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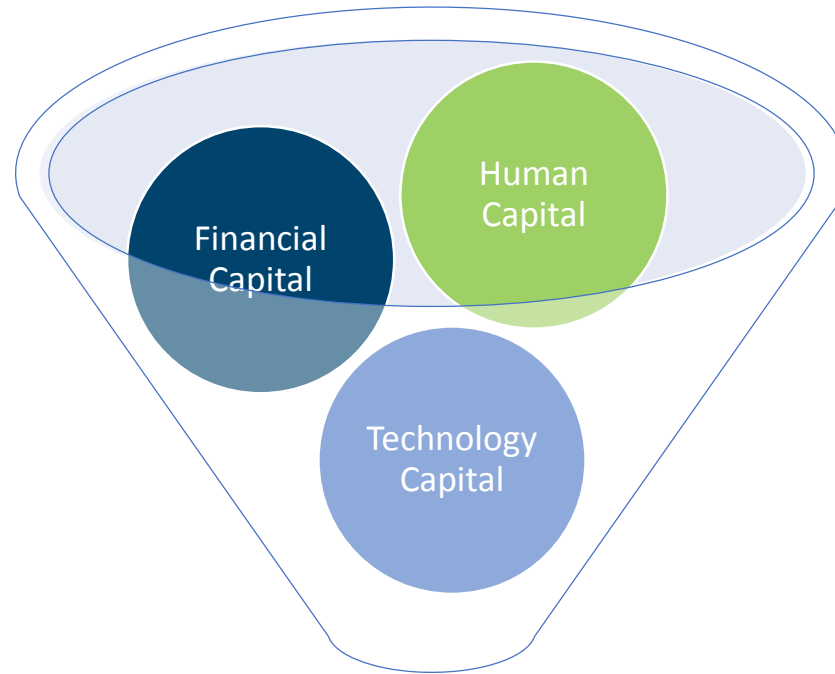
Update on Organization, Operations Strategy and Ongoing Roadmap

# Background

- CIO Introduction
- Recap Previous Experience
- In 6<sup>th</sup> year here
  
- Challenge:
  - Prop Up Infrastructure, Increase Stability & Innovation, Deliver Needed Projects
  - Do all this with cost containment & maximizing impact of every invested dollar
  
- Directed and Delivered on both:
  - Continuity and alignment with Board's Vision
    - Vision 2020 Plan & BluePrint for Technology
  - Essential Key and Mega Projects including:
    - Core Infrastructure Stabilization – Foundation; Maximize classroom and administrative time
    - Organizational Optimization – Reduce Professional Services; Increase Quality & Capability
    - ORION Network Integration – Maximize Speed of Academic Technology Delivery
    - Google G-Suite Implementation – Decrease Storage Costs & Enable Next Generation
    - Data Center Relocation / Shared Services Project – Minimize cost & maximize potential

# Primary Components of ITS

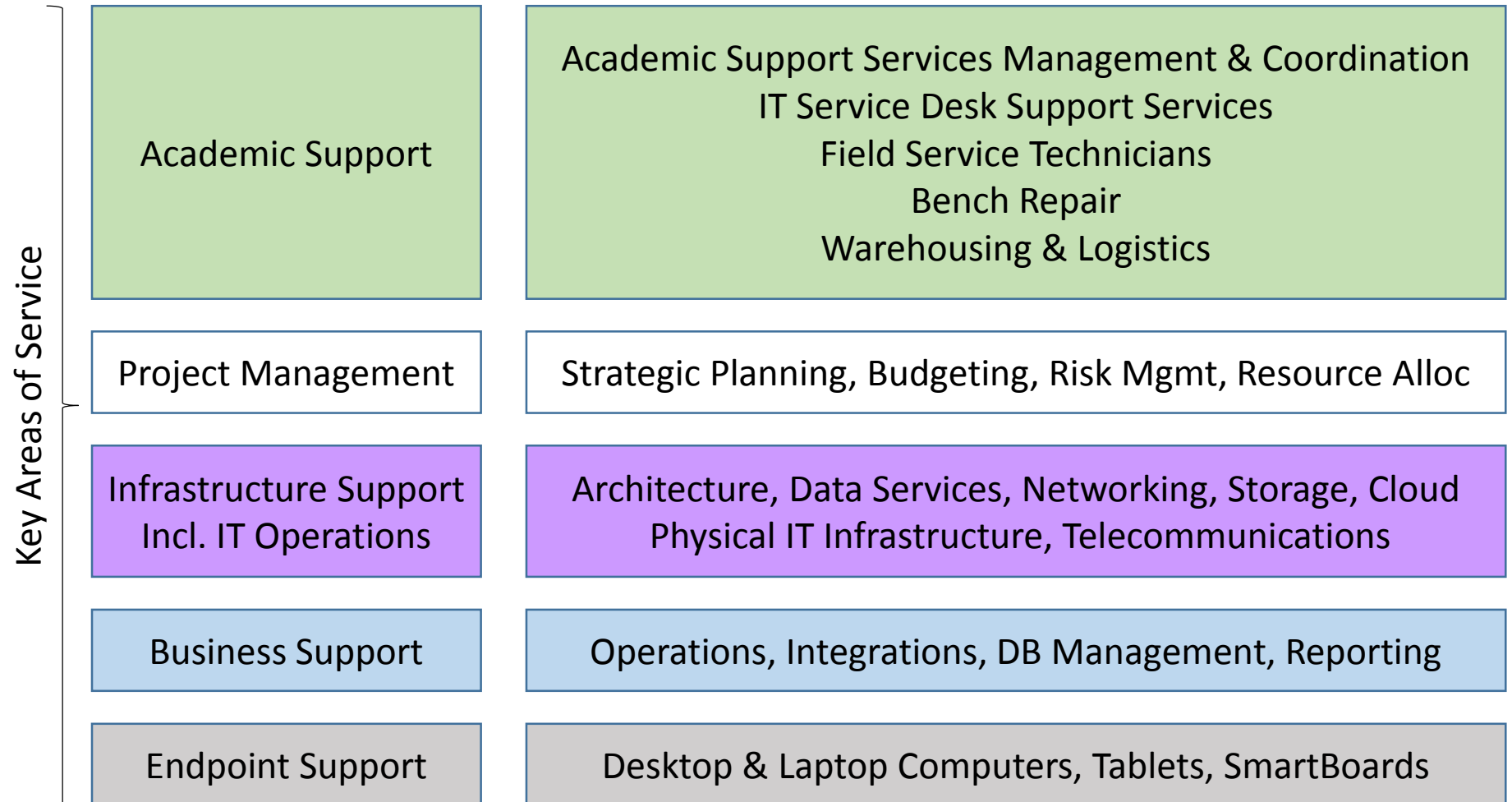
Alignment to Board Objectives or Goals



**ALIGNMENT & DELIVERY**

# Organizational Overview

25 Staff including 1 Architect, 1 PM, 5 Key Administrators  
Supporting 3,000+ Staff and 21,000+ Students



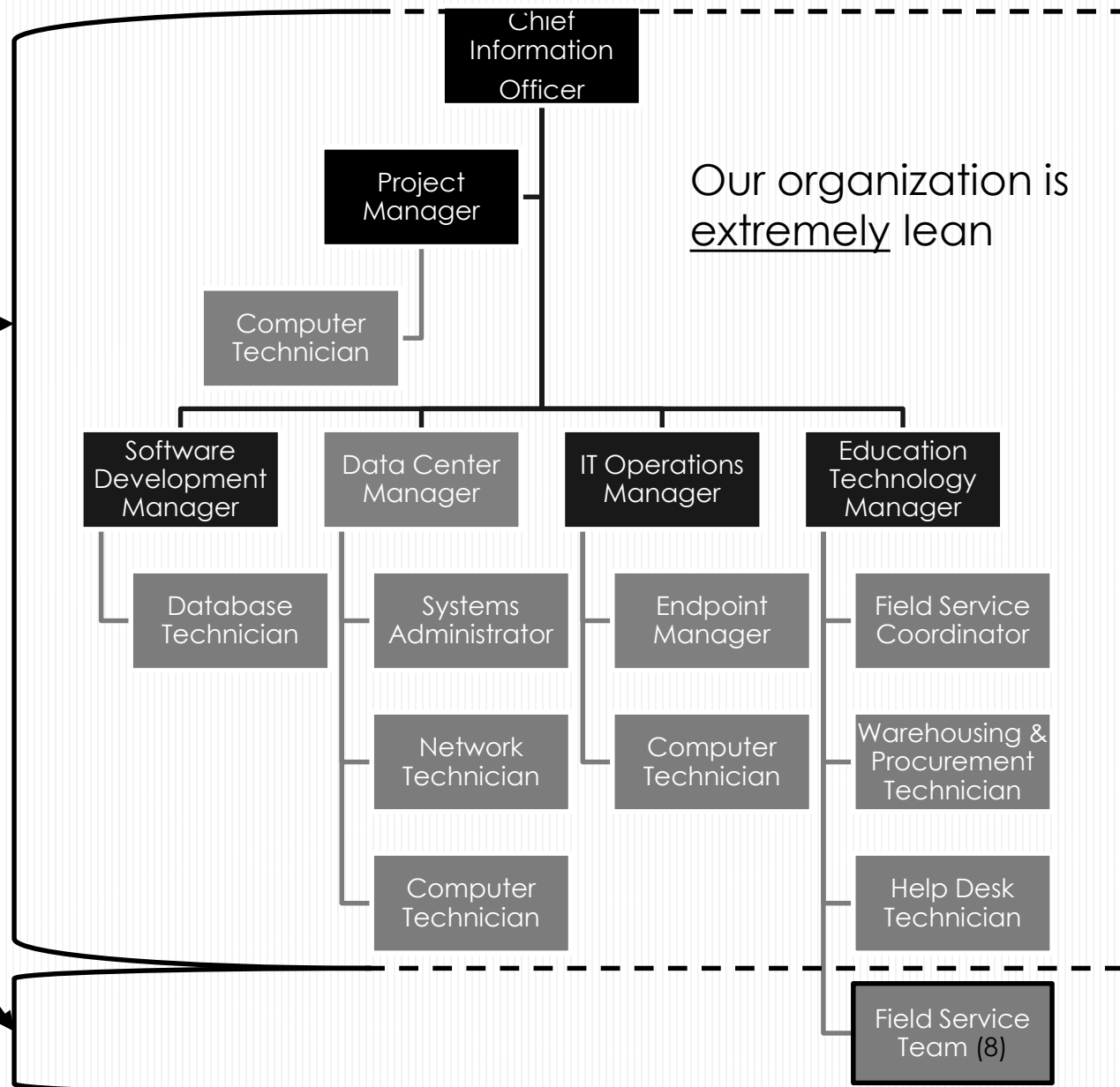




# Simplified Org Chart

**1656:1**  
Staff & Students  
to Education  
Technology  
Services  
Personnel

**3312:1**  
Staff & Students  
To Field Service  
Personnel

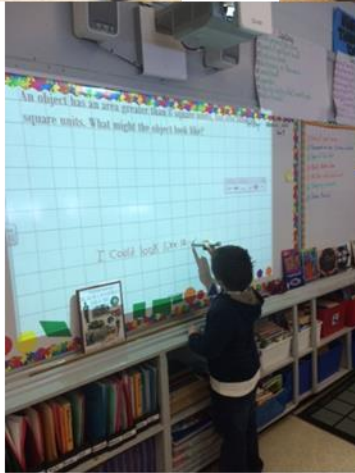
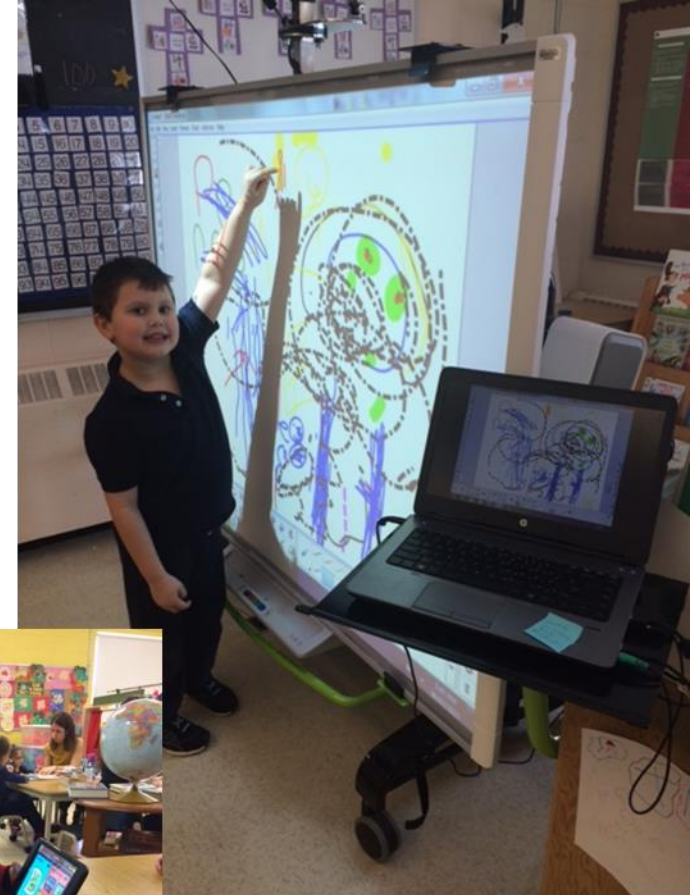
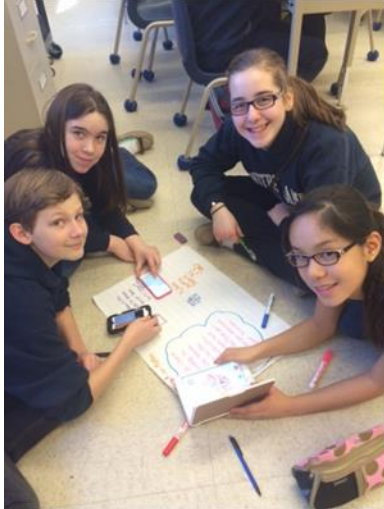


# How We Support Students & Staff

- Project delivery for Software & Services providing capabilities to students and educators.
- Leveraging Ministry funded products to support educators and promote fiscal responsibility to the Board.
- Provide technology support to educators.
- Provisioning of needed Services & Applications.
- Background Infrastructure.
- Hardware Equipment & Bandwidth to Use it.
- Layers of Security to Protect our Students and Staff and their Privacy and Identities.
- Training & Education and Support for Technology Coaches.

# Revisiting Examples of Technology In Use

# Next-Generation Learning





# Coding, Automation & Robotics





# Skills Competition

Showcasing Technological Capability, Adaptation & Innovation





**Computer  
Labs**

**Information  
Centres**







**Wireless  
Access**

**Mobile  
Technology**

**Smartphones**

**iOT Devices**







## Mobile Computing Labs



# iPads – ELKP-3



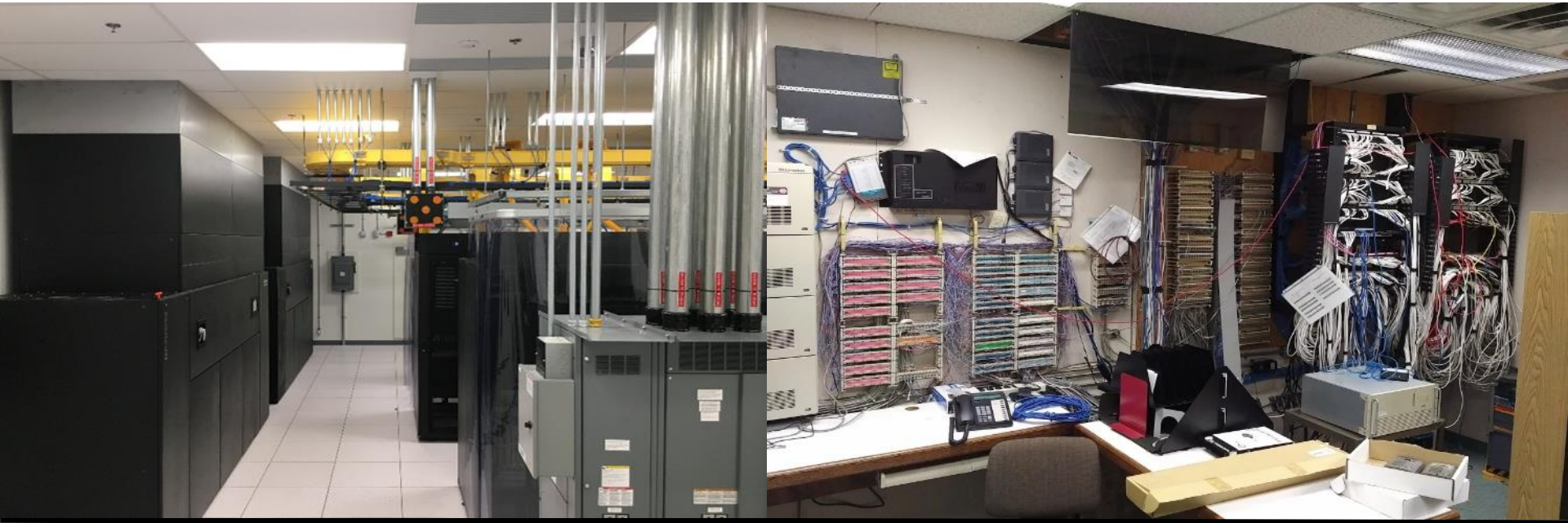
# Electronic Health Applications



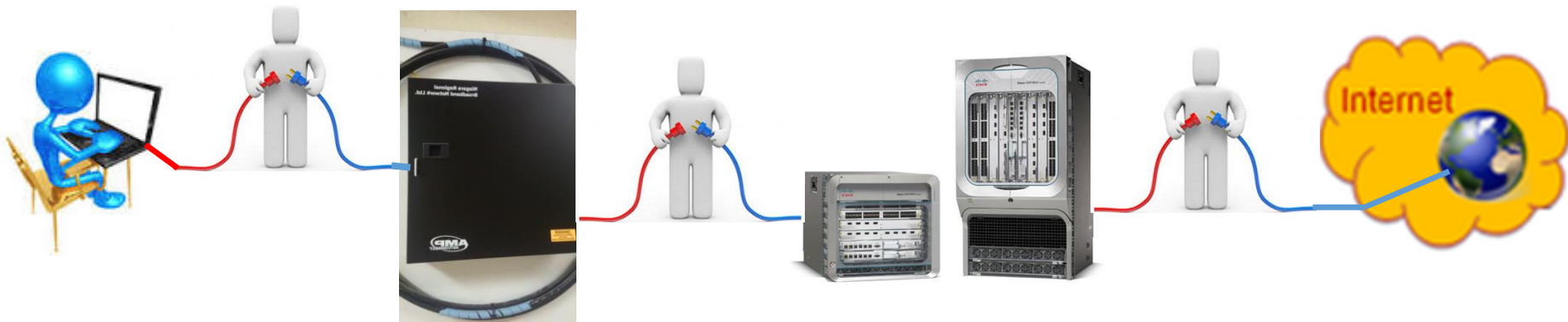
BYOD Student Health & Wellness wireless solutions which alerts teachers and administrators as well as parents when health monitoring for diabetes, heart disease, anxiety, stress reaches predefined critical thresholds.



# Servers / Infrastructure



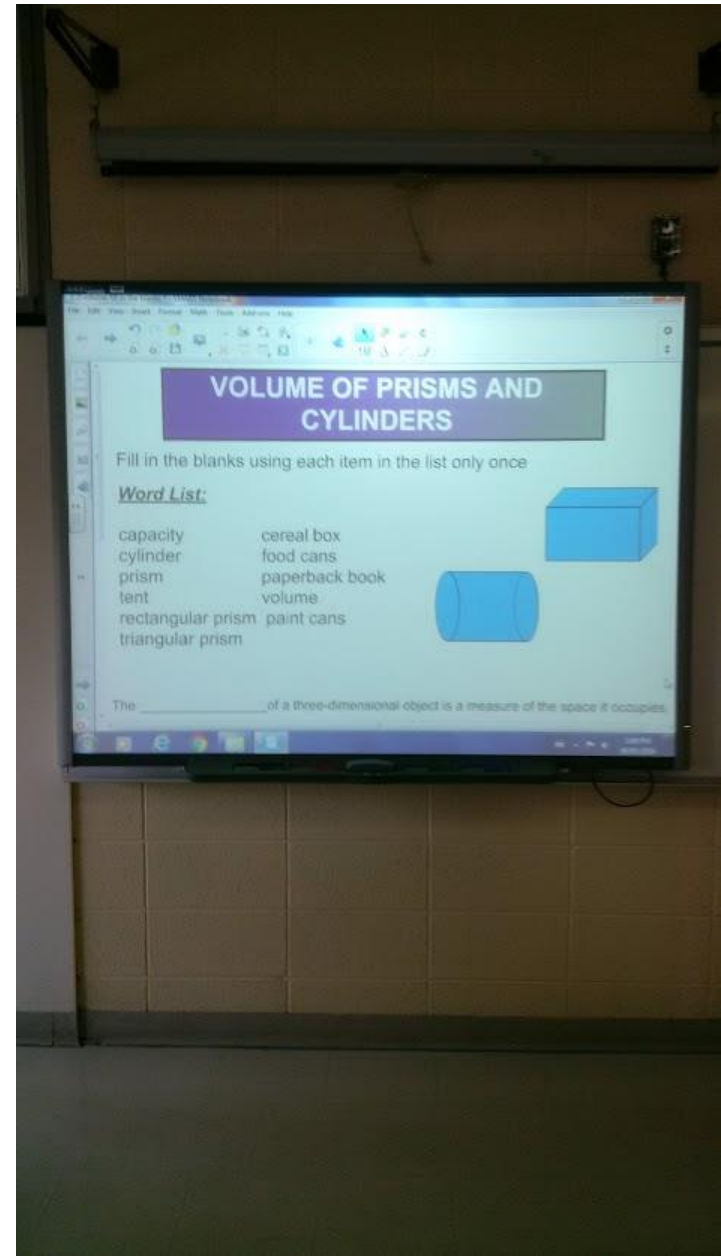
## Internet Access





# Interactive Whiteboards

# Smartboards

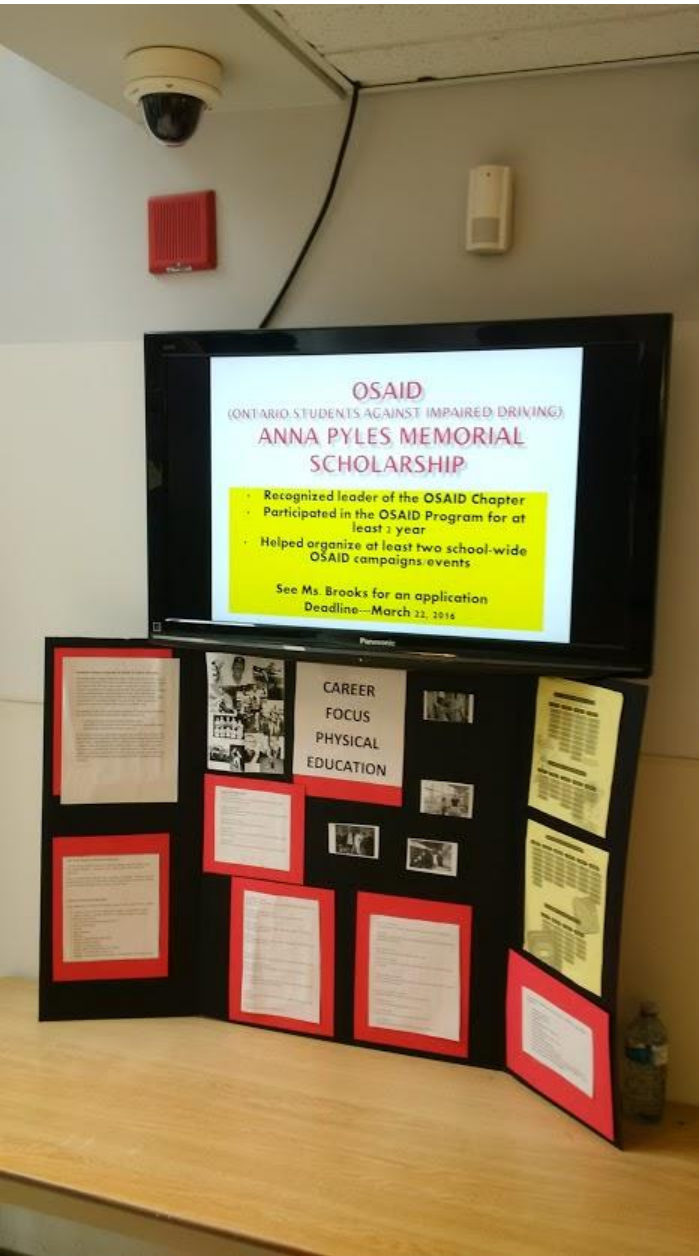




# Atomic Clocks integrated to School Bells







**Safety  
Systems**

**Fire  
Monitoring &  
Suppression  
Systems**

**Security  
Cameras**

**Alarm  
Systems**



# Security Systems – Security Cameras

## Keyless Entry to Board Sites





# HVAC Systems



**Photocopiers**

**Copying**

**Scanning**

**Creating PDFs**

**Email**

**Uploading to File Storage**

**Send/Receive Faxes**



# Phone System

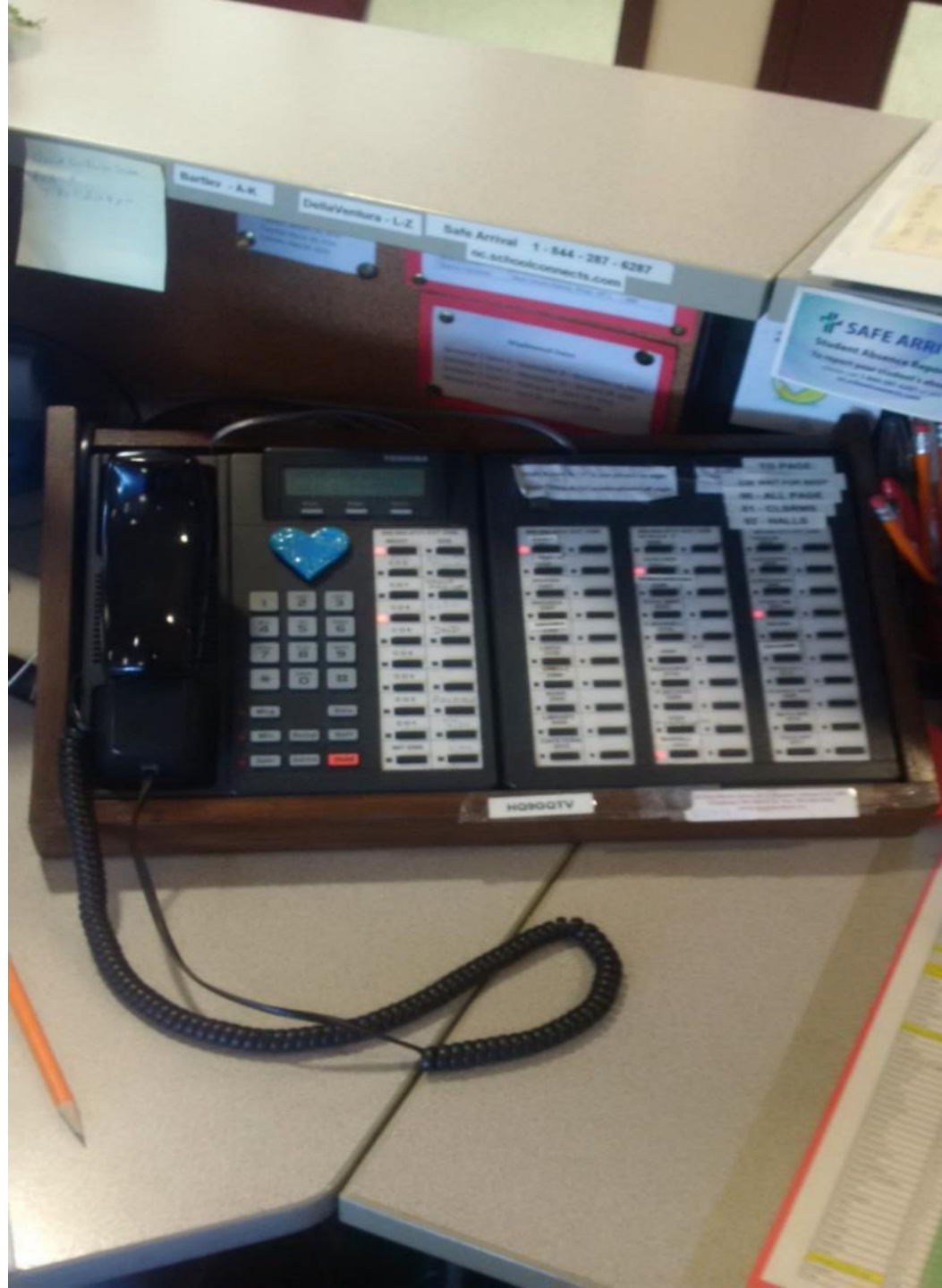
Traditional Phone Lines

VOIP – Voice Over  
Internet Protocol

Messaging system

Integration to speaker  
system

Mobility Client for  
Facilities Flexibility





# Virtualization of Fax Machine Capability

Currently interface with purchasing



# Electronic Signs

## Connect to Network



# Project Portfolio

- Over a hundred projects delivered
- 84 Projects in portfolio right now
- 27 Projects are active including:

Capital Projects	Classroom Projects	Business Projects	Big Ticket Projects
IPC Hardware Upgrade	2019 Wi-Fi Upgrade	Project Intake Process	Windows 10 Rollout
Disaster Recovery Project	Highschools Lab Refresh	NAV Dynamics Cloud	Automated Patching
Dev/Test & QA Environ	eLearning Readiness	Data Warehouse Project	MOE Audit Work
Lakeshore Catholic RW	Permission Click	Project York	DC Relo Trailing Items
St. Paul Catholic RW	MyBluePrint		MOE BMP Rollout
Holy Cross Catholic RW	Violent Incident Hub		School Years Checks+M
	Legacy PA Sys Upgrade		NC Website Refresh
	3D Printer BW Rollout		Self-Service PW Reset
	D2L NC VLE Upgrades		Veeam Backup & Arch

# Old Core Infrastructure







Current Core Infrastructure



# IT Facilities Relocation

Relocation from long leased location at  
the corner of Berryman Avenue  
& Welland Avenue



# Challenges with Berryman

- Building was ~100 years old
- Air quality concerns
- Water quality concerns
- Major risks to Data Center
- Power Inadequacy
- Generator Inadequacy
- Multiple Health & Safety Concerns
- Poor working environment
- Limited washroom facilities for staff

# IT Facilities Relocation

Relocation to St. Thomas Centre  
On Eastchester Avenue









# IT Facilities Relocation Benefits

- Moved from an inadequate warehouse location to repurposed Board property
- Improved working conditions and morale
- Greatly improved entrance for visitors, parking & safety
- Site meets health & safety specifications
- Saving the Board by eliminating costly lease
- Mitigated substantial flooding risks
- Improved tech training lab for staff & students
- Common workspace for Digital Learning Team
- Staging Area for Incoming Technology Devices such as robotics equipment and various special education tools and equipment

# Network & Internet Access Basic Layers from a Student Perspective

Product	Cost
WAN SERVICE	\$550,000.00 / YEAR
INTERNET	\$75,000.00 / YEAR
WIRELESS SW	\$100,000.00 + Maint
MICROSOFT	\$260,000.00 / YEAR
GOOGLE	\$25 / DEVICE
CLOUD SECURITY	\$10,000.00 / YEAR
FORENSICS	\$1,000.00 / YEAR
SECURITY TOOLS	\$1,000.00 / YEAR
ANTIVIRUS	PAID BY OSIPAC

SITE EDGE SWITCH  
+ FIBRE OPTIC  
MEDIA CONVERTER

SCHOOL  
SWITCH

CLASSROOM  
SWITCH

WIRELESS  
ACCESS POINT

WIRELESS  
CONTROLLERS

DATA CENTER  
CORE SWITCHES

FIREWALL

NRBN INFRASTRUCTURE

Internet

Component	Cost
WIRELESS ACCESS POINT	\$360.00 / EACH
ROOM SWITCH	\$240.00 / EACH
SCHOOL SWITCH	\$3,300.00 / EACH
SITE SWITCH	\$3,300.00 / EACH
CORE SWITCH	\$8,000.00 / EACH
WIRELESS CONTROLLERS	\$5,000.00 / EACH
FIREWALL HW + SERVICE	\$100,000.00 / YEAR





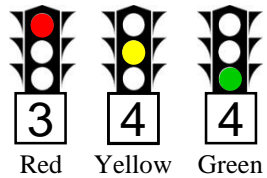
# Recent Key Accomplishments

- Data Center Relocation / Shared Services Project
- Microsoft Azure Active Directory Integration (Why)
- School Wi-Fi Expansion Project
- Niagara Catholic Virtual Learning Environment
- Production Virtual Desktop Infrastructure (Why)
- IT Facilities Move
- Optimized Centralized Service & Delivery Model
- The strong partnership between IT Services, Program/Curriculum and the Digital Learning Team ensures that we maximize our investments of all technology and optimize the use of the technology for student achievement and optimal learning outcomes.

# Sample IT Program Report

# Education Technology Program Report

## Tier 1 Projects - Gating Overall Projects Status



## Project Metrics

# of Total Active Projects	45
# of Critical Path/Gating Projects	13
# of Unqualified Projects	25
# of Active Projects for Education	38

## Top 3 Issues

#	Priority	Owner	Description	Proposed Solution
1	High	GF	Resource Capacity Issues Affect All Gating Projects; WannaCry Malware; CEC NW Issue; Strike	Prioritize DC Relo Project above all other projects besides wireless.
2	High	SK	Failure in budget being delivered caused delays in upgrading wireless to meet system demands	Funding from other projects is being redirected to wireless project to help
3	High	GF	External Cloud Project delayed slightly due to legal concerns with contracts	GF working with SF on asking for contract adjustments.

## Gating Projects Status

Status	Target Date (dd/mm)		
	R	Y	G

Gating Projects Status		Status			Target Date (dd/mm)
		R	Y	G	
1.	DC Relo – Relocation & Internal Cloud	Red			31 Aug 18
2.	DC Relo – External Cloud		Yellow		28 Feb 18
3.	DC Relo – Microsoft Azure	Green			31 Aug 18
4.	DC Relo – People Move to St. Thomas	Green			31 Jul 17
5.	Virtual Desktop Rollout – Phase 3		Yellow		23 Jun 17
6.	Wireless Upgrades (Elem & Secondary)	Red			31 Jul 18
7.	Internal Process Development Projects *		Yellow		ongoing
8.	Windows 10 Endpoint Upgrades		Green		31 Aug 17
9.	MS O365 Implementation + PW Reset	Red			15 Aug 17
10.	NAV / SparkRock Implementation	Green			8 Aug 17

## Top 5 Action Items

#	Description	Owner	Target Date
1	All activities related to planning as described in project plan for data center relocation project	WM	ASAP
2	Ensure funding for Wi-Fi upgrades for next school year	GF	ASAP
3	Complete existing wireless upgrades (i.e. St. Paul)	SK	31 Aug 17
4	Complete engagement with Microsoft FastTrack; complete PW reset development.	WM	15 Jul 17
5	Expedite Disaster Recovery Project Planning	WM	31 Oct 2017

## News and Notes

- NAV implementation is confirmed by Finance to be completed by August 8<sup>th</sup>.
- ETS portion of St. Martin construction project: planning is complete and implementation is on-track.
- ETS has completed the initial assessment of the technical capability of the St. Kateri Tekakwitha site to make sure it is on par with other Board locations.

## LEGEND

Status: Green = Target will be met; Yellow = Concerns meeting target, and management assistance needed; Red = Serious concerns meeting target; immediate resolution is needed

Priority: Critical = Must be addressed immediately, High = Must be addressed quickly, Medium = Watch closely to ensure resolved, Low = Issue watch but can be resolved easily

Note: For Overall Projects Status, please refer to the coloured box. Whichever box is coloured is the overall status. Numbers in boxes depict number of projects in each status. Overall status is determined by at least one project contained in the most severe status (ie one project or more in red, overall status is red)

\* **Internal Process Development Projects includes:**

**Internal Audits, Project Lazarus, Incident Response Plan, DR etc.**

# Cloud Services Review

**NIAGARA CATHOLIC  
COMPUTING CLOUD  
& DISCOUNT INTERNET**  
(25% cost of other providers)

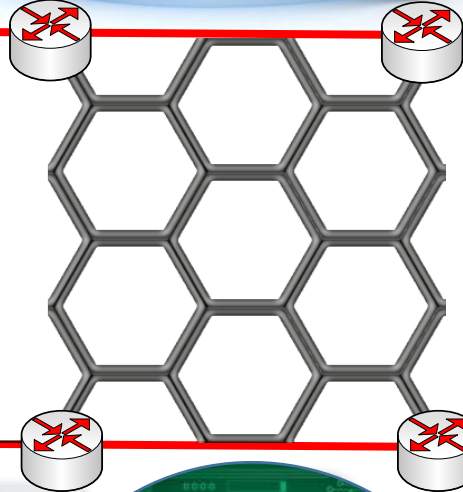


+



Secure External  
Private Cloud  
Provider

**DUAL HOMED EvPL  
(Ethernet Virtual Private Line)  
REDUNDANT MPLS  
VPN CONNECTIVITY**

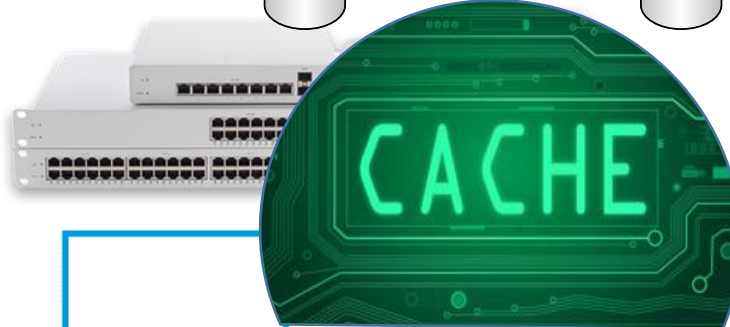


CLOUD  
MONITORED



Connectivity  
via WAN and  
Internet Service  
Providers

**CORE NETWORK &  
TELECOM SERVICES,  
CACHING SERVICES**  
(AD, DNS, DHCP, SSO, RADIUS,  
AV Definition Cache, Wireless  
SCCM Cache, Mirage Branch  
Reflector, Ancillary Services)



NIAGARA REGION  
DATA CENTER

**NIAGARA CATHOLIC  
ENDPOINTS  
(WIRED & WIRELESS)**





# NIAGARA CATHOLIC DISTRICT SCHOOL BOARD

## Cloud Services Inventory



<p><b>NCDSB Board Managed Private Cloud On Premise</b></p> <ul style="list-style-type: none"> <li>✓ Edge Router</li> <li>✓ Core Network</li> <li>✓ Firewall</li> <li>✓ Telecommunications</li> <li>✓ Caching Services</li> <li>✓ Secondary Virtual Server Cloud</li> </ul>	<p><b>NCDSB IaaS Private Cloud Off Premise</b></p> <ul style="list-style-type: none"> <li>✓ Core Platforms &amp; Services</li> <li>✓ Primary Virtual Server Cloud</li> </ul>	<p><b>Niagara PaaS Community Cloud Off Premise</b></p> <ul style="list-style-type: none"> <li>✓ Development, QA &amp; Pre-Production</li> <li>✓ New NSTS Cloud</li> <li>✓ HelpDesk</li> <li>✓ Dashboard &amp; Analytics Platform</li> <li>✓ ETS Testbed</li> <li>✓ MicroVDI</li> </ul>																								
<p><b>NCDSB Board Managed Virtual Desktop Infrastructure (VDI) On Premise</b></p> <ul style="list-style-type: none"> <li>✓ NCDSB Virtual Desktop Infrastructure</li> <li>✓ NCDSB Virtual Desktops</li> </ul>	<p><b>NCDSB SaaS Cloud Applications On Premise</b></p> <ul style="list-style-type: none"> <li>✓ IEP Engine</li> <li>✓ eLite</li> <li>✓ Johnson Controls Platform</li> </ul>	<p><b>NCDSB SaaS Cloud Applications Off Premise</b></p> <table border="1"> <tr> <td>MyBluePrint</td> <td>SmartFind Express</td> <td>Niagara Student Transportation Sys</td> </tr> <tr> <td>TFO Education</td> <td>Brightspace D2L LMS</td> <td>SchoolCash Online</td> </tr> <tr> <td>TVO Education</td> <td>eBase</td> <td>SchoolConnects (SAFE ARRIVAL)</td> </tr> <tr> <td>BookFlix</td> <td>TellMeMore</td> <td>BackOffice Apps FTP Sites Etc</td> </tr> <tr> <td>PermissionClick</td> <td>EMHWare</td> <td>Gizmos</td> </tr> </table>	MyBluePrint	SmartFind Express	Niagara Student Transportation Sys	TFO Education	Brightspace D2L LMS	SchoolCash Online	TVO Education	eBase	SchoolConnects (SAFE ARRIVAL)	BookFlix	TellMeMore	BackOffice Apps FTP Sites Etc	PermissionClick	EMHWare	Gizmos									
MyBluePrint	SmartFind Express	Niagara Student Transportation Sys																								
TFO Education	Brightspace D2L LMS	SchoolCash Online																								
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<p><b>G Suite (GAFE) Cloud Services Off Premise</b></p> <table border="1"> <tr> <td>Google Calendar</td> <td>Google Classroom</td> <td>Google Docs</td> </tr> <tr> <td>Google Drive UNLIMITED</td> <td>Gmail</td> <td>Hangouts</td> </tr> <tr> <td>Google Sheets</td> <td>Google Sites</td> <td>Google Slides</td> </tr> <tr> <td>Google Vault</td> <td>Google Security</td> <td>Google Safe Search</td> </tr> </table>	Google Calendar	Google Classroom	Google Docs	Google Drive UNLIMITED	Gmail	Hangouts	Google Sheets	Google Sites	Google Slides	Google Vault	Google Security	Google Safe Search	<p><b>Office 365 Cloud Services Hybrid / On and Off Premise</b></p> <table border="1"> <tr> <td>Class Notebook</td> <td>Delve</td> <td>Forms</td> </tr> <tr> <td>Newsfeed</td> <td>OneDrive 1TB Storage</td> <td>Microsoft OneNote UNLIMITED</td> </tr> <tr> <td>Planner</td> <td>Microsoft Sharepoint</td> <td>Sway</td> </tr> <tr> <td>Video</td> <td>Yammer</td> <td>Microsoft Office Online + 5 Copies</td> </tr> </table>	Class Notebook	Delve	Forms	Newsfeed	OneDrive 1TB Storage	Microsoft OneNote UNLIMITED	Planner	Microsoft Sharepoint	Sway	Video	Yammer	Microsoft Office Online + 5 Copies	<p><b>NCDSB Storage Cloud Services Hybrid / On and Off Premise</b></p> <ul style="list-style-type: none"> <li>✓ Home Drives</li> <li>✓ Highschool Teacher Shares</li> <li>✓ Community Drives</li> <li>✓ Temporary Staff Share</li> <li>✓ Print Shop</li> <li>✓ Ad Hoc Shared</li> </ul>
Google Calendar	Google Classroom	Google Docs																								
Google Drive UNLIMITED	Gmail	Hangouts																								
Google Sheets	Google Sites	Google Slides																								
Google Vault	Google Security	Google Safe Search																								
Class Notebook	Delve	Forms																								
Newsfeed	OneDrive 1TB Storage	Microsoft OneNote UNLIMITED																								
Planner	Microsoft Sharepoint	Sway																								
Video	Yammer	Microsoft Office Online + 5 Copies																								

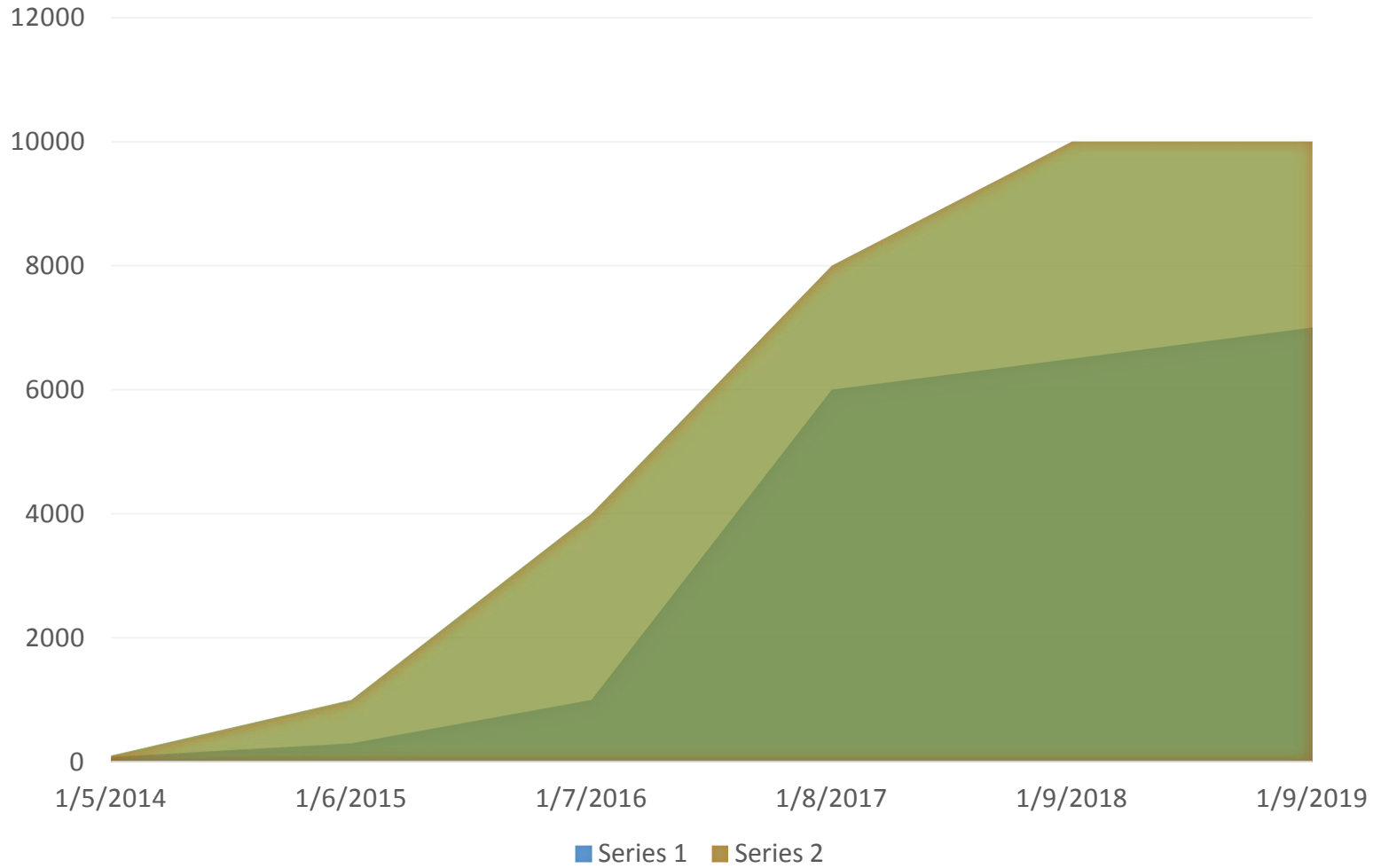
“Beneath the Surface”



# User Perspective (Internet, Web, Windows/Mac Programs)



# GROWTH IN CORE INFRASTRUCTURE BANDWIDTH SINCE 2014



# Challenges of Tomorrow

- We must continue to address:
  - Ongoing and growing academic demands from the system  
(3D Printing, IoT Devices, eLearning, paperless/green projects)
  - Supporting Intellectual Needs of Students & Staff
  - Unique Challenges the Delta in Aptitude of Our User Base presents
  - High & Changing Demands due to the rate of technological change
  - Meeting new demands of Board as we move into next decade
  - Cyber Security & Constantly Evolving Threat Vectors
- We must continue to resource:
  - ✓ IT Supporting Infrastructure (Hardware, Cloud Services & Software)
  - ✓ Skilled IT Human Personnel to address gaps
  - ✓ Training for IT Personnel to keep them current with changes in technology

Q. Why do we need to do these things?

A. Because The Demands of a Student and turn their Educator in 2030 will be different than today.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE MEETING  
SEPTEMBER 10, 2019**

***PUBLIC SESSION***

**TITLE: UPDATE TO LONG TERM ACCOMMODATION PLAN 2016-  
2021 – PLANNING PRINCIPLES**

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**RECOMMENDATION**

**THAT** the Committee of the Whole recommend to the Niagara Catholic District School Board approve the update to Planning Principles identified in the revised Long Term Accommodation Plan 2016-2021, as presented.

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Prepared by: Ted Farrell, Superintendent of Education  
Scott Whitwell, Controller of Facilities Services  
Kathy Levinski, Administrator of Facilities Services

Presented by: Ted Farrell, Superintendent of Education  
Scott Whitwell, Controller of Facilities Services  
Kathy Levinski, Administrator of Facilities Services

Recommended by: John Crocco, Director of Education/Secretary-Treasurer

Date: September 10, 2019



## **REPORT TO THE COMMITTEE OF THE WHOLE SEPTEMBER 10, 2019**

### **UPDATE TO LONG-TERM ACCOMMODATION PLAN 2016-2021 – PLANNING PRINCIPLES**

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#### **BACKGROUND INFORMATION**

The Long-Term Accommodation Plan 2016-2021 was approved by the Board of Trustees in May 2016. The Plan provides data, guiding principles and strategies to assist the Board in managing resources effectively and to make decisions about the best accommodation and program options to deliver the highest quality Catholic education for students within the Board budget.

The Long-Term Accommodation Plan 2016-2021 identified opportunities to maximize the effective use of school space in the short term (2016-2018), medium term (2018-2020) and long term (2020-2021+). As a strategy was considered and implemented, updated demographic information was used consistent with Board policies and the most current Ministry of Education guidelines.

#### **CURRENT STATUS**

The Pupil Accommodation Review Policy (701.2) and the Community Planning and Partnerships Policy, (800.6) were updated and approved in February 2016. The Pupil Accommodation Review Guidelines attempted to streamline and clarify the process for school boards to be able to close underutilized schools. The Community Planning and Partnership Guidelines were introduced to ensure that school boards were consulting regularly with community agencies in an effort to facilitate partnerships to minimize underutilized space within schools.

On June 28, 2017 the Ministry of Education issued a moratorium on school consolidations until new Pupil Accommodation Guidelines were issued. The Guidelines were issued on April 27, 2018; the moratorium, however, was extended in June 2018. Templates to assist school boards with accommodation reviews have yet to be released.

There were several recommendations made in the Long-Term Accommodation Plan 2016-2021 for the short and medium terms (from 2016-2021). Appendix A includes the status of recommendations and actions to date. Appendix B includes overview of school enrolment and utilization using data as of September 5, 2019.

#### **AVAILABLE STRATEGIES TO DEAL WITH ENROLMENT PRESSURES**

The Board is committed to maximizing the use of its facilities through pupil enrolment and through the engagement of community partners. Boards have a number of tools available to maximize the utilization of facilities, address accommodation issues and effectively manage capital assets. They include:

- Temporary Accommodations (portables)
- Additions
- Construction of new schools



- Attendance Area Reviews
- Leasing Facilities for Programs
- Partnerships
- School restructuring away from the current elementary school (K-8)/secondary school (9-12) model to elementary (K-6)/secondary (7-12)
- Pupil Accommodation Reviews (Consolidation/Closures)

### **PROPOSED UPDATE TO LONG-TERM ACCOMMODATION PLAN PLANNING PRINCIPLES**

Many of the current Planning Principles identified in the current Long-Term Accommodation Plan 2016-2021 are still relevant and helpful in guiding decision making. The following Long-Term Accommodation Planning Principles are recommended to assist the Board in making decisions about school facilities, consistent with effective stewardship of Board resources. It is recommended that the Principles be updated to include the possibility of restructuring the current grade offering within schools (2ii).

### **LONG-TERM ACCOMMODATION PLAN GUIDING PRINCIPLES**

1. Ensure viable and sustainable Catholic schools and programs for all students:
  - i. that students are accommodated in safe, healthy and appropriate facilities that support the highest quality Catholic education to meet their needs, while advancing student achievement and well-being nurturing the distinctiveness of Catholic education in local communities.
  - ii. that schools should be of a sufficient size to support equity of educational opportunities for all students from a resource perspective, including technology, to ensure effective and efficient stewardship of Board resources from fiscal and environmental perspectives.
  - iii. that each school plays an important part to the long-term health and sustainability of the Board and that schools are sustainable over the long term.
2. Minimize the use of temporary accommodation/ facilities to address short, medium and long term enrolment pressures:
  - i. that the use of portables be minimized in terms of number and duration.
  - ii. *consider restructuring, by the Family of Schools, the current school structure to include Kindergarten to Grade 6 in an elementary setting and Grades 7-12 in a secondary setting.*
  - iii. that new programs support the Board's Vision and be fiscally responsible.
  - iv. that boundary changes may be required to ensure a viable distribution of pupils across school communities as per the Attendance Areas Policy, 301.3.
  - v. that the Pupil Accommodation Review Policy, 701.2 will be used to guide the process for arriving at accommodation decisions.
  - vi. that when addressing enrolment pressures, current projections and planning techniques will be used to make decisions.
  - vii. that all capital projects are 100% dependent on approval and funding from the Ministry of Education.
3. The Long Term Accommodation Plan will be in compliance with legislation such as the *Accessibility for Ontarians with Disabilities Act*, and will consider Daily Physical Activity, Child Care Centres with Before and After School Programs available at the school, the locations of Child Care Centres, Community Partnerships, and the community use of schools.
4. The Long-Term Accommodation Plan will promote facility partnerships to market schools as a community resource within the Region, municipalities and not for profit agencies.

## **CURRENT UNKNOWNNS**

There are currently a number of unknown variables that impact the ability of the Board to effectively plan to maximize school facility utilization.

- Ministry Proposed mandatory e-learning courses
- The impact of negotiations on current class size requirements and On-the-Ground (OTG) capacity
- When the current moratorium on pupil accommodation reviews will be lifted and potential updates to Ministry Guidelines for school boards
- Ministry funding for capital projects
- The impact of potential municipal restructuring on child-care/partnership opportunities

## **NEXT STEPS**

Staff has engaged Watson and Associates to provide updated projections to school enrolments through to 2030-2031 based on September 30<sup>th</sup>, 2019 enrolment data. Staff will analyze the data and prepare a report for the Board.

Staff will update the Pupil Accommodation Review Policy, Attendance Area Review Policy and the Community Planning and Partnerships Policy at the earliest opportunity following decisions and direction by the Ministry of Education.

Staff will continue to monitor the unknowns through the evaluation of Ministry of Education Guidelines as they are released, update recommendations accordingly and provide Trustees with updated information.

Following the enrolment report, staff will suggest strategies including Attendance Area Reviews, by Family of Schools, to deal with enrolment pressures, and prepare a report for upcoming Committee of the Whole meetings for the consideration of the Board.

Appendix A – Status of Recommendations and Actions to Date

Appendix B - Overview of School enrolment and Utilization

## **RECOMMENDATION**

**THAT** the Committee of the Whole recommend to the Niagara Catholic District School Board approve the update to Planning Principles identified in the revised Long-Term Accommodation Plan 2016-2021, as presented.

Prepared by: Ted Farrell, Superintendent of Education  
Scott Whitwell, Controller of Facilities Services  
Kathy Levinski, Administrator of Facilities Services

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Recommended by: John Crocco, Director of Education/Secretary-Treasurer

Date: September 10, 2019

**APPENDIX A**

<b>FAMILY OF SCHOOLS</b>	<b>SHORT TERM RECOMMENDATION 2016-2018</b>	<b>STATUS</b>	<b>MEDIUM TERM RECOMMENDATION 2018-2020</b>	<b>STATUS</b>
Blessed Trinity	St. Mark, St. John (French Immersion Program Relocation)	Completed – program moved to St. John	New Grimsby/Lincoln Elementary School	In progress
Denis Morris	Monsignor Clancy/St. Charles Pupil Accommodation Review	Completed – funding approved for addition/renovation	St. Nicholas, St. Christopher, St. Theresa Pupil Accommodation Review	Unable to proceed due to moratorium
Holy Cross			Our Lady of Fatima, Assumption French Immersion Relocation	
Lakeshore Catholic	St. Elizabeth and St. Joseph Snyder partnerships	Capital business plan being submitted for Joint Use Wainfleet School Partnership search for St. Joseph Snyder ongoing		
Notre Dame College School	St. Mary, Andrew, St. Augustine Pupil Accommodation Review	On hold due to moratorium		
	Holy Name, Alexander Kuska French Immersion Relocation	Completed – program moved to Alexander Kuska		
	St. Kevin Partnerships	Not required, attendance area review with St. Alexander completed		
Saint Francis				
Saint Michael	Father Hennepin, Loretto Catholic, Our Lady of Mount Carmel Attendance Area Review	Completed – boundary changes in place	New South Niagara Falls Elementary School	In progress
Saint Paul	Notre Dame, Our Lady of Mount Carmel French Immersion Program Relocation	Community consultation completed, relocation decision rescinded	St. Vincent de Paul, Cardinal Newman Attendance Area Review	Partnership for St. Vincent de Paul has increased utilization
<b>SECONDARY SCHOOLS</b>				
		Holy Cross and Saint Francis Attendance Area Review completed to align elementary and secondary schools	Denis Morris, Holy Cross, Saint Francis Pupil Accommodation Review	Unable to proceed due to moratorium

**APPENDIX B**

<b>NO. OF STUDENTS</b>	<b>NO. OF SCHOOLS</b>	<b>UTILIZATION</b>	<b>NO. OF SCHOOLS</b>
<b>Elementary Schools</b>			
0-100	2	Below 65%	12
101-200	12	Between 65% - 80%	7
201-300	17	81% - 100%	21
301-400	6	Over 100%	9
401-500	7		
Over 500	5		
<b>Secondary Schools</b>			
Under 600	2	Under 80%	2
601 to 1000	4	Between 81% and 100%	2
Over 1000	2	Over 100%	4

Data from Radar as of September 5, 2019

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE MEETING  
SEPTEMBER 10, 2019**

***PUBLIC SESSION***

**TITLE: ACCOUNTABILITY FINANCIAL REPORT 2018-2019 – AS OF  
AUGUST 31, 2019**

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The Accountability Financial Report 2018-2019 – as of August 31, 2019 is presented for information.

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Prepared by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Presented by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: September 10, 2019





**REPORT TO THE COMMITTEE OF THE WHOLE  
SEPTEMBER 10, 2019**

**ACCOUNTABILITY FINANCIAL REPORT 2018-2019 – AS OF  
AUGUST 31, 2019**

**BACKGROUND INFORMATION**

**Operational Update**

The 2019-2020 preliminary enrolment estimates indicate an increase of approximate one-hundred and fifty students in elementary and fifty students at secondary above original estimates submitted in June 2018. The downward trend in enrolment has slowed for 2019-2020 and initial indications illustrate only a slight decline of approximately one hundred and seventy students for the start of the school year versus 2018-2019.

Class size aggregates are in compliance with the Ministry targets and we are currently in the process of reviewing elementary JK/SK registration. The process of adequate class size configurations and class size caps for ELKP and Grade1 to Grade 3 will be completed by mid-September.

*\*Please note that the enrolment numbers and class size aggregates provided below are unsubstantiated and will change for October 31, 2019.*

**Elementary Enrolment Estimates**

	2018-2019	Original 2019-2020	2019-2020 Revised	Change Revised- Original	Class Size Aggregate
JK-SK	2,603	2,409	2,520	111	24.0
Grade1-Grade3	4,198	4,158	4,210	52	19.3
Grade4-Grade8	7,581	7,476	7,483	7	24.17
Total Elementary	14,382	14,043	14,213	170	

**Secondary Enrolment Estimates**

	2018-2019	Original 2019-2020	2019-2020 Revised	Change Revised- Original	Class Size Aggregate
Secondary	6,478	6,400	6,450	50	23:1

## **Initial Staff Changes**

The additional enrolment above original estimates has resulted in the deployment of approximately seven classroom teachers before the start of the 2019-2020 school year. In addition, the Superintendent of Student Support Services is responding to current needs in the classroom and has deployed approximately three educational assistants for the start of the new school year.

## **Ministry Update**

### Class Size Regulation

The class size regulation has been updated to reflect the new class size requirements for the 2019-2020 school year. This includes a regulated class size average of 24.5, for Grades 4 to 8, for all school boards. Grades 9 to 12 class size requirements have also been updated to reflect a board-wide average of 22 plus attrition.

### Calculation of Maximum In-Year Deficit Regulation

A new regulation has been created to specify the in-year deficit that school boards are authorized to have in the 2018-2019 fiscal year and the conditions that school boards must meet to be authorized to have in-year deficit in 2019-2020 and subsequent fiscal years. School boards will keep the flexibility to incur an in-year deficit, but a new requirement has been added for 2019-2020 and subsequent years requiring school boards to submit an in-year deficit elimination plan showing how the deficit will be eliminated within two years.

### Fees for Central Bargaining Regulation

The fees for Central Bargaining regulation provides the framework for the support of labour relations activities for the trustees' associations by authorizing the flow of funds from school boards to trustees' associations through the annual GSN process.

The Accountability Financial Report 2018-2019 – As of August 31, 2019 report is presented for information.

Prepared by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Presented by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: September 10, 2019

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
SEPTEMBER 10, 2019**

*PUBLIC SESSION*

**TOPIC: TRUSTEE INFORMATION  
SPOTLIGHT ON NIAGARA CATHOLIC – JUNE 18, 2019**

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**June 18, 2019**

### **Policies Approved**

During the June 18 Board Meeting, trustees approved two policies:

*Community Use of Facilities Policy (800.2)* and *Bullying Prevention and Intervention Policy (302.6.8)* are available on the Board website for public review.

### **2019-2020 Annual Budget**

Niagara Catholic's Board of Trustees approved the original estimates for the 2019-2020 Annual Budget during the June 18 Board Meeting. The estimates are built on an approximate enrolment of 20,878 students in 2019-2020. The complete report is available in section C2 of the [June 18 Board Meeting agenda](#).

The 2019-2020 Annual Budget book will be available on the Board website in early July.

### **Saying Goodbye to Trustee Madison McKinney**

During the final Board meeting for 2018-2019, outgoing student trustee Madison McKinney offered a very heartfelt farewell and thank you to her colleague Jade Bilodeau, Niagara Catholic's Board of Trustees and members of senior staff.

Jade, who will return for the second of her two-year mandate, joined by incoming student trustee Luca DiPietro, also had kind words for the Board and for Maddie, who will attend Carleton University in the fall.

Click to read [Madison](#) and [Jade's](#) comments.



### **Provincial and National Medallists 2019**

Two student-athletes were recognized during the June 18 Board Meeting for their accomplishments in provincial competition.

Dylan Wall, a Grade 12 student at Saint Francis Catholic Secondary School, was recognized for her OFSAA Silver medal in girls' singles tennis, and Paige Nevestuk, a Grade 10 student at Blessed



Trinity Catholic Secondary School, was recognized for her Gold medal in Girls' 200-metre wheelchair in OFSAA's para-track event.

### **Niagara Catholic Has Record-Breaking 10<sup>th</sup> Year of 100 Percent EcoSchools Certification**

Niagara Catholic Director of Education John Crocco is pleased to announce that the Board has received 100 per cent EcoSchools

certification for the ninth consecutive year.

The Ontario EcoSchools program integrates environmental education, environmentally sound practices and environmentally responsible actions into a school or classroom setting. This creates a culture of conservation that is ingrained in students from their early years that they will practise at home and at school, and changes the habits of teaching and school staff. Niagara Catholic was the first school board in Ontario to receive 100 per cent EcoSchools certification in 2010, and is the only Board to have had 10 consecutive years of Board-wide certification.

Read the EcoSchools media release [here](#).

### **Good News**

Have you checked out our Good News page lately? If you haven't, you're missing out on the great things happening in the system. We have some great stories and photos you won't want to miss, including [this story](#) about two of our outstanding students from Saint Paul Catholic High School, and stories and videos from [St. George Catholic Elementary School](#) and the [Niagara Launch Centre](#).

### **Follow us!**

If you're not following us on social media, you're missing out on all of the important news and events coming from the Board. Join us on [Facebook](#), [Twitter](#) and [Instagram](#) today.



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
SEPTEMBER 10, 2019**

*PUBLIC SESSION*

**TOPIC: TRUSTEE INFORMATION  
CALENDAR OF EVENTS SEPTEMBER 2019**

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# SEPTEMBER 2019



Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 First Day of School	4 SEAC Meeting	5 NCPIC Meeting	6	7
8	9	10 SAL Meeting CW Meeting	11	12	13	14
15	16	17	18 Niagara Foundation for Catholic Education Charity Golf Tournament	19	20	21
22	23	24 Policy Committee Board Meeting	25	26	27 Terry Fox School Run	28 Niagara Wine Festival Grande Parade
29	30					

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
SEPTEMBER 10, 2019**

*PUBLIC SESSION*

**TOPIC: TRUSTEE INFORMATION  
OCSTA MEMORANDUM – CLIMATE ACTION INCENTIVE  
FUND FOR SCHOOLS**

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Ontario Catholic School  
Trustees' Association

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Beverley Eckensweiler, *President*  
Michelle Griepsma, *Vice President*  
Nick Milanetti, *Executive Director*

June 27, 2019

**MEMORANDUM**

**TO:** Chairpersons and Directors of Education  
- All Catholic District School Boards

**FROM:** Beverley Eckensweiler, OCSTA President

**SUBJECT:** **Climate Action Incentive Fund for Schools**

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On June 25, the federal Minister of Environment and Climate Change, the Hon. Catherine McKenna, announced a new proposed climate action program to support schools in Saskatchewan, Manitoba, Ontario and New Brunswick. These are the jurisdictions where the federal carbon pollution pricing system is currently in effect. Most of the proceeds from this federal fuel charge are being returned to residents directly through the Climate Action Incentive payments. The remainder is being returned through the Climate Action Incentive Fund, which will support small and medium sized enterprises, municipalities, universities, schools, hospitals and not-for-profit organizations in those jurisdictions where proceeds were collected.

The first round of funding will be directed towards schools and the total proposed amount for schools is \$60 million. Of that amount, \$41 million is proposed for Ontario schools.

Elementary and Secondary schools in Ontario would receive funding to support projects that reduce energy-related costs and greenhouse gas emissions.

Minister McKenna has sent a letter to Ontario's Minister of the Environment, Conservation and Parks, the Hon. Jeff Yurek, to request that the two levels of government work together to flow dollars from pricing carbon pollution to school boards in Ontario. Minister McKenna further requests that the Ontario provincial government conclude a funding agreement with the federal government by July 19, 2019. This agreement would allow the flow of funds from pricing carbon pollution to Ontario school boards.

We will monitor the progress of this proposal and agreement and inform boards on the outcome and potential process for applying for funds.

For your reference, the relevant Government of Canada news release, backgrounder and letter to Minister Yurek is attached.

Attachments



# Canada to help schools in New Brunswick, Ontario, Manitoba, and Saskatchewan build better learning environments for students

From: [Environment and Climate Change Canada](#)

## News release

June 25, 2019 – Ottawa, Ontario

Students around the world are demanding climate action. Young people want to, and need to, be part of the solution. By being energy efficient, we can build better learning environments, cut energy costs and help people save money. Ensuring students can learn in a healthy environment will also help young people succeed.

Today, the Minister of Environment and Climate Change, Catherine McKenna, announced a new proposed climate action program to support schools in Saskatchewan, Manitoba, Ontario, and New Brunswick. These are the four jurisdictions where the federal carbon pollution pricing system is currently in effect. Whether it's replacing drafty windows, installing better lighting, or putting in place heating and cooling systems, improvements to classrooms will help create a healthier learning environment for students. Energy efficient retrofits will also help schools save on energy costs and allow those savings to be spent on activities that will benefit students and teachers. The Government of Canada looks forward to working together with provinces to help schools make energy efficient retrofits.

This new proposed program is part of the **Climate Action Incentive Fund**. Under the federal carbon pollution pricing system, most of the proceeds from the federal fuel charge are being returned to residents directly through the Climate Action Incentive payments. The remainder is being returned through the Climate Action Incentive Fund, which will support small and medium-sized enterprises, municipalities, universities, schools, hospitals, and not-for-profit organizations in jurisdictions where proceeds were collected.

This first round of funding will be directed towards schools. Details on funding for other areas covered under the Climate Action Incentive Fund will follow after consultations with stakeholders.

## Quotes

“When students have healthy learning environments and teachers have efficient and effective classrooms, it's our future that is the winner. Our approach to pricing pollution ensures it is no longer free to pollute, and it's a practical and affordable solution to fight climate change.”

– Catherine McKenna, Minister of Environment and Climate Change

## Quick facts

- The proceeds from pricing carbon pollution available to support schools is proposed to total \$60 million in 2019-2020. Proceeds will be returned to the jurisdiction they came from. For this round, it means \$12 million proposed for schools in Saskatchewan, \$5 million proposed in Manitoba, \$41 million proposed in Ontario and \$2 million proposed in New Brunswick.





- Under the Climate Action Incentive Fund, schools – defined as elementary and secondary schools – would receive federal funding to support projects that reduce energy-related costs and greenhouse gas emissions.
- The Government of Canada will work closely with provinces to deliver funding to schools. Schools and school boards interested in participating in the proposed program are encouraged to contact their provincial governments for more details on how to apply.
- Taking action on climate change presents a global economic opportunity representing \$26 trillion and 65 million jobs.
- The Parliamentary Budget Officer indicated that under the federal system to price pollution, eight out of 10 families will be better off.

## Associated links

- [Climate Action Incentive Fund](#)
- [Climate Action Incentive Payments](#)
- [Carbon Pollution Proceeds Programming](#)
- [Pan-Canadian Framework on Clean Growth and Climate Change](#)

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## Contacts

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Media Relations  
Environment and Climate Change Canada  
819-938-3338 or 1-844-836-7799 (toll-free)  
[ec.media.ec@canada.ca](mailto:ec.media.ec@canada.ca)

[Environment and Climate Change Canada's Twitter page](#)

[Environment and Climate Change Canada's Facebook page](#)



## **Canada to support schools in Ontario, New Brunswick, Manitoba, and Saskatchewan make energy efficiency projects**

From: [Environment and Climate Change Canada](#)

### **Backgrounder**

On October 23, 2018, the Government of Canada announced details of its carbon pollution pricing system. This included where the system would apply as well as initial details on how proceeds would be returned to the jurisdictions in which they would be collected.

In every jurisdiction, all direct proceeds from pollution pricing system will be returned to the jurisdiction where they were collected.

For provinces where the federal carbon pricing system applies (Ontario, New Brunswick, Manitoba, and Saskatchewan), the federal government began returning the bulk of fuel charge proceeds, in the form of Climate Action Incentive payments, directly to individuals and families in the province in which the revenues were raised during federal tax filing season in Spring 2019.

On June 25, 2019, the Government of Canada announced that the funds allocated to the Municipalities-Universities-Schools-Hospitals sector in year one will go to schools to undertake various projects to help achieve cost saving. The Government of Canada intends to work with the provincial governments of Saskatchewan, Manitoba, Ontario and New Brunswick to flow funding to school boards in these jurisdictions.

The first round of the program is designed to provide funding to schools this year. Funding for municipalities, universities, colleges, and hospitals will be announced later in fiscal 2019-20 after discussions with these sectors.



Ottawa, Canada K1A 0H3

**JUN 25 2019**

The Honourable Jeff Yurek, M.P.P.  
Minister of the Environment, Conservation and Parks  
Government of Ontario  
Ferguson Block, 11th Floor  
77 Wellesley Street West  
Toronto ON M7A 2T5

Dear Minister:

I am writing today to ask that we work together to improve the energy efficiency of Ontario's schools. New support for energy efficiency will help schools save money on energy costs and cut carbon pollution across the province. Students care about climate change, and they want to be part of the solution.

The Government of Canada is committed to fighting climate change and growing Canada's economy. That is why it has adopted a comprehensive plan to cut the pollution causing climate change, including a price on carbon pollution across the country.

As you know, about 90 percent of the revenues from the price on pollution are being returned to Ontario families through the Climate Action Incentive payments, which provides a family of four in the province with \$307 when filing its taxes in 2019.

The remaining estimated 10 percent of revenues from the economy-wide price on pollution in Ontario are dedicated to supporting energy efficiency investments in small and medium-sized businesses, municipalities, universities and colleges, non-profits, hospitals, Indigenous communities, and schools. All of these investments help cut pollution and save money. Alongside small and medium-sized businesses, the Government's priority in the first year is supporting investment in elementary and secondary schools in Ontario.

New funding for energy efficiency will allow schools to invest in cleaner options when they upgrade their facilities, often creating local jobs in the process. Retrofits can deliver very significant energy savings that can be reinvested in students. For example, for a \$1.5-million window and lighting retrofit project undertaken by an Ontario school board, the federal government would contribute up to 40 percent toward the eligible costs of the project, saving the school board around \$600,000 that can be reinvested in other activities to benefit school children.



- 2 -

This fiscal year, the Government of Canada has earmarked \$40.9 million for energy efficiency investments in Ontario's schools. The funding is to be allocated to every school board in the province according to a per-student formula that accounts for rural boards' needs.

In order to get those investments to Ontario's schools, our respective governments need to work together. Specifically, I am asking the Government of Ontario to sign an agreement where it will commit, along with the Government of Canada, to flow those dollars to Ontario's school boards to improve energy efficiency in schools across the province.

To be clear, the Government of Canada is not asking for matching funds. It is simply requesting that we work together to flow dollars from pricing carbon pollution to school boards in Ontario.

In order to make sure these funds can be allocated in a timely manner, please advise by July 19, 2019, whether the Government of Ontario intends to conclude a funding agreement with the federal government that is in line with the parameters outlined in the enclosed annex.

We both know that students throughout Ontario are passionate about fighting climate change and protecting the environment. Therefore, I am hopeful that you and your government will be willing to collaborate to help cut pollution and give children in Ontario a better environment where they can learn, study and play.

Sincerely,

A handwritten signature in blue ink, appearing to read 'C McKenna', with a long horizontal flourish extending to the right.

The Honourable Catherine McKenna, P.C., M.P.

Enclosure

# CLIMATE ACTION INCENTIVE FUND FOR SCHOOLS

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## OVERVIEW OF CLIMATE ACTION INCENTIVE FUND

The Climate Action Incentive Fund (CAIF) is a new proposed program designed to meet Canada's commitment to returning all proceeds collected from the fuel charge under the federal price on pollution back to the jurisdiction of origin. Subject to passage of the Budget Implementation Act and subsequent specifications by the Minister of Finance, this program will be available in the provinces of Saskatchewan, Manitoba, Ontario, and New Brunswick, where the federal price on pollution came into effect on April 1, 2019. Funding will be provided to support projects and measures that decrease energy usage, save money and reduce greenhouse gas (GHG) emissions.

The CAIF has three funding streams to support projects and measures undertaken by small and medium-sized enterprises (SMEs), municipalities, universities and colleges, schools, hospitals ("MUSH sector"), and not-for-profit organizations. These are:

- the SME Project stream, which is expected to launch in July 2019 to support SMEs;
- the Rebate stream, which is expected to launch in July 2019 to support SMEs and non-profit organizations; and
- **MUSH Retrofit stream with a focus on school for the 2019–2020 intake, which is the focus of this annex.**

Funding support specifically for Indigenous communities will be provided through separate federal programming.

## MUSH RETROFIT STREAM

### 1. Overview

- The MUSH Retrofit stream will provide funding to municipalities, universities/colleges, schools, and hospitals to help them make energy efficiency improvements and retrofits to reduce energy use, costs, and GHG emissions.
- In the current fiscal year (2019–2020), the funding for this stream will focus on supporting energy efficiency and retrofit projects in schools.
- Starting in 2020–2021, in addition to schools, funding is expected to be made available for municipalities, universities/colleges, and hospitals. Discussions about how best to invest this funding will occur over the coming months.
- Estimated funding available for schools are as follows:

Jurisdiction	Allocation in 2019-2020
Saskatchewan	\$12,004,000
Manitoba	\$5,383,000
Ontario	\$40,869,000
New Brunswick	\$2,017,000
Total	\$60,273,000



## 2. Program Delivery Approach for Schools

- Environment and Climate Change Canada (ECCC) plans to enter into funding agreements with provinces, which will in turn flow funds to schools through school boards to undertake eligible projects.

## 3. Formula for Funding Allocation

- Allocations for schools will be determined using a base level of 25 percent of the total funding being allocated evenly to each school board with the remaining 75 percent allocated on a per student basis.

EXAMPLE: A total of \$2M is available in a province. 10 school boards and a total student population of 100,000 students will be calculated as follows:

- each school board will receive a base amount of \$50,000 (25 percent of the \$2M allocation divided between the 10 boards); and
- the remaining \$1.5M will be allocated on a per student basis to each school board.

## 4. Project Identification and Approval

- School boards will be responsible for identifying and prioritizing projects for funding. Provinces will submit eligible projects from school boards to ECCC for approval using the template provided by ECCC.

### Eligible Project Categories and Sample Activities

#### 1) Building energy efficiency retrofits

- Enhancements to building envelope (with direct energy savings), including energy efficient windows/doors/skylights, increased insulation, weatherproofing and glazing
- Energy efficient lighting system
- Heating, ventilation, and air conditioning systems/controls
- Water heating retrofits, including high efficiency condensing water heating
- High efficiency motors and controls
- Energy management controls, including building automation systems
- Fuel switching to cleaner energy sources in existing buildings

#### 2) Electricity, energy or fuel production

- District energy (heating and/or cooling)
- Combined heat and power for own use
- Renewable energy systems (e.g. solar photovoltaic, wind energy, micro-hydro) on-site and for own use.

## 5. Cost Sharing and Federal Stacking

- Canada will provide up to 40 percent of total eligible costs of the project. Funding recipients will continue to be bound by the stacking rules of other federal programs.
- There is no requirement for provincial governments to match the federal funding.



## 6. Reporting and Payments

- Provinces will be required to submit reports on progress, and final reports at the end of projects, which must be no later than March 31, 2021.
- The funding agreement between the Government of Canada and provinces will set out the terms of payments.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
SEPTEMBER 10, 2019**

***PUBLIC SESSION***

**TOPIC: TRUSTEE INFORMATION  
OCSTA MEMORANDUM – LAUNCH OF CAPITAL PRIORITIES  
PROGRAM, CHILD CARE CAPITAL FUNDING AND REVIEW  
OF SCHOOL CONSTRUCTION STANDARDS**

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Ontario Catholic School  
Trustees' Association

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Beverley Eckensweiler, *President*  
Michelle Griepsma, *Vice President*  
Nick Milanetti, *Executive Director*

July 22, 2019

**MEMORANDUM**

**TO:** Chairpersons and Directors of Education  
- All Catholic District School Boards

**FROM:** Stephen Andrews, Director of Legislative and Political Affairs

**SUBJECT:** **Launch of Capital Priorities Program, Child Care Capital Funding and Review of School Construction Standards**

---

On July 22, 2019, the Ministry of Education announced the launch of its' Capital Priorities Program first outlined in the provincial Budget. It also issued Ministry Memorandum 2019: B17 that outlines the details of this Capital Priorities Program and School Construction Standards review. This memorandum provides a brief summary of the program and review.

**Capital Priorities Program**

Funding for capital projects will be allocated on a business case model for new schools, retrofits, and additions that need to be completed by 2023-24 school year. Boards may submit up to 10 urgent capital priority submissions along with the business cases through the School Facilities Inventory System. In addition, the Ministry now requires two template reports that must be submitted in support of each submission.

- Part A—Enrollment and School Capacity Data that provides an overview of the accommodation needs for the project, including schools within the project site; and
- Part B—Written description of the project.

In addition, boards must document efforts made to explore joint-use opportunities for each capital project as part of the business case submission. Boards must also demonstrate a willingness to work with co-terminus boards on joint-use projects.

Boards also have an opportunity to request child care capital funding if local municipal service managers or the local social services administration board supports the need and confirms that the project will not create operational pressures on either of these local organizations.

Boards will also have to seek ministry approval during key project milestones. The ministry is developing options to increase board compliance to the existing capital project approval process.

The submission deadline for capital funding requests is September 30, 2019.

### **School Construction Standards Review**

The review is intended to examine existing cost and space benchmarks and build on the work of the expert panel on Capital Standards in 2010. The ministry will also explore standard designs of new schools while looking for efficiencies in procurement of new school construction.

For further information please see the attached Ministry Memorandum 2019: B17.

If you have any questions, please contact Steve Andrews at [sandrews@ocsta.on.ca](mailto:sandrews@ocsta.on.ca).

**Ministry of Education**

Office of the Assistant Deputy Minister  
Capital and Business Support Division

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**Ministère de l'Éducation**

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Division du soutien aux immobilisations et aux affaires

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**2019: B17**

**MEMORANDUM TO:** Directors of Education  
Children's Service Leads, Consolidated Municipal Service  
Managers (CMSMs) and District Social Services  
Administration Boards (DSSABs)  
Secretary/Treasurers of School Authorities

**FROM:** Joshua Paul  
Assistant Deputy Minister  
Capital and Business Support Division

**DATE:** **July 22, 2019**

**SUBJECT:** **Announcement of launch of 2019-20 Capital Priorities  
Program, including Child Care Capital Funding and  
review of School Construction Standards**

---

This memorandum provides details of the launch of the 2019-20 Capital Priorities Program, including requests for child care capital. Additionally, the ministry will initiate a review of its School Construction Standards.

The Capital Priorities Program (CPP) provides school boards with an opportunity to identify and address their most urgent pupil accommodation needs, including:

- accommodation pressures;
- replacing schools in poor condition;
- supporting past consolidation decisions;
- providing facilities for French-language rights holders in under-served areas; and
- creating child care spaces in schools.

## Summary of the 2019-20 Capital Priorities Program

- The submission deadline for all capital funding requests is **September 30, 2019**.
- The 2019-20 Capital Priorities projects are expected to be completed and open no later than the 2023-24 school year.
- School boards have an opportunity to request child care capital funding for Capital Priorities projects, if the local Consolidated Municipal Service Manager (CMSM) or District Social Services Administration Board (DSSAB) support the need and confirm the proposed new space will not result in an operating pressure for the CMSM or DSSAB.
- School boards are encouraged to standardize the design of new school construction. The ministry will be exploring ways to leverage this opportunity going forward.
- School boards are encouraged to identify opportunities to use modular construction methods for any one of their project submissions. The ministry will work with those boards to further develop those opportunities as appropriate.
- School boards are encouraged to identify opportunities to work together on joint-use school project submissions.
- School boards are required to seek ministry approval during key project milestones. The ministry is developing options to increase school board compliance to the existing capital approval process.
- All public announcements regarding capital investments in the publicly funded education system, including those previously funded, are joint communications opportunities for the provincial government, the school board, the CMSM or DSSAB, and/or community partners.



## **Design Standardization and Benchmark Review**

School boards are encouraged to standardize and repeat the design of new school construction. Going forward, the ministry will explore opportunities to drive efficiencies in the design and procurement of new school construction.

This work will recognize the need to review the existing cost and space benchmarks, building on the work first developed by the Expert Panel on Capital Standards in 2009-10.

School boards are encouraged to look at creative and lower-cost solutions (e.g., locating a school within a podium instead of purchasing acres of land) when developing business cases for consideration that also address accessibility in the design and meet requirements of the Accessibility for Ontarians with Disability Act (AODA).

## **Project Submissions**

As with previous rounds of the Capital Priorities Program, funding for Capital Priorities projects will be allocated on a business case basis for new schools, retrofits, and additions that need to be completed by the 2023-24 school year. School boards are invited to identify up to their 10 most urgent Capital Priorities and submit the associated business cases through the School Facilities Inventory System (SFIS) in order to be considered for funding approval.

New for the 2019-20 Capital Priorities Program, there are **two template reports** that are required to be submitted per submission:

### **1) Business Case - Part A (Enrolment and School Capacity Data)**

Boards are required to provide an overview of current and projected accommodation needs for the proposed capital project, including schools within the local proximity of the selected project site.

### **2) Business Case - Part B (Written Report)**

Boards are required to provide a written description of the project, including detailed information on the rationale, proposed scope of work and demonstrate why alternate options have not been pursued.

For information regarding the eligibility and evaluation criteria for project submissions, please see Appendix A.

## **Child Care Space in Schools**

With support from their local CMSM or DSSAB, school boards have an opportunity to request capital funding for the creation of new child care space as part of their Capital Priorities submission.

For all child care project requests through Capital Priorities, school boards and their local CMSM or DSSAB partner must complete and submit a *Joint Submission - Capital Funding for Child Care* form with their Capital Priorities business case.

For information regarding the child care project submissions, please see Appendix B.

## **Other Considerations for Project Submissions**

### **Pilot of Modular Construction Methods**

The ministry continues to seek opportunities to identify efficiencies related to the provision of pupil accommodation. For this round of the Capital Priorities Program, the ministry will run a pilot program to assess the merits of modular construction. As such, the ministry will be considering for selection projects to be constructed using modular methods.

As part of their written submission, school boards are asked to identify whether they are interested having a project participate in the pilot program. Proposals should illustrate the benefits of the using modular construction over traditional construction to address their pupil accommodation needs.

### **Joint-Use Capital Projects**

The ministry encourages all school boards to consider collaborative capital project arrangements between school boards. This includes maximizing the opportunities of co-location, particularly in rural, northern or smaller communities.

The ministry will be reviewing all capital proposals submitted by boards for ministry funding to ensure joint-use opportunities between boards have been explored before funding is granted.

School boards seeking Capital Priorities funding approval must:

- Document efforts made to explore joint-use opportunities for each capital project funding request as part of the business case submissions; and
- Demonstrate a willingness to participate with co-terminus school boards in joint-use school opportunities.

For joint-use school proposals, all participating boards must:

- Include the project as part of their Capital Priorities submission; and
- Explain the role of the joint-use nature of the project on expected improvements to student programming and operational efficiency.

## **Submission Requirements Summary**

The 2019-20 Capital Priorities submission requirements include the following documents:

- 1) Business Case - Part A (Enrolment and School Capacity Data)**
- 2) Business Case - Part B (Written Report)**
- 3) Joint Submission - Capital Funding for Child Care Form (If Applicable)**

School boards will be able to access Capital Priorities submission templates and *Joint Submission - Capital Funding for Child Care* form through SFIS.

School boards are required to submit their completed submissions through SFIS no later than September 30, 2019. The ministry will not accept submissions after this date.

## **Capital Priorities Program – Project Accountability Framework**

The ministry has established a series of measures and guidelines regarding the development and construction of major capital projects. As part of the ministry's capital approval process, boards are required to seek ministry approval during key project milestones. Please see Appendix C: Capital Approval Process Chart for further details.

In recent years, there has been an increase in the frequency of projects proceeding without following the Project Accountability Framework. As a result, ministry staff are developing options to increase school board compliance to the existing capital approval process.

## **Communications Protocol**

School boards are reminded to follow the ministry's communications protocol requirements for all ministry funded major capital construction projects as outlined in Appendix D.

Should you have any questions related to the communication requirements, please contact Dylan Franks, Senior Information Officer, Communications Branch at 437-225-7712 or [Dylan.Franks@ontario.ca](mailto:Dylan.Franks@ontario.ca).

## **Ministry Contact**

### ***Capital Priorities Program***

If you have any Capital Priorities Program questions, or require additional information, please contact the Capital Analyst assigned to your school board or:

Patrizia Del Riccio, Manager, Capital Program Branch at 416-885-2950 or [Patrizia.DelRiccio@ontario.ca](mailto:Patrizia.DelRiccio@ontario.ca) or

Paul Bloye, Director, Capital Program Branch at 416-325-8589 or at [Paul.Bloye@ontario.ca](mailto:Paul.Bloye@ontario.ca)

### ***Child Care Program***

If you have any child care program questions, or require additional information, please contact Jeff O'Grady, Manager, Capital Policy Branch at 416-918-1879 or at [Jeff.OGrady@ontario.ca](mailto:Jeff.OGrady@ontario.ca).

We look forward to working with you to identify and develop your capital projects.

*Original signed by:*

Joshua Paul  
Assistant Deputy Minister  
Capital and Business Support Division

Appendices:

Appendix A: Eligibility and Evaluation Criteria  
Appendix B: Child Care Capital Project Submission Requirements  
Appendix C: Capital Approval Process Chart  
Appendix D: Communications Protocol Requirements

C: Senior Business Officials  
Superintendents and Managers of Facilities  
Managers of Planning  
Early Years Leads  
CAOs of Consolidated Municipal Service Managers  
CAOs of District Social Services Administration Boards  
Debra Cormier, Director, Field Services Branch, Ministry of Education

## Appendix A: Eligibility and Evaluation Criteria

### Eligible Project Categories

Projects eligible for funding consideration for this round of the Capital Priorities Program must meet one or more of the following category descriptions:

- 1) Accommodation Pressure: Projects will accommodate pupils where enrolment presently is or is projected to persistently exceed capacity at a school or within a group of schools, and students are currently housed in non-permanent space (e.g., portables).
- 2) School Consolidations: Projects that support the reduction of excess capacity in order to decrease operating and renewal costs and address renewal need backlogs. These projects may also provide other benefits such as improved program offerings, accessibility or energy efficiency. Projects associated with consolidations and/or closures that require a Pupil Accommodation Review will not be eligible for funding purposes.
- 3) Facility Condition: Projects will replace schools that have higher renewal needs than the cost of constructing a new facility of approximately the same size.
- 4) French-language Accommodation: Projects will provide access to French-language facilities where demographics warrant. Such projects will only be considered eligible if the school board can demonstrate that there is enough French-language population not being served by an existing French-language school facility.

Projects matching the following descriptions will not be considered for Capital Priorities funding purposes:

- Projects addressing an accommodation pressure as a result of a specialized or alternative program such as French Immersion;
- Projects for additional child care space that is not associated with a priority school project (i.e., stand-alone child care project);
- Projects associated with consolidations and/or closures where a Pupil Accommodation Review has not been completed;
- Requests for Land Priorities funding;
- Projects that have been previously funded by either the ministry or the school board;
- Projects that should be funded through renewal funding; and
- Projects addressing school board administrative space.

If school boards are considering resubmitting previously submitted projects that did not receive Capital Priorities funding approval, they are encouraged to review ministry

comments in funding decision letters. Please contact your Capital Analyst for further clarification.

## **Project Evaluation**

The ministry will assess all proposed projects using project-specific quantitative and qualitative measures depending upon the category of the project.

For Accommodation Pressures and French-Language Accommodation projects:

- Assessments will be based on school-level capacity of impacted schools, including those in close proximity, historical enrolment trends, enrolment forecasts, and geographic distribution of students; and
- Priority consideration will be given to projects that are addressing accommodation pressures with a utilization greater than 100%, including consideration of available capacity in nearby schools, within the next five to nine years.

For Facility Condition and past School Consolidation projects:

- Assessments will be based on the projected operating and renewal savings and the removal of renewal backlog needs relative to the project cost; and
- Priority will be given to projects with the highest expected Internal Rate of Return. This will be calculated using the expected cost of the project compared to the expected savings resulting from the project.

For child care projects:

- Assessments will also be based on an evaluation of the project's cost-effectiveness, including any anticipated site costs or costs related to the displacement of school space, and how the project addresses community needs and service gaps; and
- Priority will be given to projects in new schools.

In addition to project specific assessments, the following school board performance measures will also be considered for all Capital Priorities project categories:

- School board's demonstrated willingness to participate with co-terminus school boards in joint-use school opportunities;
- School board's ability to build to ministry benchmark costs as evidenced by past projects;
- School board's ability to deliver projects within target timeframes as evidenced by past projects;
- School board's history of meeting the ministry's capital accountability measures;
- Enrolment and utilization trends for projects of the school board which have previously been funded; and
- Number of projects the school board currently has underway and the status of these projects in relation to approved funding and opening dates.



The ministry will expect that school boards will explore various options before submitting their business cases for a specific option. School boards must be able to identify the cost differentiation and considerations of various options within its submitted business case.

## **Appendix B: Child Care Capital Project Submission Requirements**

### **Child Care Eligibility**

The ministry will consider funding child care capital projects as part of new school and larger school construction projects under Capital Priorities, where there is a need for new child care construction and/or renovations to existing child care spaces for children 0 to 3.8 years of age. School boards will need to have the support of the corresponding Consolidated Municipal Service Manager (CMSM) or District Social Services Administration Board (DSSAB) regarding the eligibility and viability requirements to build or renovate child care rooms in the identified school.

When selecting a school for child care, school boards, CMSMs and DSSABs should consider available operating funding, school capacity, location, long-term viability, cost effectiveness, age groups, accommodation pressures/service gaps, demand, local child care plan, etc. prior to signing the child care joint submission. When considering long-term school viability, school board planners, CMSMs and DSSABs must consider at least the next five years and use population projections as well as other local data to inform submission decisions including an assessment of:

- Existing empty space within the school.
- Whether or not the school is in an accommodation review, and could potentially close, consolidate or remain open.
- Whether or not the child care could potentially be part of a joint use capital project, especially in rural, northern, and small communities.
- Whether the school has existing child care space.
- The average daily enrollment and the on-the-ground capacity of the school.
- Current utilization rates, and historical/forward trend analysis.
- Number of existing empty classrooms.

### **Ministry Prioritization of Eligible Child Care Capital Projects**

The ministry will use the following factors to prioritize child care capital projects under this policy should the number of eligible submissions surpass available funding:

- whether the child care space is part of a new school (projects in new school are a priority);
- cost effectiveness of project;
- community need/service gaps;
- child care replacement due to school closure/accommodation review; and
- equitable geographic disbursement of new child care spaces.

## Child Care Operational and Accountability Requirements

Approved new construction of child care rooms must meet the following operational and accountability requirements:

- The child care rooms will not result in an operating pressure for the CMSM or DSSAB.
- The physical space will be owned by the school board and leased to the child care operator, CMSM or DSSAB. School boards are not to charge operators beyond a cost-recovery level.
- School boards will operate on a cost-recovery basis and recover their accommodation costs (e.g., rent, heating, lighting, cleaning, maintenance, and repair costs) directly from child care operators and/or CMSMs and/or DSSABs as per the school board's usual leasing process. School boards are not expected to take on additional costs to support facility partnerships, although school boards will continue to use their discretion in supporting partnerships based on their student achievement strategy.
- School boards are required to follow the capital construction approval process for the new construction and/or renovations of child care rooms. As per the ministry's Capital Accountability Requirements, school boards will be required to submit a space template before designing the project, where applicable. School boards will require an approval to proceed (ATP) before the project can be tendered.
- School boards, CMSMs and DSSABs should contact their child care licensing representative as soon as possible as all child care capital projects require a floor plan approval letter issued by the Ministry of Education's Child Care Quality Assurance and Licensing Branch prior to receiving an ATP or starting construction. In order to streamline the floor plan approval process, school boards, CMSMs and DSSABs should note to their child care licensing representative if the child care floor plan has been used in the past (i.e., a repeat child care floor plan design) or if the child care floor plan will be used for multiple child care sites in the near future.
- Child care space will not count as loaded space for the purposes of the facility space template. The facility space template should provide details of the child care space under the section "Community Use Rooms."
- School boards will be held accountable for implementing appropriate measures to ensure that the cost and scope of approved child care capital projects are within the approved project funding and do not exceed the ministry's benchmarks.
- Rooms must be built in accordance with the *Child Care and Early Years Act, 2014* (CCEYA).

- It is expected that all new child care rooms funded under this policy will be built to accommodate a maximum group size for each age grouping for children 0 to 3.8 years (e.g., 10 infant spaces, 15 toddler spaces, 24 preschool spaces, and 15 family age grouping spaces), and that child care rooms will be for exclusive use during the core school day. Although unobstructed space requirements are per child, infant and toddler group sizes require additional space for separate sleep areas, change area, etc. These should be considered when developing child care floor plans. Considerations should also include the long-term use of the room, including the ability to convert to other child care age groups or for classroom use.
- It is important that school boards, CMSMs and DSSABs are taking into consideration licensed child care operator viability, and flexibility where appropriate, when determining appropriate mix of age groupings. Programs created will support continuity of services for children and families in order to accommodate children as they age out of programs. For example, if a toddler room is included in the child care capital project proposal a preschool room should also be available, unless a family age grouping room is in place.
- For the purpose of this policy, an eligible child care operator:
  - is a third-party operator or municipal operator; and
  - is expected to continue operating in the location for at least five years; and
  - has a purchase of service agreement with the CMSM or DSSAB; or
  - is a licensed child care centre that is eligible to receive fee subsidy payments from the CMSM or DSSAB.
- Capital funding for child care cannot be used to address other school board capital needs. Funding will not be provided for school-age child care spaces as the ministry will not fund exclusive space for before and after school child care programs.

### **Child Care Capital Funding Calculation and Eligible Expenses**

The construction of child care rooms will be funded using the current elementary school construction benchmarks (for both elementary and secondary schools under this policy), including the site-specific geographic adjustment factor (GAF). For this policy, the loading factor used to calculate the capital funding will be 26 pupil places per room regardless of age groupings (e.g., infant, toddler, preschool, and family age grouping rooms will all be funded based on 26 pupil places per room). This approach allows school boards to build child care rooms at maximum group size and allow flexibility to address potential changes under the CCEYA. This funding formula will apply to all new construction of child care, including the replacement of existing child care due to school closure or accommodation review.

$$\text{Capital Funding for New Construction of Child Care Rooms} = 26 \text{ Pupil Places} \times \text{Elementary Construction Cost Benchmark} \times \text{Elementary Area Benchmark} \times \text{Site Specific GAF}$$

**Note: The capital funding for renovation projects for child care will be a maximum of 50 per cent of the capital funding for new construction projects.**

Eligible expenses include:

- first-time equipping; and
- expenses incurred to meet CCEYA and Building Code standards, which qualify under the Tangible Capital Assets Guideline (TCA), revised April 2015.

### **Application Process – Child Care Joint Submission**

The Child Care Joint Submission includes project details and confirms that the child care program meets all eligibility and viability requirements.

In order to be considered for funding for the construction of new child care rooms, school boards must work with their CMSM or DSSAB to submit a jointly signed Child Care Joint Submission. School boards must submit a Child Care Joint Submission signed by both the CMSM or DSSAB Manager of Child Care and Early Years System, the school board Early Years Lead, Capital Lead, and Director of Education.

The Child Care Joint Submission is to be downloaded, completed, and uploaded into the School Facility Information System (SFIS) as well as submitted to school board’s Ministry Early Years Regional Staff and Capital Analyst.

Early Years Joint Submissions must be received by the ministry by **September 30, 2019**.

The ministry may request supporting documentation following a review of the Child Care Joint Submission.

## Appendix C: Capital Approval Process Chart

Capital Construction Approval Process Updated Spring 2019		New Schools*		All Additions* (incl. Early Years)		All Major Retrofits* (incl. Early Years)		Small Early Years* (Child Care, Child & Family)
		Repeat Design	New Design	>50% or >\$3.0M	<50% and <\$3.0M	>50% or >\$3.0M	<50% and <\$3.0M	Individual Projects <\$250K
Pre-Design	Facility Space Template	Complete template with most recent adaptation (<5 years)	Board to submit template before hiring architect	Board to submit template before hiring architect	Not Required	Board to submit template before hiring architect	Not Required	Not Required
	Project Manager	Board to appoint a Project Manager (either internal staff or external resource). Board to notify Ministry of name and contact info.						
	Ministry Approval	Ministry must approve scope of project based upon submitted Space Template	Ministry must approve scope of project based upon submitted Space Template	Ministry must approve scope of project based upon submitted Space Template	Not Required	Ministry must approve scope of project based upon submitted Space Template	Not Required	Not Required
	GOAL	Board to retain an architect.						
Pre-Tender	Independent Cost Consultant Report	Board to submit final cost of recent adaptation (<5 years)	Board to submit an Independent Cost Consultant Report before issuing tender	Board to submit an Independent Cost Consultant Report before issuing tender	Not Required	Board to submit an Independent Cost Consultant Report before issuing tender	Not Required	Not Required
	Approval to Proceed (ATP) Request	Board's senior business official to submit the ATP Request Form confirming total estimated project costs does not exceed board's identified funding, including a floor plan approval letter for the child care component.						
	Capital Analysis & Planning Tool (CAPT)	Board to confirm that data entered in the CAPT for the requested project is in line with the data provided through the ATP Request Form.						
	Ministry Approval	Ministry's approval required before proceeding to tender. Approval based on identification of sufficient funding.						
	GOAL	Board to proceed to tender.						
Post-Tender	Tender exceeds approved funding	Board to either identify additional funding available or make design changes to reduce the project cost. In either case, the board must demonstrate to the Ministry that sufficient funding is available to complete the project.						
	Tender meets approved funding	Board to accept tender bid. Important to ensure all project costs are identified and considered.						
Notes:	<ul style="list-style-type: none"> <li>Ministry approvals are not required for retrofits that are 100% funded through School Condition Improvement and Early Years Funding less than \$250K.</li> <li>Consultant to review the design, provide costing analysis and advice, and report on options to ensure cost containment. To be based on drawings that are at least 80% complete.</li> <li>50% determined by the following: (Estimated project cost / Latest construction benchmark value of the existing OTG (pre-construction) of the facility).</li> </ul> <p>* If a child care component is included as part of the project, a floor plan approval letter issued by the Child Care Quality Assurance and Licensing Branch of the Ministry of Education must be submitted as part of the ATP request.</p>							
Definitions:	<p><b>Addition:</b> Expansion of the gross floor area of a facility, including child care and child and family program rooms.</p> <p><b>Major Retrofit:</b> Major structural renovation or reconstruction of the existing building envelop, including child care and child and family program rooms. It does not include expansion of the existing gross floor area. Any project that does expand the gross floor area, but is funded with Ministry funds or &gt;\$1M in Accumulated Surplus is treated as a Major Retrofit.</p>							



## **Appendix D: Communications Protocol**

### **Public Communications, Events and Signage**

All public announcements regarding capital investments in the publicly funded education system are **joint** communications opportunities for the provincial government, the school board, the CMSM/DSSAB, and/or community partners.

#### **Acknowledgement of Support**

Acknowledge the support of the Government of Ontario in your proactive media-focused communications of any kind, written or oral, relating to the agreement or the project. This could include but is not limited to:

- Reports
- Announcements
- Speeches
- Advertisements, publicity
- Promotional materials including, brochures, audio-visual materials, web communications or any other public communications.

This is not required for:

- Minor interactions on social media, including social media such as Twitter where content is restricted
- Reactive communications, such as media calls.

#### **Issuing a Media Release**

When issuing a media release or other media-focused communication, school boards, CMSMs/DSSABs, and or community partners must:

- Recognize the Ministry of Education's role in funding the project
- Contact the Ministry of Education to receive additional content for public communications, such as a quote from the minister.

You can **send your public communications to [Dylan.Franks@ontario.ca](mailto:Dylan.Franks@ontario.ca)** to obtain a quote or other information for your public product.

**Note:** The ministry may also choose to issue its own news release about various project milestones. If the ministry chooses to do so, school boards, CMSMs/DSSABs, and/or community partners will be contacted in advance.

#### **Invitations to the Minister of Education**

The Minister of Education must be invited to all public events relating to ministry-funded capital projects. This includes:

- Openings of new schools
- Openings of additions and major renovations including those with new child care spaces, child and family programs, or community hubs.
- Sod turnings and ground breakings
- Ribbon cuttings
- Official blessings

To invite the minister to your event:

- Send an email invitation **at least six weeks in advance of your event** to [minister.edu@ontario.ca](mailto:minister.edu@ontario.ca)
- Where appropriate please copy the ministry's regional manager in the Field Services Branch, for your area
- Inform the ministry via the email address above if the date of your event changes.

**Note:** If the minister is unable to attend, your invitation may be shared with another government representative. Their office will contact you directly to coordinate details. Announcements do not need to be delayed to accommodate the minister. The goal is to make sure that the minister is aware of the opportunity.

## **Signage**

The government is currently reviewing its approach to signage on capital projects, you will be notified of changes, if appropriate.

## **Contact**

Should you have any questions related to this communications protocol, please contact Dylan Franks at 437-225-7712 or via email at [dylan.franks@ontario.ca](mailto:dylan.franks@ontario.ca).

**Note:** This communications protocol does not replace school boards' existing partnership with the Ministry of Education's regional offices. Regional offices should still be regarded as school boards' primary point of contact for events and should be given updates in accordance to existing processes.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
SEPTEMBER 10, 2019**

*PUBLIC SESSION*

**TOPIC: TRUSTEE INFORMATION  
OCSTA MEMORANDUM – EXPULSIONS BEING  
OVERTURNED**

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Ontario Catholic School  
Trustees' Association

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Beverley Eckensweiler, *President*  
Michelle Griepsma, *Vice President*  
Nick Milanetti, *Executive Director*

July 31, 2019

## MEMORANDUM

**TO:** Chairpersons and Directors of Education  
- All Catholic District School Boards

**FROM:** Nick Milanetti, Executive Director

**SUBJECT: Expulsions Being Overturned**

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At our recent AGM & Conference, a resolution came forward (Resolution 14-19) dealing with expulsions, specifically those that get overturned on appeal to the Child Youth & Family Services Review Board (CFSRB). We are in the process of gathering information from boards to see if this is an issue and a “perceived threat to safety” in our schools.

Could you please share the number of expulsions that were overturned in the 2018-2019 school year by the CFSRB? As well, any other comments that you would like to share related to expulsion being overturned by this body. If there is an issue of significance, we will petition the Ministry to review the prescribed powers and duties of the tribunal.

Please send your information to Ashlee Cabral at [acabral@ocsta.on.ca](mailto:acabral@ocsta.on.ca). Thank you in advance for your assistance with this request.



## Ontario Catholic School Trustees' Association

### Resolution # 14-19

#### Perceived threat to security

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- Whereas:** safe schools are a priority for all partners in education in Ontario,
- Whereas:** the safe environment at a school can be threatened not only by an overt act at the school itself but also by acts committed by members of the school community off school property,
- Whereas:** in this day and age of widespread social media word of such acts both on and off school property quickly spread through the school community,
- Whereas:** students whose actions threaten the safety of those at a school can be expelled,
- Whereas:** students are also expelled for being a perceived threat to school safety but where such expulsions have been routinely and universally overturned on appeal to the Child Youth and Family Services Review Board (CFSRB),

**Therefore be it resolved that:**

the Ontario Catholic School Trustees' Association (OCSTA) petition the Minister of Education to review the number of expulsions that have been overturned by the CFSRB and based on this review adjust as needed the prescribed powers and duties of the tribunal.

**AGM Decision**

Approve and refer to Catholic Education & Trustee Enrichment Committee.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
SEPTEMBER 10, 2019**

***PUBLIC SESSION***

**TOPIC: TRUSTEE INFORMATION  
OCSTA MEMORANDUM – EDUCATION DEVELOPMENT  
CHARGES: REGULATIONS REGARDING LAND  
ACQUISITION**

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Ontario Catholic School  
Trustees' Association

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Beverley Eckensweiler, *President*  
Michelle Griepsma, *Vice President*  
Nick Milanetti, *Executive Director*

August 27, 2019

**MEMORANDUM**

**TO:** Chairpersons and Directors of Education  
- All Catholic District School Boards

**FROM:** Stephen Andrews, Director of Legislative and Political Affairs

**SUBJECT: Education Development Charges: Regulations Regarding Land Acquisition**

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On Friday August 23, 2019, the government announced new draft regulations under the Education Act that relate to the calculation of education development charges ("EDCs"). As you know, the government's *More Homes, More Choice Act, 2019* ("Bill 108") amended the Education Act in several areas in respect of education development charges. The first draft regulation proposes to amend Ontario Regulation 20/98 (Education Development Charges - General) relating to the calculation of education development charges (EDCs) as well as matters relating to "Alternative Projects".

A second new regulation is also being proposed to be made under the Education Act to specify the time period in which school boards would be required to provide notice to the Minister of Education regarding any proposed acquisition or expropriation of land. Additionally, the ministry is currently developing EDC Guidelines which will provide additional information in respect of operational details regarding changes introduced through Bill 108.

The attached consultation document outlines seven proposed amendments to the existing EDC By-Law framework:

1. Rate Increase Restrictions;
2. Notice of Public Meetings;
3. Existing School Space to be included in the calculation of EDCs;
4. Changes to an Alternative Project;
5. Education Development Charge-Exempt Institutions;
6. Holding Students;
7. Notice to Acquire or Expropriate Site.

## **Impact on School Boards and Developers**

According to the regulatory posting, these proposals would impact developers by lowering the education development charges rates that are paid, or in the case of a Localized Education Development Agreement, may entirely eliminate the requirement for a land owner to pay education development charges. The financial impact of these changes will vary widely according to each school board, the size and type of development and local economic factors.

These proposals would impact school boards, by requiring additional administrative steps, specifically with respect to providing advanced notification to the Minister of Education of a proposed acquisition of land. School boards could also be impacted where they choose to pursue alternative projects or localized education development agreements, as significant due diligence, planning and comprehensive project development could be required. The financial impact of these changes will vary widely, ranging from a single administrative request to a multi-year planning and construction project.

## **Next Steps**

If you have any thoughts regarding the attached material please forward them to us. We would also encourage affected boards to share any information on these proposed changes with OCSTA and consider developing their own submissions. The deadline for submissions is October 7, 2019 to the Capital Programs Branch of the Ministry of Education.

We trust that this summary is of assistance. Any questions may be directed to Dan Duszczyzyn at 519-835-0212 or email: [dduszczyzyn@ocsta.on.ca](mailto:dduszczyzyn@ocsta.on.ca) or Steve Andrews at [sandrews@ocsta.on.ca](mailto:sandrews@ocsta.on.ca).

## Proposal Details

The *More Homes, More Choice Act, 2019* received Royal Assent on June 6, 2019. Schedule 4 of that Act amends the *Education Act* to require school boards to provide notice to the Minister of Education if the board plans to acquire or expropriate land. The Minister would be authorized to reject the board's proposal.

The amendments to the *Education Act* will also allow school boards, subject to the approval of the Minister, to enter into Localized Education Development Agreements to allow a land owner to provide a lease, real property or other prescribed benefit to be used by the school board in place of paying EDCs. The amendments will also allow boards, subject to the approval of the Minister, to allocate EDCs towards alternative projects, which are projects, leases or other prescribed measures that would address the board's needs for pupil accommodation.

Changes to Ontario Regulation 20/98 (Education Development Charges – General) made under the *Education Act* are being proposed to support the amendments to the *Education Act* made through the *More Homes, More Choice Act, 2019*. Other changes are also being proposed to the regulation that relate to the process of passing an EDC by-law and determining EDC rates.

### 1. Rate Increase Restrictions

Currently, annual increases to education development charges are restricted to:

- Residential: increases of 5% or \$300 per unit (whichever is greater)
- Non-residential: increases of 5%

*Proposed Content:*

- Non-residential: annual increases of 5% or \$0.10 per square foot (whichever is greater)

### 2. Notice of Public Meetings

Under the *Education Act*, school boards must hold at least one public meeting prior to passing an EDC by-law. Boards are required to provide notice at least 20 days prior to the meeting.

*Proposed Content:*

The proposed regulation would specify details of the notice of the public meeting, which would include:

- Location of the meeting,
- Time and date of the meeting,

- A statement to the public indicating that the school board is accepting Alternative Projects and Localized Education Development Agreements proposals for consideration.
- The final date by which the board will no longer accept Alternative Project and Localized Education Development Agreement proposals.

Notice of public meetings would be required to be posted on the board's website.

### **3. Existing School Space to be included in the calculation of EDCs**

Currently, school boards must include all existing school space that, in the opinion of the board, could reasonably be used to accommodate new pupils that are the result of new residential development.

*Proposed Content:*

The proposed regulation would specify that the school board's determination of existing school spaces that could reasonably be used to accommodate new pupils that are the result of new residential development would be subject to the Minister's approval.

### **4. Changes to an Alternative Project**

Under the amendments to the *Education Act*, school boards will be required to notify the Minister of Education if it is proposing changes to an Alternative Project after the project has been approved by the Minister.

*Proposed Content:*

It is proposed that school boards provide notice to the Minister at least 60 days prior to making a change to an approved alternative project. The Minister would then have 60 days after the issuance of the notice by the board to deny the proposed change.

### **5. Education Development Charge-Exempt Institutions**

It is proposed that a variety of institutions that provide social benefits to the community would be exempt from paying education development charges.

*Proposed Content:*

The following types of organizations would be exempt from paying EDCs:

- Long-term care homes;

- Retirement homes;
- Private schools;
- Universities and colleges;
- Memorial homes, clubhouses or athletic grounds of the Royal Canadian Legion;
- Hospices;
- Child care facilities.

## 6. Holding Students

Currently, students of the board that are not permanently accommodated (e.g. students that are in temporary school accommodations) are not included in the counting of students for the purpose of calculating EDC rates.

### *Proposed Content:*

The regulation would clarify that existing students from new developments who are not permanently accommodated would be added the counting of new pupils that are the result of new residential development.

## 7. Notice to Acquire or Expropriate Site

Under the amendments to the *Education Act*, school boards will be required to notify the Minister of Education should they plan to acquire land by purchase, expropriation, lease or by any other means within a time period that would be set out in regulation. If the Minister responds, within a time period that would be set out in regulation, that the board shall not proceed with the acquisition, the board would not be authorized to proceed with the acquisition.

### *Proposed Content:*

The proposed regulation would require boards to notify the Minister of Education at least 60 days prior to:

- the close of the purchase of a site;
- the date the board plans to apply for approval from its trustees to expropriate;
- entering into a lease (of any term); or
- acquisition by any other means.

The Minister would then have 60 days from the day the board provides its notice to notify the board that it shall not proceed with the proposed acquisition.

## Education Act

### ONTARIO REGULATION 20/98 EDUCATION DEVELOPMENT CHARGES — GENERAL

**Consolidation Period:** From March 29, 2019 to the [e-Laws currency date](#).

Last amendment: 55/19.

Legislative History: 151/98, 473/98, 136/00, 95/02, 66/03, 366/10, 162/11, 350/17, 438/18, 55/19.

*This is the English version of a bilingual regulation.*

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#### PART I INTERPRETATION

##### DEFINITIONS

1. (1) For the purposes of Division E of Part IX of the Act and in this Regulation, “existing industrial building” means a building used for or in connection with,
- (a) manufacturing, producing, processing, storing or distributing something,
  - (b) research or development in connection with manufacturing, producing or processing something,
  - (c) retail sales by a manufacturer, producer or processor of something they manufactured, produced or processed, if the retail sales are at the site where the manufacturing, production or processing takes place,
  - (d) office or administrative purposes, if they are,



- (i) carried out with respect to manufacturing, producing, processing, storage or distributing of something, and
- (ii) in or attached to the building or structure used for that manufacturing, producing, processing, storage or distribution; (“immeuble industriel existant”)

“gross floor area” means the total floor area, measured between the outside of exterior walls or between the outside of exterior walls and the centre line of party walls dividing the building from another building, of all floors above the average level of finished ground adjoining the building at its exterior walls; (“surface de plancher hors oeuvre brute”)

“growth-related net education capital cost” means the net education capital cost reasonably attributable to the need for such net education capital cost that is attributed to or will result from development in all or part of the area of jurisdiction of a board and, for the purpose of this definition, “net education capital cost” has the same meaning as in Part III of the *Development Charges Act* as that Act read on January 31, 1998. (“dépense en capital nette à fin scolaire liée à la croissance”) O. Reg. 20/98, s. 1; O. Reg. 136/00, s. 1; O. Reg. 95/02, s. 1 (1).

- (2) References in this Regulation to the “board-determined GFA” are references to,
  - (a) the gross floor area as determined under the applicable education development charge by-law, if the expression “gross floor area” is defined in the by-law; or
  - (b) the gross floor area as defined in subsection (1), if the applicable education development charge by-law does not contain a definition of “gross floor area”. O. Reg. 95/02, s. 1 (2).

**EXCLUSION FROM EDUCATION LAND COSTS — EXCESS LAND**

2. (1) Costs that are attributable to excess land of a site are prescribed, for the purposes of paragraph 2 of subsection 257.53 (3) of the Act, as costs that are not education land costs. O. Reg. 20/98, s. 2 (1).

(2) Subsection (1) does not apply to costs described in paragraph 5 of subsection 257.53 (2) of the Act. O. Reg. 20/98, s. 2 (2).

- (3) Land is not excess land if it is reasonably necessary,
  - (a) to meet a legal requirement relating to the site; or
  - (b) to allow the facilities for pupil accommodation that the board intends to provide on the site to be located there and to provide access to those facilities. O. Reg. 20/98, s. 2 (3).
- (4) This section does not apply to land,
  - (a) that has already been acquired by the board before February 1, 1998; or
  - (b) in respect of which there is an agreement, entered into before February 1, 1998, under which the board is required to, or has an option to, purchase the land. O. Reg. 20/98, s. 2 (4).
- (5) In this section,

“excess land” means the part of a school site that exceeds the maximum area determined, under Table 1 or Table 2 to this section, based on the number of pupils that can be accommodated in the school to be built on the site.

**TABLE 1  
ELEMENTARY SCHOOLS**

Item	Column 1 Number of pupils	Column 2 Maximum area (acres)
1.	1 to 400	4
2.	401 to 500	5
3.	501 to 600	6
4.	601 to 700	7
5.	701 or more	8

**TABLE 2  
SECONDARY SCHOOLS**

Item	Column 1 Number of pupils	Column 2 Maximum area (acres)
1.	1 to 1000	12
2.	1001 to 1100	13
3.	1101 to 1200	14
4.	1201 to 1300	15
5.	1301 to 1400	16
6.	1401 to 1500	17
7.	1501 or more	18

**PART II  
EXEMPTIONS**

**ADDITIONAL DWELLING UNIT EXEMPTION**

3. For the purposes of clause 257.54 (3) (b) of the Act, the following table sets out the name and description of the classes of residential buildings that are prescribed, the maximum number of additional dwelling units that are prescribed for buildings in those classes and the restrictions for each class.

Name of class of residential building	Description of class of residential buildings	Maximum number of additional dwelling units	Restrictions
Single detached dwellings	Residential buildings, each of which contains a single dwelling unit, that are not attached to other buildings.	Two	The total gross floor area of the additional dwelling unit or units must be less than or equal to the gross floor area of the dwelling unit already in the building.
Semi-detached dwellings or row dwellings	Residential buildings, each of which contains a single dwelling unit, that have one or two vertical walls, but no other parts, attached to other buildings.	One	The gross floor area of the additional dwelling unit must be less than or equal to the gross floor area of the dwelling unit already in the building.
Other residential buildings	A residential building not in another class of residential building described in this table.	One	The gross floor area of the additional dwelling unit must be less than or equal to the gross floor area of the smallest dwelling unit already in the building.

O. Reg. 20/98, s. 3; O. Reg. 95/02, s. 2.

**REPLACEMENT OF DWELLING UNIT EXEMPTION**

4. (1) Subject to subsection (2), a board shall exempt an owner with respect to the replacement, on the same site, of a dwelling unit that was destroyed by fire, demolition or otherwise, or that was so damaged by fire, demolition or otherwise as to render it uninhabitable. O. Reg. 20/98, s. 4 (1).

(2) A board is not required to exempt an owner if the building permit for the replacement dwelling unit is issued more than two years after,

- (a) the date the former dwelling unit was destroyed or became uninhabitable; or
- (b) if the former dwelling unit was demolished pursuant to a demolition permit issued before the former dwelling unit was destroyed or became uninhabitable, the date the demolition permit was issued. O. Reg. 20/98, s. 4 (2).

**REPLACEMENT OF NON-RESIDENTIAL BUILDING EXEMPTION**

5. (1) Subject to subsections (2) and (3), a board shall exempt an owner with respect to the replacement, on the same site, of a non-residential building that was destroyed by fire, demolition or otherwise, or that was so damaged by fire, demolition or otherwise as to render it unusable. O. Reg. 20/98, s. 5 (1).

(2) If the board-determined GFA of the non-residential part of the replacement building exceeds the board-determined GFA of the non-residential part of the building being replaced, the board is only required to exempt the owner with respect to the portion of the education development charge calculated in accordance with the following formula:

$$\text{Exempted portion} = [\text{GFA}(\text{old}) \div \text{GFA}(\text{new})] \times \text{EDC}$$

where,

“Exempted portion” means the portion of the education development charge that the board is required to exempt,

“GFA (old)” means the board-determined GFA of the non-residential part of the building being replaced,

“GFA (new)” means the board-determined GFA of the non-residential part of the replacement building,

“EDC” means the education development charge that would be payable in the absence of the exemption.

O. Reg. 95/02, s. 3.

(3) A board is not required to exempt an owner if the building permit for the replacement building is issued more than five years after,

- (a) the date the former building was destroyed or became unusable; or
- (b) if the former building was demolished pursuant to a demolition permit issued before the former building was destroyed or became unusable, the date the demolition permit was issued. O. Reg. 20/98, s. 5 (3).

(4) This section does not apply with respect to education development charges on residential development. O. Reg. 20/98, s. 5 (4).

## TORONTO RAILWAY LANDS EXEMPTION

6. (1) In this section,

“agreement” means the agreement entitled “Development Levy Agreement — Railway Lands Central and West” made as of October 21, 1994 among The Corporation of the City of Toronto, Canadian National Railway Company, CN Transactions Inc., The Board of Education for the City of Toronto, Metropolitan Separate School Board and The Metropolitan Toronto School Board, and registered in the Land Registry Office for the Land Titles Division of Metropolitan Toronto (No. 66) as Instrument No. C920254; (“entente”)

“lands” means the lands described in Schedules A and B to the agreement. (“terrains”) O. Reg. 20/98, s. 6 (1).

(2) A board shall exempt an owner from education development charges on the lands to the extent provided for in the agreement. O. Reg. 20/98, s. 6 (2).

### **PART III DETERMINATION OF CHARGES AND PASSAGE OF BY-LAW**

#### DETERMINATION OF EDUCATION DEVELOPMENT CHARGES

7. Before an education development charge by-law is passed, the board shall do the following for the purposes of determining the education development charges:

1. The board shall estimate the number of new dwelling units in the area in which the charges are to be imposed for each of the years, for a period chosen by the board of up to 15 years, immediately following the day the board intends to have the by-law come into force. The board’s estimate shall include only new dwelling units in respect of which education development charges may be imposed.
2. The board shall identify different types of new dwelling units and estimate, for each type, the average number of new school pupils generated by each new dwelling unit who will attend schools of the board.
3. For each of the years referred to in paragraph 1, the board shall estimate the total number of new school pupils using the estimated number of new dwelling units and the estimated average number of new school pupils generated by each new dwelling unit and, subtracting from that number, the number of existing school pupil places that, in the opinion of the board, could reasonably be used to accommodate those new school pupils.
4. The board shall estimate the net education land cost for the school sites required to provide pupil places for the number of new school pupils estimated under paragraph 3.
5. The board shall estimate the balance of the education development charge account, if any, relating to the area in which the charges are to be imposed. The estimate shall be an estimate of the balance immediately before the day the board intends to have the by-law come into force.
6. The board shall adjust the net education land cost with respect to any balance estimated under paragraph 5. If the balance is positive, the balance shall be subtracted from the cost. If the balance is negative, the balance shall be converted to a positive number and added to the cost.
7. The net education land cost as adjusted, if necessary, under paragraph 6, is the growth-related net education land cost.
8. The board shall choose the percentage of the growth-related net education land cost that is to be funded by charges on residential development and the percentage, if any, that is to be funded by charges on non-residential development. The percentage that is to be funded by charges on non-residential development shall not exceed 40 per cent.
9. The board shall determine the charges on residential development subject to the following:
  - i. The charges shall be expressed as a rate per new dwelling unit.
  - ii. The rate shall be the same throughout the area in which charges are to be imposed under the by-law.
  - iii. The rate shall be an amount that does not exceed the maximum rate, which is determined for each year of the proposed by-law by taking the lesser of,
    - A. the rate that, if applied over the period referred to in paragraph 1 to the estimated residential development in the area to which the by-law would apply and for which charges may be imposed, would not exceed the percentage of the forecasted growth-related net education land cost that is to be funded by charges on residential development, and
    - B. the rate determined under paragraph 9.1.

9.1 The rate referred to in sub-subparagraph 9 iii B shall be determined as follows:

- i. In respect of the first year of the by-law, take the greater of,

- A. the product of 1.05 and,
    - 1. if a by-law is currently in force, the residential rate set out in that by-law that would apply, on the day immediately before the day the proposed by-law would come into force, to the area to which the proposed by-law would apply, or
    - 2. if a by-law is not currently in force, the residential rate set out in the most recent by-law that would have applied, on the day that by-law expired, to the area to which the proposed by-law would apply, and
  - B. the sum of \$300 and,
    - 1. if a by-law is currently in force, the residential rate set out in that by-law that would apply, on the day immediately before the day the proposed by-law would come into force, to the area to which the proposed by-law would apply, or
    - 2. if a by-law is not currently in force, the residential rate set out in the most recent by-law that would have applied, on the day that by-law expired, to the area to which the proposed by-law would apply.
  - ii. In respect of the second year of the by-law and each subsequent year, if applicable, take the greater of,
    - A. the product of 1.05 and the residential rate determined under subparagraph 9 iii in respect of the previous year of the by-law, and
    - B. the sum of \$300 and the residential rate determined under subparagraph 9 iii in respect of the previous year of the by-law.
10. Despite paragraph 9, if the board intends to impose different charges on different types of residential development, the board shall determine,
- i. the percentage of the growth-related net education land cost to be funded by charges on residential development that is to be funded by each type of residential development, and
  - ii. the charges on each type of residential development, subject to the rules in subparagraphs 9 i, ii and iii.
11. If charges are to be imposed on non-residential development, the board shall determine the charges, subject to the following:
- i. The charges shall be expressed as one of the following types of rate, as selected by the board:
    - A. A rate to be applied to the board-determined GFA of the development.
    - B. A rate to be applied to the declared value of the development.
  - ii. The board may choose to have one type of rate for some parts of the area in which charges are to be imposed and the other type of rate to apply to the other parts of the area in which charges are to be imposed.
  - iii. The board may not choose to have both types of rate apply within a municipality.
  - iv. If only one type of rate applies under the by-law, the rate shall be the same throughout the area in which charges are to be imposed under the by-law.
  - v. If both types of rate are to apply under the by-law, each of those rates shall be the same throughout the area in which each type of rate applies.
  - vi. The rate (or rates if both types of rate are to apply under the by-law) shall be a rate determined such that it does not exceed the maximum rate, which is determined for each year of the proposed by-law by taking the lesser of,
    - A. the rate (or rates if both types of rate are to apply under the by-law) that, if applied over the period referred to in paragraph 1 to the estimated non-residential development in the area to which the by-law would apply and for which charges may be imposed, would not exceed the percentage of the forecasted growth-related net education land cost that is to be funded by charges on non-residential development, and
    - B. the rate (or rates if both types of rate are to apply under the by-law) determined under paragraph 12.
12. A rate referred to in sub-subparagraph 11 vi B shall be determined as follows:
- i. In respect of the first year of the by-law, take the product of 1.05 and,
    - A. if a by-law is currently in force, the non-residential rate set out in that by-law that would apply, on the day immediately before the day the proposed by-law would come into force, to the area to which the proposed by-law would apply, or
    - B. if a by-law is not currently in force, the non-residential rate set out in the most recent by-law that would have applied, on the day that by-law expired, to the area to which the proposed by-law would apply.

- ii. In respect of the second year of the by-law and each subsequent year, if applicable, take the product of 1.05 and the non-residential rate determined under subparagraph 11 vi in respect of the previous year of the by-law. O. Reg. 438/18, s. 1; O. Reg. 55/19, s. 1.

#### APPLICATION OF CHARGE IF BASED ON DECLARED VALUE OF DEVELOPMENT

8. An education development charge expressed as a rate to be applied to the declared value of a development shall be applied to the declared value used to calculate the building permit fee, if that fee is calculated using the declared value of the development. O. Reg. 20/98, s. 8.

#### BACKGROUND STUDY CONTENTS

9. The following information is prescribed, for the purposes of clause 257.61 (2) (d) of the Act, as information that must be included in the education development charge background study relating to an education development charge by-law:

1. The following estimates that the board intends to use in determining the education development charges:
  - i. The board's estimates under paragraph 1 of section 7, for each of the years for which estimates are made, of the number of new dwelling units in the area in which the charges are to be imposed.
  - ii. The board's estimates under paragraph 2 of section 7, for each type of new dwelling unit identified by the board, of the average number of new school pupils generated by each new dwelling unit who will attend schools of the board.
  - iii. The board's estimates under paragraph 3 of section 7, for each of the years for which estimates are made, of the total number of new school pupils, without the adjustments set out in that paragraph being made and with the adjustments set out in that paragraph being made.
2. For each school site, the net education land cost of which the board intends to include in its estimation under paragraph 4 of section 7,
  - i. the location of the site,
  - ii. the area of the site,
  - iii. the estimated education land costs of the site, and
  - iv. the number of pupil places the board estimates will be provided by the school to be built on the site and the number of those pupil places that the board estimates will be used to accommodate the number of new school pupils estimated under paragraph 3 of section 7. O. Reg. 438/18, s. 2.

#### CONDITIONS OF PASSAGE OF BY-LAW

10. The following conditions are prescribed, for the purposes of subsection 257.54 (6) of the Act, as conditions that must be satisfied in order for a board to pass an education development charge by-law:

1. The Minister has approved,
  - i. the board's estimates under paragraph 3 of section 7, for each of the years required under that paragraph, of the total number of new school pupils, without the adjustments set out in that paragraph being made, and
  - ii. the board's estimates of the number of school sites used by the board to determine the net education land cost under paragraph 4 of section 7.
2. At least one of the following conditions:
  - i. The estimated average number of elementary school pupils of the board over the five years immediately following the day the board intends to have the by-law come into force exceeds the total capacity of the board to accommodate elementary school pupils throughout its jurisdiction on the day the by-law is passed.
  - ii. The estimated average number of secondary school pupils of the board over the five years immediately following the day the board intends to have the by-law come into force exceeds the total capacity of the board to accommodate secondary school pupils throughout its jurisdiction on the day the by-law is passed.
  - iii. At the time of expiry of the board's last education development charge by-law that applies to all or part of the area in which the charges would be imposed, the balance in the education development charge account is less than the amount required to pay outstanding commitments to meet growth-related net education land costs, as calculated for the purposes of determining the education development charges imposed under that by-law.
3. The board has given a copy of the education development charge background study relating to the by-law to the Minister and to each board having jurisdiction within the area to which the by-law would apply.
4. The area in which the board proposes to have charges imposed under its proposed by-law is the same area that was the subject of the education development charge by-law in force on August 31, 2018.

5. The board provides information related to the background study or the calculation of education development charges under section 7, if the Minister requests such information after reviewing the background study submitted under paragraph 3. O. Reg. 438/18, s. 2.

#### NOTICE OF PUBLIC MEETING

**11.** (1) The notice of the public meeting the board is required to give under clause 257.63 (1) (b) of the Act shall be given in one of the following ways:

1. To every owner of land in the area to which the proposed by-law would apply, by personal service, fax or mail.
2. By publication in a newspaper that is, in the secretary of the board's opinion, of sufficiently general circulation in the area to which the proposed by-law would apply to give the public reasonable notice of the meeting. O. Reg. 20/98, s. 11 (1).

(2) For the purposes of paragraph 1 of subsection (1), the owners are the owners shown on the last revised assessment roll, subject to any written notice of a change of ownership of land the secretary of the board may have received. A notice given by mail to an owner shall be mailed to the address shown on the last revised assessment roll or, if applicable, to the address shown on the notice of a change of ownership of land received by the secretary of the board. O. Reg. 20/98, s. 11 (2).

#### NOTICE OF BY-LAW

**12.** (1) This section applies to the notices relating to the passage of an education development charge by-law that the secretary of a board is required to give under section 257.64 of the Act. O. Reg. 20/98, s. 12 (1).

(2) Notice shall be given in one of the following ways:

1. By personal service, fax or mail to every owner of land in the area to which the by-law applies.
2. By publication in a newspaper that is, in the secretary of the board's opinion, of sufficiently general circulation in the area to which the by-law applies to give the public reasonable notice of the by-law. O. Reg. 20/98, s. 12 (2).

(3) Subsection 11 (2) applies, with necessary modifications, for the purposes of paragraph 1 of subsection (2). O. Reg. 20/98, s. 12 (3).

(4) In addition to the notice under subsection (2), notice shall be given, by personal service, fax or mail, to the following:

1. Every person and organization that has given the secretary of the board a written request for notice of the passing of the by-law and has provided a return address.
2. The Minister.
3. Unless notice is given under paragraph 2 of subsection (2),
  - i. the clerk of every municipality having jurisdiction within the area to which the by-law applies, and
  - ii. the secretary of every board having jurisdiction within the area to which the by-law applies. O. Reg. 20/98, s. 12 (4).

(5) Each notice shall set out the following:

1. A statement that the board has passed an education development charge by-law.
2. A statement setting out when the by-law was passed and what its number is.
3. A statement that any person or organization may appeal the by-law to the Ontario Municipal Board under section 257.65 of the Act by filing with the secretary of the board a notice of appeal setting out the objection to the by-law and the reasons supporting the objection.
4. A statement setting out what the last day for appealing the by-law is.
5. An explanation of the education development charges imposed by the by-law on residential development and non-residential development.
6. A description of the lands to which the by-law applies.
7. A key map showing the lands to which the by-law applies or an explanation of why a key map is not provided.
8. An explanation of where and when persons may examine a copy of the by-law.
9. A statement that notice of a proposed by-law amending the education development charge by-law or the passage of such an amending by-law is not required to be given to any person or organization, other than to certain clerks of municipalities or secretaries of school boards, unless the person or organization gives the secretary of the board a written request for notice of any amendments to the education development charge by-law and has provided a return address. O. Reg. 20/98, s. 12 (5).

**PART IV  
AMENDMENT TO BY-LAW**

**RE-DETERMINATION OF EDUCATION DEVELOPMENT CHARGES**

**13.** If a proposed amendment to an education development charge by-law would change a rate used to determine the amount of an education development charge, section 7 applies with necessary modifications before the by-law to make the amendment is passed. O. Reg. 95/02, s. 6.

**NOTICE OF PROPOSED AMENDMENT TO BY-LAW**

**14.** (1) This section applies to the notices relating to a proposed by-law amending an education development charge by-law that a board is required to give under section 257.72 of the Act. O. Reg. 20/98, s. 14 (1).

(2) Notice shall be given to the following:

1. Every person and organization that has given the secretary of the board a written request for notice of any amendments to the education development charge by-law and has provided a return address.
2. The clerk of every municipality having jurisdiction within the area to which the education development charge by-law applies.
3. The secretary of every board having jurisdiction within the area to which the education development charge by-law, as amended, applies.
4. The Minister. O. Reg. 20/98, s. 14 (2); O. Reg. 438/18, s. 3.

(3) Notice to a person or organization described in paragraph 1 of subsection (2) shall be given by personal service, fax or mail. O. Reg. 20/98, s. 14 (3).

(4) Notice to a person described in paragraph 2 or 3 of subsection (2) shall be given by personal service, fax or mail or by publication in a newspaper that is, in the secretary of the board's opinion, of sufficiently general circulation in the area to which the education development charge by-law applies to give the public reasonable notice. O. Reg. 20/98, s. 14 (4).

(5) Each notice shall set out the following:

1. A statement that the board proposes to amend the education development charge by-law.
2. An explanation of the education development charges imposed by the education development charge by-law on residential development and non-residential development.
3. An explanation of the proposed amending by-law.
4. A description of the lands to which the education development charge by-law applies.
5. A key map showing the lands to which the education development charge by-law applies or an explanation of why a key map is not provided.
6. If the lands to which the education development charge by-law would apply will be different if the proposed amending by-law is passed, a description of the lands to which the education development charge by-law, as amended, would apply and a key map showing those lands or an explanation of why a key map is not provided.
7. An explanation of where and when persons may examine a copy of the proposed amending by-law. O. Reg. 20/98, s. 14 (5).

**NOTICE OF THE PASSAGE OF AMENDING BY-LAW**

**15.** (1) This section applies to the notices relating to the passage of a by-law amending an education development charge by-law that the secretary of a board is required to give under section 257.73 of the Act. O. Reg. 20/98, s. 15 (1).

(2) Notice shall be given to the following:

1. Every person and organization that has given the secretary of the board a written request for notice of any amendments to the education development charge by-law and has provided a return address.
2. The Minister.
3. The clerk of every municipality having jurisdiction within the area to which the education development charge by-law, as amended, applies.
4. The secretary of every board having jurisdiction within the area to which the education development charge by-law, as amended, applies. O. Reg. 20/98, s. 15 (2).

(3) Notice to a person or organization described in paragraph 1 or 2 of subsection (2) shall be given by personal service, fax or mail. O. Reg. 20/98, s. 15 (3).



(4) Notice to a person described in paragraph 3 or 4 of subsection (2) shall be given by personal service, fax or mail or by publication in a newspaper that is, in the secretary of the board's opinion, of sufficiently general circulation in the area to which the education development charge by-law applies to give the public reasonable notice. O. Reg. 20/98, s. 15 (4).

(5) Each notice shall set out the following:

1. A statement that the board has passed a by-law amending the education development charge by-law.
2. A statement setting out when the amending by-law was passed and what its number is.
3. A statement that any person or organization may appeal the amending by-law to the Ontario Municipal Board under section 257.74 of the Act by filing with the secretary of the board a notice of appeal setting out the objection to the amending by-law and the reasons supporting the objection.
4. A statement setting out what the last day for appealing the amending by-law is.
5. A statement that an appeal may not raise an issue that could have been raised in an appeal of the education development charge by-law under section 257.65 of the Act. O. Reg. 20/98, s. 15 (5).

## PART V MISCELLANEOUS

### EDUCATION DEVELOPMENT CHARGE ACCOUNT

**16.** (1) A board shall, under section 257.82 of the Act, establish an education development charge account for the area to which an education development charge by-law applies. O. Reg. 20/98, s. 16 (1); O. Reg. 366/10, s. 4 (1).

(2) Money from an education development charge account established under subsection (1) may be used only,

- (a) for growth-related net education land costs attributed to or resulting from development in the area to which the education development charge by-law applies;
- (b) as provided for under subsection 241 (1) or section 257.99 of the Act;
- (c) to pay the reasonable costs of preparing, revising and distributing the pamphlet for the by-law as required under section 21;
- (d) to pay the service charges of a financial institution relating to the account; or
- (e) if an education development charge has been paid but the building permit for the development is revoked, to refund the education development charge plus interest at a rate not exceeding the rate prescribed under section 18. O. Reg. 20/98, s. 16 (2); O. Reg. 473/98, s. 1; O. Reg. 95/02, s. 7; O. Reg. 366/10, s. 4 (2, 3); O. Reg. 162/11, s. 1.

**16.1** (1) If paragraph 4 of section 6.1 of Ontario Regulation 193/10 (Restricted Purpose Revenues) made under the Act applies to the proceeds of a sale, lease or other disposition of real property by a board, the board shall establish an education development charge account. O. Reg. 366/10, s. 5 (1).

(2) Money from an education development charge account established under subsection (1) may be used only to fund costs that meet all of the following criteria:

1. The costs are education land costs.
2. The costs are growth-related net education capital costs.
3. The costs are incurred for the purpose of acquiring land or an interest in land in the region prescribed under clause 257.101 (d) of the Act in which the real property referred to in subsection (1) is located. O. Reg. 473/98, s. 2; O. Reg. 136/00, s. 2; O. Reg. 366/10, s. 5 (2).

### EXPIRY OF BY-LAWS — SPECIAL RULE

**17.** (1) This section governs the expiry of an education development charge by-law of a board (the “new by-law”) if, when the new by-law is passed, an education development charge by-law of another board (an “existing overlapping by-law”) applies to any part of the area to which the new by-law applies. O. Reg. 20/98, s. 17 (1).

(2) The new by-law expires on the earliest of the expiry dates of the existing overlapping by-laws, as they read on the day the new by-law is passed. O. Reg. 20/98, s. 17 (2).

(3) For greater certainty, a by-law continued under section 257.103 of the Act is not an existing overlapping by-law. O. Reg. 20/98, s. 17 (3).

### INTEREST

**18.** (1) The interest rate that shall be paid under subsections 257.69 (3) and 257.90 (2) of the Act and the minimum interest rate that boards shall pay under section 257.99 of the Act is the lowest prime rate reported to the Bank of Canada by any of the banks listed in Schedule I to the *Bank Act* (Canada) at the beginning of the period for which interest is to be paid. O. Reg. 20/98, s. 18.

- (2) Despite subsection (1),
- (a) the prescribed interest rate for periods after this subsection comes into force for the purposes of subsections 257.69 (3) and 257.90 (2) of the Act, in respect of refunds in connection with an education development charge by-law, is the rate of interest determined under subsection (3); and
- (b) the minimum interest rate that a board shall pay for the purposes of section 257.99 of the Act in respect of an amount borrowed from an education development charge account established in connection with an education development charge by-law that is made after the day this subsection comes into force is the rate of interest determined under subsection (3). O. Reg. 95/02, s. 8; O. Reg. 366/10, s. 6.
- (3) For the purposes of subsection (2), the rate of interest in respect of amounts payable in connection with an education development charge by-law is,
- (a) the Bank of Canada rate on the day the by-law comes into force; or
- (b) the Bank of Canada rate on the day the by-law comes into force, as adjusted to the current Bank of Canada rate on the first day of every following January, April, July and October, if the by-law authorizes the adjustments. O. Reg. 95/02, s. 8.

#### REGIONS

**19.** (1) The area of the jurisdiction of a board is divided into regions for the purposes of section 257.57 of the Act in accordance with the following:

1. The part of the jurisdiction that is in the area described in an item of the Schedule to this Regulation is a region.
2. The part of the jurisdiction that is not in any area described in an item of the Schedule to this Regulation is a region. O. Reg. 20/98, s. 19 (1).

(2) A reference in the Schedule to an upper-tier municipality or to a local municipality shall be read as a reference to the geographic area that is under the jurisdiction of the municipality on January 1, 2002, unless otherwise stated in the Schedule. O. Reg. 95/02, s. 9.

(3) In this section and the Schedule,

“local municipality” means a single-tier municipality or a lower-tier municipality; (“municipalité locale”).

“upper-tier municipality” means a municipality of which two or more lower-tier municipalities form part for municipal purposes. (“municipalité de palier supérieur”) O. Reg. 95/02, s. 9.

(4) In subsection (3),

“lower-tier municipality” means a municipality that forms part of an upper-tier municipality for municipal purposes; (“municipalité de palier inférieur”)

“municipality” means a geographic area whose inhabitants are incorporated; (“municipalité”)

“single-tier municipality” means a municipality, other than an upper-tier municipality, that does not form part of an upper-tier municipality for municipal purposes. (“municipalité à palier unique”) O. Reg. 95/02, s. 9.

#### MONTHLY REPORTS

**20.** (1) The following information, as it relates to land in the municipality, is prescribed as information to be included in a monthly report under section 257.97 of the Act:

1. The total education development charges that are collected in respect of residential development.
2. The number of building permits, for each type of new dwelling unit the board identified under paragraph 2 of section 7, in respect of which education development charges were imposed.
3. The location of the lands to which the building permits described in paragraph 2 pertained.
4. The total education development charges collected in respect of non-residential development.
5. The number of building permits issued for non-residential development in respect of which an education development charge is imposed by the board.
6. The total board-determined GFA of the non-residential development in respect of which education development charges, determined using a rate applied to the board-determined GFA of the development, are imposed by the board. The total board-determined GFA shall not include the gross floor area of a development with respect to which subsection 257.55 (3) of the Act applies or the board-determined GFA to which subsection 5 (2) of this Regulation applies.
7. The total declared value of the non-residential development in respect of which education development charges, determined using a rate applied to the declared value of the development, are imposed by the board. The total declared

value shall not include the declared value of a development with respect to which subsection 257.55 (3) of the Act or subsection 5 (2) of this Regulation applies.

8. For each development with respect to which subsection 257.55 (3) of the Act applies and in respect of which education development charges are imposed by the board,
    - i. the gross floor area of the existing building,
    - ii. the gross floor area of the enlargement, and
    - iii. if the education development charges are determined using a rate applied to the declared value of the development, the declared value upon which the charges for the development are determined.
  9. For each development with respect to which subsection 5 (2) of this Regulation applies and in respect of which education development charges are imposed by the board,
    - i. the board-determined GFA of the non-residential part of the building being replaced,
    - ii. the board-determined GFA of the non-residential part of the replacement building, and
    - iii. if the education development charges are determined using a rate applied to the declared value of the development, the declared value upon which the charges for the development are determined.
  10. The number of building permits issued for residential development in an area to which the education development charge by-law applies in respect of which no education development charge is imposed.
  11. The number of building permits issued for non-residential development in an area to which the education development charge by-law applies in respect of which no education development charge is imposed. O. Reg. 20/98, s. 20 (1); O. Reg. 95/02, s. 10.
- (2) The report shall cover the period,
    - (a) beginning at the end of the period covered by the previous report by the municipality or, if there was no previous report, beginning on the first day that an education development charge by-law of the board applied to land in the municipality;
    - (b) ending at the end of the 25th day of the month before the month in which the report is due. O. Reg. 20/98, s. 20 (2).

#### PAMPHLETS EXPLAINING BY-LAW

21. (1) A board shall prepare a pamphlet for each education development charge by-law in force setting out,
  - (a) a description of the general purpose for which the education development charges under the by-law are being imposed; and
  - (b) the rules for determining if an education development charge is payable in a particular case and for determining the amount of the charge. O. Reg. 20/98, s. 21 (1).
- (2) The board shall prepare the pamphlet,
  - (a) if the by-law is not appealed to the Ontario Municipal Board, within 60 days after the by-law comes into force;
  - (b) if the by-law is appealed to the Ontario Municipal Board, within 60 days after the Ontario Municipal Board's decision or, if the Ontario Municipal Board orders the board to amend the by-law, within 60 days after the board does so. O. Reg. 20/98, s. 21 (2).
- (3) If an education development charge by-law is amended, the board shall revise the pamphlet for the by-law as necessary. O. Reg. 20/98, s. 21 (3).
- (4) If the board is required to revise the pamphlet, it shall do so,
  - (a) if the amending by-law is not appealed to the Ontario Municipal Board, within 60 days after the amending by-law comes into force;
  - (b) if the amending by-law is appealed to the Ontario Municipal Board, within 60 days after the Ontario Municipal Board's decision or, if the Ontario Municipal Board orders the board to amend the amending by-law, within 60 days after the board does so. O. Reg. 20/98, s. 21 (4).
- (5) Upon preparing or revising a pamphlet, the board shall give a copy of the pamphlet to the Minister. O. Reg. 20/98, s. 21 (5).
- (6) The board shall give a copy of the most recent pamphlet, without charge, to any person who requests one. O. Reg. 20/98, s. 21 (6).
- (7) The board may charge a fee for additional copies of a pamphlet given to a person but the fee must be no more than is needed to pay for the cost of the additional copies. O. Reg. 20/98, s. 21 (7).
- (8) A person may reproduce and distribute the pamphlet in any form. O. Reg. 20/98, s. 21 (8).

**PART VI  
TRANSITION FROM OLD DEVELOPMENT CHARGES ACT**

**SUCCESSOR BOARDS**

22. (1) Each board set out in Column 2 of the following table is prescribed as a successor board of the corresponding old board set out in Column 1 for the purposes of Division E of Part IX of the Act.

Item	Column 1 Old Boards	Column 2 Successor Boards
1.	The York Region Board of Education	English-language Public District School Board No. 16 Conseil de district des écoles publiques de langue française n° 58
2.	The York Region Roman Catholic Separate School Board/Conseil des écoles séparées catholiques de la région de York	English-language Separate District School Board No. 42 Conseil de district des écoles séparées de langue française n° 64
3.	The Carleton Board of Education	English-language Public District School Board No. 25
4.	The Carleton Roman Catholic Separate School Board	English-language Separate District School Board No. 53
5.	The Durham Board of Education	English-language Public District School Board No. 13 Conseil de district des écoles publiques de langue française n° 58
6.	The Durham Region Roman Catholic Separate School Board/Conseil des écoles séparées catholiques de la région de Durham	English-language Separate District School Board No. 45 Conseil de district des écoles séparées de langue française n° 64
7.	The Halton Board of Education	English-language Public District School Board No. 20 Conseil de district des écoles publiques de langue française n° 58
8.	The Halton Roman Catholic Separate School Board/Conseil des écoles catholiques de Halton	English-language Separate District School Board No. 46 Conseil de district des écoles séparées de langue française n° 64
9.	The Peel Board of Education	English-language Public District School Board No. 19 Conseil de district des écoles publiques de langue française n° 58
10.	The Dufferin County Board of Education	English-language Public District School Board No. 18 Conseil de district des écoles publiques de langue française n° 58
11.	The Dufferin-Peel Roman Catholic Separate School Board/Conseil des écoles séparées catholiques de Dufferin & Peel	English-language Separate District School Board No. 43 Conseil de district des écoles séparées de langue française n° 64
12.	The Wentworth County Board of Education	English-language Public District School Board No. 21 Conseil de district des écoles publiques de langue française n° 58
13.	The Hamilton-Wentworth Roman Catholic Separate School Board/Le conseil des écoles séparées catholiques romaines de Hamilton-Wentworth	English-language Separate District School Board No. 47 Conseil de district des écoles séparées de langue française n° 64
14.	Le Conseil des écoles publiques d'Ottawa-Carleton	Conseil de district des écoles publiques de langue française n° 59
15.	Conseil des écoles catholiques de langue française de la région d'Ottawa-Carleton	Conseil de district des écoles séparées de langue française n° 66

O. Reg. 20/98, s. 22.

(2) For the purposes of this Part, the predecessor of a board set out in Column 2 of the table referred to in subsection (1) is the corresponding old board set out in Column 1. O. Reg. 473/98, s. 3.

**JOINT EDUCATION DEVELOPMENT CHARGE ACCOUNTS**

23. (1) For each joint education development charge account held by old boards set out in column 1 of the table to section 22 on December 31, 1997, the successor boards to the old boards shall establish an education development charge account to be held jointly by the successor boards. O. Reg. 20/98, s. 23 (1).

(2) If, under the old Act, the amounts collected under an education development charge by-law would have been deposited into a joint education development charge account, the amounts paid under the by-law, as continued under section 257.103 of the Act, shall be deposited into the corresponding education development charge account established under subsection (1). O. Reg. 20/98, s. 23 (2).

(3) The *Development Charges Act* and Regulation 268 of the Revised Regulations of Ontario, 1990, as they read on January 31, 1998, continue to apply, with necessary modifications, to money collected by the treasurer of a municipality under an education development charges by-law continued under section 257.103 of the Act and to a joint education development charge account established under subsection (1), subject to the following rules:

1. In addition to the money that a successor board may withdraw under subsection 5 (7) of Regulation 268 of the Revised Regulations of Ontario, 1990 as it read on January 31, 1998 from the account established under subsection (1), the successor board may withdraw from the account an amount that will be applied to costs that meet all of the following criteria:
  - i. The costs are education land costs.
  - ii. The costs are growth-related net education capital costs.

- iii. The costs are incurred for the purpose of acquiring land or an interest in land in the area to which applied the successor board's predecessor by-law for the account established under subsection (1).
2. Subsection 5 (6) of Regulation 268 of the Revised Regulations of Ontario, 1990 as it read on January 31, 1998 does not apply to withdrawals under paragraph 1.
3. The total amount that may be withdrawn under paragraph 1 by a successor board shall not exceed the amount determined in accordance with the following formula:

$$A \times B \times (D + E + F + G + H + I - J - K - L - M - N - P - Q) / (B + C)$$

where,

A = the factor set out in Column 3 of the Table to this section opposite the name of the successor board set out in Column 1 and the name of the successor board's predecessor set out in Column 2,

B = the revenue raised by charges imposed by the successor board's predecessor by-law for the account established under subsection (1),

C = the revenue raised by charges imposed by the other education development charge by-law under which amounts were deposited into the predecessor account of the account established under subsection (1),

D = the income earned by the predecessor account of the account established under subsection (1),

E = the income that has been earned by the account established under subsection (1),

F = the future income that will be earned by the account established under subsection (1),

G = the sum of all the amounts that were deposited into the predecessor account of the account established under subsection (1),

H = the sum of all the amounts that have been deposited by the treasurer of a municipality into the account established under subsection (1),

I = the sum of all future amounts that will be deposited by the treasurer of a municipality into the account established under subsection (1),

J = the sum of all the amounts that were withdrawn from the predecessor account of the account established under subsection (1) under subsection 5 (7) of Regulation 268 of the Revised Regulations of Ontario, 1990 as it read on January 31, 1998,

K = the sum of all the amounts that have been withdrawn from the account established under subsection (1) under subsection 5 (7) of Regulation 268 of the Revised Regulations of Ontario, 1990 as it read on January 31, 1998,

L = the sum of all future amounts that will be withdrawn from the account established under subsection (1) under subsection 5 (7) of Regulation 268 of the Revised Regulations of Ontario, 1990 as it read on January 31, 1998,

M = the sum of all future amounts that will be withdrawn under clause (6) (a) from accounts established under paragraph 1 of subsection (4) to which money will be distributed under subsection (5) from the account established under subsection (1),

N = the sum of all the amounts that were refunded from the predecessor account of the account established under subsection (1), including interest,

P = the sum of all the amounts that have been refunded from the account established under subsection (1), including interest,

Q = the sum of all future amounts that will be refunded from the account established under subsection (1), including interest.

O. Reg. 473/98, s. 4 (1); O. Reg. 136/00, s. 3 (1); O. Reg. 366/10, s. 7 (1).

(4) The following rules apply if an education development charge by-law is repealed or expires and amounts paid under the by-law were required, before it was repealed or expired, to be deposited into an education development charge account established under subsection (1):

1. The successor board whose by-law was repealed or expired shall establish an education development charge account that is in addition to any other education development charge account that the board may have established.
2. If, after the repeal or expiry, no amounts under an education development charge by-law of any other board will be required to be deposited into the education development charge account, a surplus in the account shall be distributed in accordance with subsection (5) to the education development charge accounts that have been established in respect of the account under paragraph 1. O. Reg. 20/98, s. 23 (4); O. Reg. 473/98, s. 4 (2); O. Reg. 366/10, s. 7 (2, 3).

(5) If paragraph 2 of subsection (4) requires a surplus in an education development charge account established under subsection (1) to be distributed in accordance with this subsection, the surplus shall be distributed so that the education

development charge account established by each successor board under paragraph 1 of subsection (4) in respect of the account receives from the account the amount determined in accordance with the following formula:

$$[A \times B \times (D + E + F + G - H - I - J - K - L) / (B + C)] - M$$

where,

- A = the factor set out in Column 3 of the Table to this section opposite the name of the successor board set out in Column 1 and the name of the successor board's predecessor set out in Column 2,
- B = the revenue raised by charges imposed by the successor board's predecessor by-law for the account established under subsection (1),
- C = the revenue raised by charges imposed by the other education development charge by-law under which amounts were deposited into the predecessor account of the account established under subsection (1),
- D = the income earned by the predecessor account of the account established under subsection (1),
- E = the income that has been earned by the account established under subsection (1),
- F = the sum of all the amounts that were deposited into the predecessor account of the account established under subsection (1),
- G = the sum of all the amounts that have been deposited by the treasurer of a municipality into the account established under subsection (1),
- H = the sum of all the amounts that were withdrawn from the predecessor account of the account established under subsection (1) under subsection 5 (7) of Regulation 268 of the Revised Regulations of Ontario, 1990 as it read on January 31, 1998,
- I = the sum of all the amounts that have been withdrawn from the account established under subsection (1) under subsection 5 (7) of Regulation 268 of the Revised Regulations of Ontario, 1990 as it read on January 31, 1998,
- J = the sum of all future amounts that will be withdrawn under clause (6) (a) from accounts established under paragraph 1 of subsection (4) to which money will be distributed under this subsection from the account established under subsection (1),
- K = the sum of all the amounts that were refunded from the predecessor account of the account established under subsection (1), including interest,
- L = the sum of all the amounts that have been refunded from the account established under subsection (1), including interest,
- M = the total of all the amounts that have been withdrawn from the account established under subsection (1) by the successor board under paragraph 1 of subsection (3).

O. Reg. 473/98, s. 4 (3); O. Reg. 366/10, s. 7 (4, 5).

(6) Money from an education development charge account established under paragraph 1 of subsection (4) may be used only to,

- (a) pay amounts that are required to be paid under agreements entered into on or before the date referred to in subsection 257.103 (4) of the Act and that could have been withdrawn under subsection 5 (7) of Regulation 268 as it read on January 31, 1998 from the account established under subsection (1) or from the predecessor account of the account established under subsection (1); or
- (b) fund costs that meet all of the following criteria:
  - 1. The costs are education land costs.
  - 2. The costs are growth-related net education capital costs.
  - 3. The costs are incurred for the purpose of acquiring land or an interest in land in the area to which applied the successor board's predecessor by-law for the account established under subsection (1). O. Reg. 473/98, s. 4 (3); O. Reg. 136/00, s. 3 (2); O. Reg. 366/10, s. 7 (6).

(6.0.1) Despite subsection (6), a board that has not passed a new education development charge by-law may use money from an education development charge account established under paragraph 1 of subsection (4) for a purpose set out in section 1 of Ontario Regulation 446/98 if,

- (a) the money is used to fund costs related to school properties located in the area to which applied the successor board's predecessor by-law for the account established under subsection (1); and
- (b) the money is used to fund costs that are growth-related net education capital costs. O. Reg. 136/00, s. 3 (3); O. Reg. 366/10, s. 7 (7).

(6.1) For the purposes of paragraph 5 of section 7, if a board proposes to pass a new education development charge by-law for all or part of an area to which, when the new by-law comes into force, an education development charge by-law of the board that was continued under subsection 257.103 (2) of the Act will still apply, the board's estimate shall be an estimate of the amounts that will be distributed under subsection (5) to education development charge accounts established by the board on the expiry or repeal of the continued by-law, less any amount that the board has entered into an agreement to pay and that the board is authorized to withdraw but has not yet withdrawn from the education development charge accounts established under subsection (1) in respect of the continued by-law. O. Reg. 473/98, s. 4 (3); O. Reg. 366/10, s. 7 (8).

(6.2) For the purposes of paragraph 5 of section 7, if a board proposes to pass a new education development charge by-law for all or part of an area in respect of which, when the new by-law comes into force, money from education development charge accounts established under paragraph 1 of subsection (4) may be used, the board's estimate shall be an estimate of the amount that will be in the accounts immediately before the new by-law comes into force, less any amount that the board has entered into an agreement to pay and that the board is authorized to withdraw but has not yet withdrawn from the accounts. O. Reg. 473/98, s. 4 (3); O. Reg. 366/10, s. 7 (9).

(7) REVOKED: O. Reg. 366/10, s. 7 (10).

(8) In this section,

“predecessor account” means, with respect to an account established under subsection (1), the joint account established under the *Development Charges Act*, as it read on January 31, 1998, into which amounts were deposited that, under subsection (2), are required to be deposited into the account established under subsection (1); (“compte remplacé”)

“predecessor by-law” means, with respect to a successor board and an account established under subsection (1), the education development charge by-law of the successor board's predecessor under which amounts were deposited into the predecessor account of the account established under subsection (1). (“règlement remplacé”) O. Reg. 473/98, s. 4 (4).

TABLE

Item	Column 1 Successor Board	Column 2 Predecessor	Column 3 Factor
1.	Conseil de district des écoles publiques de langue française no 59	Le Conseil des écoles publiques d'Ottawa-Carleton	1.00000
2.	Conseil scolaire de district catholique Centre-Sud	The Dufferin-Peel Roman Catholic Separate School Board	0.01685
3.	Conseil scolaire de district catholique Centre-Sud	The Durham Region Roman Catholic Separate School Board	0.03843
4.	Conseil scolaire de district catholique Centre-Sud	The Halton Roman Catholic Separate School Board	0.03633
5.	Conseil scolaire de district catholique Centre-Sud	The Hamilton-Wentworth Roman Catholic Separate School Board	0.02826
6.	Conseil scolaire de district catholique Centre-Sud	The York Region Roman Catholic Separate School Board	0.02061
7.	Conseil scolaire de district catholique du Centre-Est de l'Ontario	Conseil des écoles catholiques de langue française de la région d'Ottawa-Carleton	1.00000
8.	Conseil scolaire de district du Centre Sud-Ouest	The Dufferin County Board of Education	0.00410
9.	Conseil scolaire de district du Centre Sud-Ouest	The Durham Board of Education	0.00910
10.	Conseil scolaire de district du Centre Sud-Ouest	The Halton Board of Education	0.00860
11.	Conseil scolaire de district du Centre Sud-Ouest	The Peel Board of Education	0.01050
12.	Conseil scolaire de district du Centre Sud-Ouest	The Wentworth County Board of Education	0.00680
13.	Conseil scolaire de district du Centre Sud-Ouest	The York Region Board of Education	0.00840
14.	Dufferin-Peel Catholic District School Board	The Dufferin-Peel Roman Catholic Separate School Board	0.98315
15.	Durham Catholic District School Board	The Durham Region Roman Catholic Separate School Board	0.96157
16.	Durham District School Board	The Durham Board of Education	0.99090
17.	Halton Catholic District School Board	The Halton Roman Catholic Separate School Board	0.96367
18.	Halton District School Board	The Halton Board of Education	0.99140
19.	Hamilton-Wentworth Catholic District School Board	The Hamilton-Wentworth Roman Catholic Separate School Board	0.97174
20.	Hamilton-Wentworth District School Board	The Wentworth County Board of Education	0.99320
21.	Ottawa-Carleton Catholic District School Board	The Carleton Roman Catholic Separate School Board	1.00000
22.	Ottawa-Carleton District School Board	The Carleton Board of Education	1.00000
23.	Peel District School Board	The Peel Board of Education	0.98950
24.	Upper Grand District School Board	The Dufferin County Board of Education	0.99590
25.	York Catholic District School Board	The York Region Roman Catholic Separate	0.97939



		School Board	
26.	York Region District School Board	The York Region Board of Education	0.99160

O. Reg. 473/98, s. 4 (5).

#### MONTHLY REPORTS FOR CONTINUED BY-LAWS

**24.** The following apply with respect to a report required under section 257.97 of the Act as that section applies under subsection 257.103 (3) of the Act:

1. The period that the report must cover is the period referred to in subsection 37 (5) of the old Act.
2. The information that the report shall contain is the information that was prescribed under section 14 of Regulation 268 of the Revised Regulations of Ontario, 1990, as it read on January 31, 1998. O. Reg. 20/98, s. 24.

**25.** OMITTED (PROVIDES FOR COMING INTO FORCE OF PROVISIONS OF THE ENGLISH VERSION OF THIS REGULATION). O. Reg. 20/98, s. 25.

#### SCHEDULE REGIONS

1. The area of jurisdiction of the former Atikokan Board of Education as it existed on December 31, 1997.
2. The area of jurisdiction of the former Beardmore, Geraldton, Longlac and Area Board of Education, as it existed on December 31, 1997, and the former Kilkenny District School Area.
3. The area of jurisdiction of the former Central Algoma Board of Education as it existed on December 31, 1997.
4. The area of jurisdiction of the former Chapleau Board of Education as it existed on December 31, 1997.
5. The area of jurisdiction of the former Cochrane-Iroquois Falls, Black River-Matheson Board of Education as it existed on December 31, 1997.
6. The area of jurisdiction of the former Dryden Board of Education, as it existed on December 31, 1997, and the former Sturgeon Lake District School Area.
7. The area of jurisdiction of the former East Parry Sound Board of Education as it existed on December 31, 1997.
8. The area of jurisdiction of the former Espanola Board of Education as it existed on December 31, 1997.
9. The area of jurisdiction of the former Fort Frances-Rainy River Board of Education as it existed on December 31, 1997.
10. The area of jurisdiction of the former Hearst Board of Education as it existed on December 31, 1997.
11. The area of jurisdiction of the former Hornepayne Board of Education as it existed on December 31, 1997.
12. The area of jurisdiction of the former Kapuskasing-Smooth Rock Falls and District Board of Education as it existed on December 31, 1997.
13. The area of jurisdiction of the former Kenora Board of Education as it existed on December 31, 1997.
14. The area of jurisdiction of the former Kirkland Lake Board of Education as it existed on December 31, 1997.
15. The area of jurisdiction of the former Lake Superior Board of Education as it existed on December 31, 1997.
16. The area of jurisdiction of the former Lakehead Board of Education, as it existed on December 31, 1997 and the former Kashabowie District School Area.
17. The area of jurisdiction of the former Manitoulin Board of Education as it existed on December 31, 1997.
18. The area of jurisdiction of the former Michipicoten Board of Education as it existed on December 31, 1997.
19. The area of jurisdiction of the former Muskoka Board of Education as it existed on December 31, 1997.
20. The area of jurisdiction of the former Nipigon-Red Rock Board of Education as it existed on December 31, 1997.
21. The area of jurisdiction of the former Nipissing Board of Education as it existed on December 31, 1997.
22. The area of jurisdiction of the former North Shore Board of Education as it existed on December 31, 1997.
23. The area of jurisdiction of the former Red Lake Board of Education as it existed on December 31, 1997.
24. The area of jurisdiction of the former Sault Ste. Marie Board of Education as it existed on December 31, 1997.
25. The area of jurisdiction of the former Sudbury Board of Education as it existed on December 31, 1997.
26. The area of jurisdiction of the former Timiskaming Board of Education as it existed on December 31, 1997.
27. The area of jurisdiction of the former Timmins Board of Education as it existed on December 31, 1997.

28. The area of jurisdiction of the former West Parry Sound Board of Education as it existed on December 31, 1997.
29. The local municipality of South Algonquin.
30. The local municipalities of Brantford and County of Brant.
31. The upper-tier municipality of Bruce.
32. The upper-tier municipality of Dufferin.
33. The upper-tier municipality of Elgin and the local municipality of St. Thomas.
34. The upper-tier municipality of Essex and the local municipality of Pelee.
35. The geographic area of the Frontenac Management Board, as set out in paragraph 3.3 (b) of an Order made under section 25.2 of the *Municipal Act* on January 7, 1997 and published in *The Ontario Gazette* dated February 15, 1997, and the local municipality of Kingston.
36. The upper-tier municipality of Grey.
37. The upper-tier municipality of Haliburton.
38. The upper-tier municipality of Hastings, the local municipality of Belleville and the portions of the geographic area of the local municipality of Quinte West that on December 31, 1997 were included in the geographic area of the upper-tier municipality of Hastings or of the former City of Trenton.
39. The upper-tier municipality of Huron.
40. The local municipality of Chatham-Kent.
41. The upper-tier municipality of Lambton.
42. The upper-tier municipality of Lanark and the local municipality of Smiths Falls.
43. The upper-tier municipality of Leeds and Grenville and the local municipalities of Brockville, Gananoque and Prescott.
44. The upper-tier municipality of Lennox and Addington.
45. The upper-tier municipality of Middlesex.
46. The upper-tier municipality of Northumberland, the local municipality of Clarington and the portion of the geographic area of the local municipality of Quinte West that on December 31, 1997 was included in the geographic area of the upper-tier municipality of Northumberland.
47. The upper-tier municipality of Oxford.
48. The upper-tier municipality of Perth and the local municipalities of St. Marys and Stratford.
49. The upper-tier municipality of Peterborough and the local municipality of Peterborough.
50. The upper-tier municipality of Prescott and Russell.
51. The local municipality of County of Prince Edward.
52. The upper-tier municipality of Renfrew and the local municipality of Pembroke.
53. The upper-tier municipality of Simcoe and the local municipalities of Barrie and Orillia.
54. The upper-tier municipality of Stormont, Dundas and Glengarry and the local municipality of Cornwall.
55. The local municipality of Kawartha Lakes.
56. The upper-tier municipality of Wellington and the local municipality of Guelph.
57. The upper-tier municipality of Durham, except for the local municipality of Clarington.
58. The local municipality of Haldimand County.
59. The local municipality of Norfolk County.
60. The upper-tier municipality of Halton.
61. The local municipality of Hamilton.
62. The portion of the upper-tier municipality of Niagara that on December 31, 1997 was the school division of The Lincoln County Board of Education.
63. The portion of the upper-tier municipality of Niagara that on December 31, 1997 was the school division of The Niagara South Board of Education.
64. The local municipality of Ottawa.

65. The upper-tier municipality of Peel.
66. The upper-tier municipality of Waterloo.
67. The upper-tier municipality of York.
68. The local municipality of London.
69. The local municipality of Toronto.
70. The local municipality of Windsor.
71. REVOKED: O. Reg. 95/02, s. 11 (5).
72. REVOKED: O. Reg. 95/02, s. 11 (5).

O. Reg. 20/98, Sched.; O. Reg. 95/02, s. 11.

Français

[Back to top](#)

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
SEPTEMBER 10, 2019**

*PUBLIC SESSION*

**TOPIC: TRUSTEE INFORMATION  
NIAGARA FOUNDATION FOR CATHOLIC EDUCATION GOLF  
TOURNAMENT – SEPTEMBER 18, 2019**

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# THE NIAGARA FOUNDATION FOR CATHOLIC EDUCATION'S CHARITY GOLF CLASSIC

*is in its 18th year. Proceeds from the tournament support the Foundation's outreach program to assist students in need who attend schools of the Niagara Catholic District School Board. Examples of such support include provision of personal care items, assistance to purchase school uniforms, support of nutrition programs and scholarships. Since the Golf Classic's first tee-off 18 years ago, approximately 675 scholarships have been awarded to assist students in their goal of achieving a rewarding higher level of education. We thank you for your outstanding generosity and support in helping these students.*



## CONTACT INFORMATION

**Mark Ferri, Administrator of Purchasing Services**

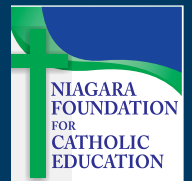
mark.ferri@ncdsb.com / 905-735-0247 ext 247

**Linda Marconi, Executive Assistant to the Director of Education**

linda.marconi@ncdsb.com / 905-735-0247 ext 214

**Jim Marino, Executive Director of the Foundation**

jim.marino@nfce.org / 905-735-0247 ext 210



**WEDNESDAY  
SEPTEMBER 18<sup>TH</sup>  
2019**

**LEGENDS ON THE NIAGARA**  
9561 NIAGARA PARKWAY, NIAGARA FALLS, ONTARIO



# AGENDA

FOR WEDNESDAY  
SEPTEMBER 18, 2019

**10:30 AM TO 12:30 PM**  
REGISTRATION & DRIVING RANGE

**11:00 AM TO 12:30 PM**  
BARBECUE LUNCH BUFFET

Choice of hamburger, sausage or veggie burger with gourmet toppings  
Salads and Assorted Sweets  
Soft drinks, tea and coffee

**1:00 PM**  
USSHER'S CREEK COURSE – SHOTGUN START

**5:30 PM**

Presidential Buffet Dinner featuring assorted salads, seafood station including baby lobster tails, oysters, jumbo shrimp, mussels, Carved Prime Rib of Beef au jus, Oriental Chicken Stirfry, Penne Carbonara, baked salmon, decadent desserts  
Tea and coffee

## PLAYERS ENTRY FORM

Please note each group may choose to play their own ball or to play as a scramble.

### Names of Players

Player #1

Player #2

Player #3

Player #4

### Contact Information

Individual or Company/Business Name

Street Address

City

Postal Code

Phone Number

Contact Email

**ENTRY FEE: \$250 per player**

**CHEQUES PAYABLE TO:  
Niagara Foundation for Catholic Education**

**PLEASE COMPLETE AND RETURN WITH YOUR  
PAYMENT IN ENCLOSED ENVELOPE BY:**

**AUGUST 26<sup>TH</sup>, 2019**

Payment by Cheque \_\_\_\_\_

*(please make payable to Niagara Foundation for Catholic Education)*

or MasterCard \_\_\_\_\_ Visa \_\_\_\_\_ Amount \$ \_\_\_\_\_

Name on Credit Card \_\_\_\_\_

Credit Card # \_\_\_\_\_

Expiry Date \_\_\_\_\_

## SPONSORSHIP / DONATION: please indicate your level of support

Hole Sponsor (\$450)

Sponsor a student (\$250)

Donate a prize for Silent Auction

Monetary Contribution: Level of Sponsorship

Gold \$1,000+

Silver \$750+

Bronze \$500

Other \$ \_\_\_\_\_

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
SEPTEMBER 10, 2019**

*PUBLIC SESSION*

**TOPIC: TRUSTEE INFORMATION  
OCSTA 2019 FALL REGIONAL MEETING – SEPTEMBER 16,  
18, 21 OR 24, 2019**

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Ontario Catholic School  
Trustees' Association

Box 2064, Suite 1804  
20 Eglinton Avenue West  
Toronto, Ontario M4R 1K8  
T. 416.932.9460 F. 416.932.9459  
[ocsta@ocsta.on.ca](mailto:ocsta@ocsta.on.ca) [www.ocsta.on.ca](http://www.ocsta.on.ca)

Beverley Eckensweiler, *President*  
Michelle Griepsma, *Vice President*  
Nick Milanetti, *Executive Director*

June 28, 2019

**MEMORANDUM**

**TO:** Trustees, Student Trustees & Directors of Education

**FROM:** Nick Milanetti, Executive Director

**SUBJECT:** **2019 Fall Regional Meetings**

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OCSTA's Fall Regional Meetings are scheduled as follows:

<p style="text-align: center;"><b><u>WEST</u></b> <b>Monday, September 16</b> <b>9:30 a.m. – 3:00 p.m.</b> Hosted by: Wellington CDSB Location: Loyola Ignatius Jesuit Centre 5420 ON-6 Guelph, ON N1H 6J2</p>	<p style="text-align: center;"><b><u>EAST</u></b> <b>Wednesday, September 18</b> <b>9:30 a.m. – 3:00 p.m.</b> Hosted by: Renfrew County CDSB Location: Days Inn – Renfrew 760 Gibbons Road, Renfrew, ON K7V 0B7</p>
<p style="text-align: center;"><b><u>NORTH EAST</u></b> <b>Saturday, September 21</b> <b>8:30 a.m. – 2:00 p.m.</b> Hosted by: Sudbury CDSB Location: St. David School 549 FROOD ROAD Sudbury, ON P3C 5A2</p> <p><i>A reception for delegates and guests will be held on the evening of Friday, September 20 at the Radisson Hotel Sudbury</i></p>	<p style="text-align: center;"><b><u>CENTRAL</u></b> <b>Tuesday, September 24</b> <b>9:30 a.m. – 3:00 p.m.</b> Hosted by: York CDSB Location: Room 100 320 Bloomington Road West Aurora, ON L4G 0M1</p>
<p><b><u>NORTH WEST</u></b> <b>Friday, October 4</b> <b>11:00 a.m. – 3:00 p.m.</b> Thunder Bay CDSB 459 Victoria Avenue West, Thunder Bay, ON P7C 0A4</p>	

The format of the meetings is designed to engage our membership in dialogue with OCSTA Directors and staff. A draft program is attached.

## REGISTRATION

Meetings are open to trustees, student trustees and senior board personnel (both academic and finance). The registration fee is \$129.95 and \$90.40 for student trustees (includes HST).

Click [Here](#) to Register

**Deadline for refunds due to cancellation is 2 weeks prior to each meeting.**

## ACCOMMODATION

If your delegates require overnight accommodation, please make your bookings directly with the hotel as soon as possible.

### West – September 16

Delta Hotel and Conference Centre

50 Stone Road West

Reservations: 519-780-3700

### East – September 18

Days Inn Renfrew 760 Gibbons Road, Renfrew, ON K7V 0B7

A block of rooms is set aside for the night of September 17 under “OCSTA Regional Meeting” and will be held until August 17. Room rate is \$109.00 plus taxes – includes continental breakfast.

Reservations: 613-432-8109 or [daysinnrenfrew@cogeco.net](mailto:daysinnrenfrew@cogeco.net)

### North East – September 21

Radisson Hotel Sudbury, 85 Ste. Anne Road, Sudbury, ON P3E 4S4

A block of rooms is set aside for the night of September 20. Please quote Group Booking number “1909SCHOOL” and will be held until August 20. Tel: 705-675-1123

### Central – September 24

Kingbridge Conference Centre & Institute

12750 Jane Street, King City, ON L7B 1A3

<https://kingbridgecentre.com/>

Best Western Voyageur Place Hotel

17565 Yonge Street, Newmarket, ON L3Y 5H6

[https://www.bestwestern.com/en\\_US/book/hotel-rooms.66065.html?iata=00171880&ssob=BLBWI0004G&cid=BLBWI0004G;google:gmb:66065](https://www.bestwestern.com/en_US/book/hotel-rooms.66065.html?iata=00171880&ssob=BLBWI0004G&cid=BLBWI0004G;google:gmb:66065)

### North West – October 4

Valhalla Inn

A block of rooms is set aside for the night of October 3 and will be held until September 6, 2019. Please quote Group Booking number “191003DIOC”. Reservations can be made on hotel website:

[www.valhallainn.com](http://www.valhallainn.com) or 1-800-964-1121 or 807-577-1121 or by fax at 807-475-4723 or email [reservations@valhallainn.com](mailto:reservations@valhallainn.com).

We would like to thank the trustees and staff of the Catholic District School Boards that will host our 2019 Regional Meetings:

*Wellington ▪ Renfrew ▪ Sudbury ▪ York ▪ Thunder Bay*

**Attachments:** *Draft Program, Regions Chart, Invitation for North East Region Delegates*



## Ontario Catholic School Trustees' Association

### 2019 FALL REGIONAL MEETING

#### PROGRAM

REGISTRATION (*continental breakfast*)

WELCOME & GATHERING PRAYER

– *Beverley Eckensweiler, OCSTA President &, Chair, Host Board*

PRESIDENT'S REPORT LABOUR UPDATE

*Beverley Eckensweiler, OCSTA President*

*Nick Milanetti, OCSTA Executive Director*

COMMUNICATIONS CONSIDERATIONS AND PROTOCOL DURING LABOUR NEGOTIATIONS:

*Sharon McMillan, OCSTA Director of Communications*

*CDSB Communications Manager (TBA)*

As the designated employer bargaining agent for Catholic District School Boards in Ontario, OCSTA follows a process for keeping boards informed on labour developments. During the labour negotiations period boards also follow certain protocols to keep staff and external audiences (e.g. parents) informed. This session will examine provincial and local labour communications protocol and the role of trustees within this context.

#### LUNCH, INFORMAL DISCUSSION & NETWORKING

BOARD DISCUSSIONS

1. What are the concerns at your board regarding the implementation of Ontario's new Autism Program and the impact this will have on the learning environment in classrooms this fall?
2. How will education funding announced for the 2019-20 school year impact the operation of programs and services at your board?
3. \*Locally determined question for discussion\*

*Boards are asked to prepare a 5-minute overview on the above topics to be delivered at the meeting by the Chair or designate.*

GROUP REFLECTION – *Nick Milanetti*



Ontario Catholic School  
Trustees' Association

## OCSTA REGIONS

AREA	BOARDS/OCSTA REGION #
West	Bruce-Grey (4) Huron-Perth (4) London (5) Waterloo (4) Wellington (4) St. Clair (5) Windsor/Essex (5)
East	Algonquin & Lakeshore (10) Eastern Ontario (10) Peterborough-Victoria-Northumberland & Clarington (9) Ottawa (12) Renfrew (10) Simcoe-Muskoka (9)
North East	Huron-Superior (1) Nipissing-Parry Sound (1) Northeastern (1) Sudbury (1)
Central	Brant-Haldimand Norfolk (11) Dufferin-Peel (7) Durham (9) Halton (11) Hamilton-Wentworth (11) Niagara (11) Toronto (6) York (8)
North West	Kenora (2) Northwest (2) Superior North (2) Thunder Bay (2)

# *Sudbury Catholic District School Board*

*Cordially invites you to a  
HOSPITALITY RECEPTION  
on Friday, September 20, 2019  
from 8:00 p.m. to 10:00 p.m.  
in the Jacuzzi Suite  
at  
the Radisson Hotel Sudbury  
85 Ste. Anne Road  
Sudbury, ON*

*Trustees and their guests/spouses are welcome.*

*Kindly RSVP to Monique Paquin, at  
[Monique.paquin@sudburycatholicschools.ca](mailto:Monique.paquin@sudburycatholicschools.ca)*